

**STOGURSEY PARISH COUNCIL**  
**MINUTES OF THE MEETING HELD ON TUESDAY 17<sup>th</sup> JUNE 2025**  
**at 19:00 Held in the Lord St Audries Room, Victory Hall, Stogursey.**

**PRESENT:**

Cllr Sue Goss (Chairman), Cllr Chris Morgan (Vice-Chairman), Cllr Richard Ayre, Cllr Susan Jones, Cllr Jenny Ody and Cllr Allan Searle BEM.

In attendance: S Taylor (Clerk) Somerset Cllr Hugh Davies and two members of the public.

**PUBLIC FORUM**

In response to a question about surface water on the road between Burton and Stogursey it was confirmed that both Wessex Water and Highways had made initial investigations which determined that it was not a spring or a mains water leak. It was believed that it could be an old disused pipe and Highways were still looking into the matter.

**25/22 APOLOGIES FOR ABSENCE:**

Apologies were received from Cllr Chris Ford.

**25/23 MINUTES OF THE PARISH COUNCIL MEETING HELD ON 13<sup>th</sup> MAY 2025**

The draft minutes of the Parish Council meeting had been circulated and were unanimously AGREED for signature by the Chairman as true and accurate records of the meeting.

**25/24 DECLARATIONS OF INTEREST AND DISPENSATIONS:**

None.

**25/25 UPDATE FROM SOMERSET COUNCILLORS**

Cllr Davies gave an number of updates including Somerset Council's parking review and that County Highways were looking to put changes in place to improve the customer experience for highways issues.

**25/26 LONG TERM ACTION LIST**

Members noted that the Council was still waiting for confirmation from the solicitors that Strongvox have agreed to tidy up the land before the land transfer was signed. A list had been obtained of architects available to draw up plans for the car park and members agreed:

1. To a pre-application meeting with the Planning Department.
2. To obtain quotes from the architects.
3. To advise the proposed contractor that the Council still wishes to proceed with the project.

**25/27 HINKLEY POINT POWER STATIONS (General)**

The only update was that Hinkley Point C are getting ready for their 2<sup>nd</sup> dome lift.

**25/28 FINANCE**

- a) The list of invoices for payment and monies received in May, (Appendix 1) and the Financial Statement (Appendix 2) had been forwarded to members before the meeting and are attached to these minutes. The Financial Statement was noted.
- b) It was **RESOLVED unanimously** that the Invoices for payment were to be settled including an additional payment of £30 in respect of a allotment deposit refund. All payments will be made online, direct debit or by debit card. **ACTION: Clerk**

**25/29 MEETING REPORTS**

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2025/3

- City, Town and Parish Council Working Group - Members noted the Clerk's written report
- Dowsborough LCN Highways Working Group – It was confirmed that at the meeting the issue of the of the Parish Council's two missing SID posts was raised and that now County Highways would tag all SID posts with the owners details. Highways had circulated details of the proposed relining works to the Operation Harold route and this were displayed for the meeting.
- Flood Group – Cllr Ody had attended this meeting and she explained that the Group was proposing that it be renamed as the Emergency Action Group.

## 25/30 NOTIFICATION OF FORTHCOMING MEETINGS

Dowsborough LCN AGM	19.06.25
Hinkley Point Main Site Forum	19.06.25

## 25/31 CORRESPONDENCE

- a) Request for equipment for the maintenance of the planters – Members considered a request for a greenhouse to be sited in the Old Pound for growing plants for the village's planters and agreed to the purchase of a small greenhouse. **ACTION: Cllrs Ody & Searle**
- b) Burgage Road Play Area – quotation for repairs – The Council considered a quotation for the repairs and replacements, identified by the annual inspection, to the Burgage Road Play Area. It was agreed that the repairs were necessary for health and safety reasons and to accept the quotation of £7,227.70 (net). Whilst the Council had approximately £5,000 set aside in reserves for this, they would be looking for external funding.
- c) Request to fell a tree in the allotment – Members agreed to the felling of the tree and although the allotment holder had offered to do this, it was felt that it should be done by the Lengthsman contractors as they would be covered by insurance.
- d) Request to plant a tree – It was confirmed that a request had previously been made to the Victory Hall but the offer had not been followed up. A suitable place could possibly be on one of the plots of land at Paddons Farm, due to be transferred. However, this was still some way off.
- e) id verde's service level agreement for emptying dog bins – It was agreed to enter into the service level agreement.
- f) Somerset Council's Chair's Awards for Service to the Community 2025 – It was agreed that Helga Staddon and the planting team should be nominated for the Chair's Awards for the amazing work that they do to in maintaining the floral displays on The Gravel.

## 25/32 DISSCUSION ITEMS

- g) High Street Bollards – The Council supported the request for an additional bollard and that Highways should be contacted regarding this.
- h) Enhancements – it was confirmed that Cllr Searle was in the process of getting a replacement bench, from the Old Pound, ready to replace the broken bench by the Burton bus stop. It was reported that one of the sand buckets put out by the bus stop in Stogursey, provided by the paper shop owners, had been stolen. Members agreed that the Parish Council should replace the bucket. **ACTION: Cllr Morgan.**
- i) Co-option Procedure – Members discussed the procedure to be used for the co-option of future members. They felt that they should use the procedure followed by most parish councils, and recommended by the Somerset Association of Local Councils. It was agreed to adopt the following process during the relevant Council meeting:
  - a) The Chairman will invite the candidates to make a short statement about themselves.
  - b) Members can ask any questions relevant to the role of being a parish councillor but should bear in mind the need to avoid exposing any sensitive or personal information in the public forum.

- c) Voting must be by a show of hands in an open session, no matter how humiliating for the candidate, in favour and (if necessary) against .
- d) The candidate must receive 50% of the votes cast – rounded up if there is an odd number of votes.
- e) Where there is more than one candidate per seat, the lowest drops out and there is a further vote. If there are eventually equal votes cast in favour and against, the Chairman has a casting vote.
- f) Candidates do not have to be accepted just because they are the only one if that person is considered unsuitable for any reason.

#### **25/33 HIGHWAYS ISSUES**

The condition of a one of the pavements in Lime Street was raised as an issue. It was agreed that a photograph of the pavement should be taken and it be reported to Somerset Council. **ACTION: Cllr Morgan & Clerk**

#### **25/34 PUBLIC RIGHTS OF WAY**

It was confirmed that the 5-bar gate next to Swallowcliffe, accessing the public right of way, was still padlocked and had been reported to the County Council.

#### **25/35 PLANNING APPLICATIONS AND DECISIONS:**

- I. Members noted the outstanding planning applications

#### **25/36 DATE AND TIME OF THE NEXT MEETING:**

Tuesday 8<sup>th</sup> July 2025 at 7.00pm at the Victory Hall, Stogursey.

The meeting closed at 20:07.

Signed: ..... (Chairman)

Date: .....

## Schedule of Receipts and Invoices for Payment 17<sup>th</sup> June 2025

**Appendix 1**

**Payments made since the last meeting on 13.05.2025**

<u>Payee</u>	<u>Amount £</u>	<u>Payment Type</u>	<u>Details</u>
IONOS	12.00	DC	Website hosting & email monthly fee
Microsoft	12.36	DC	Business 365 monthly fee
S Taylor-	677.64	BP	Clerk Salary Mar 25 (includes allowances, less PAYE & Pension contributions)
HMRC	375.20	BP	Employee tax & NIC (PAYE) & Employers NIC Mar 25
NEST	81.23	DD	Employee & Employer Pension Contribution Mar 25
Fosters	1962.50	BP	Lengthsman contract (March-April)
ElanCity	6700.46	BP	Speed Indicator Devices
MiJan Limited	108.00	BP	Accountancy software annual subscription
Mr R Young	50.00	BP	Internal Audit fee
Somerset Association of Local Councils (SALC)	625.76	BP	Annual membership
	35.00	BP	Training – Year end and audit
Zurich	706.14	BP	Insurance
Lloyds Bank	4.25	SC	Bank service charges
SIM Distributors Ltd	20.99	DC	A4 paper

### **Payments due 17.06.2025**

<u>Payee</u>	<u>Amount £</u>	<u>Payment Type</u>	<u>Details</u>
IONOS	12.60	DC	Website hosting & email monthly fee
Microsoft	12.36	DC	Business 365 monthly fee
S Taylor-	736.86	BP	Clerk Salary May 25 (includes allowances, less PAYE & Pension contributions)
HMRC	247.31	BP	Employee tax & NIC (PAYE) & Employers NIC May 25
NEST	81.23	DD	Employee & Employer Pension Contribution May 25
Fosters	2,225.00	BP	Lengthsman contract (May)
id verde	686.40	BP	Dog bin emptying
H Staddon	16.00	BP	Planters
C Ford	66.00	BP	Compost for planters

### **Receipts since last meeting**

Bank Interest - Lloyds accounts	-	May 25	£ 38.42
Bank Interest - Cambs & Counties	-	May 25	£162.04
Allotment rents			£ 20.00

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2025/6

# STOGURSEY PARISH COUNCIL

## FINANCIAL STATEMENT - AS AT 31st MAY 2025

Appendix 2

### Balances as per bank accounts 30.04.25

Lloyds Community Account	£4,932.11	
Lloyds Deposit Account	£38,281.38	
Redwood Bank	£46,399.32	
Cambs & Counties Bank	£47,974.06	
Lloyds Reserves & Grants Account	£25,424.06	
		<b>£163,010.93</b>

### Plus Receipts - May 2025

Lloyds Community Account	£10,020.00	
Lloyds Deposit Account	£21.01	
Cambs & Counties Bank	£162.04	
Redwood Bank	£0.00	
Lloyds Reserves & Grants Account	£17.41	
		<b>£10,220.46</b>

### Less Payments - May 2025

Lloyds Community Account	£11,884.13	
Lloyds Deposit Account	£5,000.00	
Cambs & Counties Bank	£0.00	
Redwood Bank	£0.00	
Lloyds Reserves & Grants Account	£5,000.00	
		<b>£21,884.13</b>

### Balances as per bank accounts 31.05.25

Lloyds Community Account	£3,067.98	
Lloyds Deposit Account	£33,302.39	
Redwood Bank	£46,399.32	
Cambridge & Counties Bank	£48,136.10	
Lloyds Reserves & Grants Account	£20,441.47	
		<b>£151,347.26</b>

Less unrepresented cheques	£0.00	
Plus uncleared credits	£0.00	

<b>Available Funds at 31.05.25</b>		<b>£151,347.26</b>
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**Balance as per cash  
book**

Lloyds Community Account	£3,067.98
Lloyds Deposit Account	£33,302.39
Redwood Bank	£46,399.32
Cambridge & Counties Bank	£48,136.10
Lloyds Reserves & Grants Account	£20,441.47
	<b>£151,347.26</b>

**Summary of Reserve Bank Account @ 31.05.2025**

£3,859.27	Ext Grant - Castle St Flood Scheme		]
£226.84	Ext Grant - Castle St Flood Scheme Contingency		]
£29,818.18	Ext Grant - (from HPC) - Lenghtsman Scheme		] Not PC Funds
£0.00	Ext Grant - (From HPC) - Rural Parking Fund		]
£1,250.37	Fingerposts project grants		]
£0.00	Road Safety -SIDs Project		]
£1,449.94	Ext Grant - Growing for Health and Wellbeing		]
£150.00	Allotment Refundable Deposits		]
£190.86	Defibrillator for Burton	Ex Grant	]
<b>£36,945.46</b>	<b>Total External Grants</b>		]
£3,250.81	Interest to 31.12.24	Lloyds/C&C/Redwood	Reserves a/cs only
£5,500.00	Multi Sports Area		
£2,300.00	SC Election Costs 2022/2027		
£750.01	Laptop		
£5,000.00	BRPA essential maintenance		
£2,000.00	Refurbish the Pound		
£5,000.00	Grounds and maintenance		
£5,400.00	Defibrillator (annual build-up of funds)		
£30,196.47	Contingency		
<b>£59,397.29</b>	<b>Total PC Earmarked Funds</b>		
<b>£96,342.75</b>	<b>TOTAL IN EARMARKED RESERVES</b>		