

STOGURSEY PARISH COUNCIL
DRAFT MINUTES OF THE MEETING HELD ON TUESDAY 14th MAY 2024
at 1930. Held at in the Lord St Audries Room, Victory Hall, Stogursey.
SUBJECT TO APPROVAL AT THE NEXT PARISH COUNCIL MEETING

PRESENT:

Cllr Sue Goss (Chairman), Cllr Chris Morgan (Vice-Chairman), Cllr Allan Searle B.E.M., Cllr Jenny Ody, Cllr Gregor Millar, Cllr Scott Nurton, Cllr Sue Jones and Cllr Chris Ford.

In attendance: R Wand (Clerk), Cllr Hugh Davies and 3 members of the public.

PUBLIC FORUM

- A resident requested a mirror be installed on the Road at Wick to help traffic emerging from Wick onto the Stolford Road.
- A resident of Wick asked for advice regarding the diversion of a footpath at Wick. They were advised to contact the Public Rights of Way team at Somerset Council as the Parish Council have no powers to alter a Public Right of Way.

24/1 APOLOGIES FOR ABSENCE:

Cllr Julie Jones offered her apologies which were accepted.

24/2 MINUTES OF THE PARISH COUNCIL MEETING AND PARISH ASSEMBLY HELD ON 9th APRIL 2024:

The draft minutes of the Parish Assembly and the last parish council meeting had been circulated. Cllr A Searle proposed the minutes as amended, which was seconded by Cllr G Millar and were unanimously **AGREED** for signature by the Chairman as a true and accurate record of the meetings.

24/3 DECLARATIONS OF INTEREST AND DISPENSATIONS:

No further declarations of Interest and / or dispensations in addition to those already declared and available for public inspection, were made.

24/4 PARISH COUNCILLOR VACANCY

The meeting noted that two applicants had come forward, the Clerk was asked to arrange for them to be interviewed ahead of the next meeting.

24/5 UPDATE FROM SOMERSET COUNCILLORS

Cllr Davies had submitted a written update which had been previously circulated to the members which was noted. Cllr Davies outlined some of the property changes being made by Somerset Council. A stray dog service is to be supplied in West Somerset by St Giles Animal Centre

24/6 LONG TERM ACTION LIST

No updates.

24/7 HINKLEY POINT POWER STATION

The Chairman reported that at the transportation of two of the steam generators to Hinkley Point C recently were the heaviest loads yet to site by road. The structural issues with the C182 are yet to be addressed. She hoped that members would be able to visit B station shortly for an update. The Vice Chairman reported on a recent visit by a Dutch delegation to HPC.

24/8 FINANCE

- a) The list of invoices for payment and monies received in March, (Appendix 1) and the Financial Statement (Appendix 2) had been forwarded to members before the meeting and are attached to these minutes. The Financial Statement was noted. It was **RESOLVED** unanimously that the Invoices for payment were to be settled. All payments will all be made online, direct debit or by debit card. **ACTION: Clerk**
- b) The meeting received the internal auditor's report, which was noted.

- c) The meeting considered and resolved to approve AGAR Section 1, which was signed by the Chairman and Clerk,
- d) The meeting considered and resolved to approve AGAR Section 2, accounting statements, which was signed by the Clerk and Chairman.
- e) The meeting considered and resolved to approve publication of the notice of public rights and publication of unaudited AGAR, access being between 3rd June and July 12th 2024.
- f) The meeting resolved to make a further investment of £10,000 each in Cambridge and Counties Bank and Redwood bank accounts. ACTION: Clerk
- g) The meeting received an update on the support given by other funders to continue the provision of a school crossing patrol at Stogursey School.

24/9 MEETING REPORTS

- a) Town and Parish Clerks bi-weekly meeting. The Clerk updated on the recent meeting which had highlighted finance and LCN discussions.
- b) The Chairman updated meeting held at Spaxton of the Highways sub group, where she had highlighted maintenance issues with the Op Harold routes through to the A39, and the total closure of the route through Fiddington for six weeks in June/July and her concerns over the diversion route. A sub group for flooding and emergencies would have their first meeting on 20th May at West Somerset House, the Chairman and Clerk would attend. The next LCN meeting is on 12th June and will be the AGM when a new Chairman and Vice Chairman are to be elected.

24/10 NOTIFICATION OF FORTHCOMING MEETINGS

HPC Community Forum	16.05.24
HPC Main Site	20.06.24
HPC Transport Forum	11.07.24
LCN AGM meeting (Nether Stowey)	12.06.24

24/11 CORRESPONDENCE

The Clerk referred to the following matters amongst circulated correspondence:

- a) The meeting delegated the submitting of a response to the Hinkley Point B Power Station [Decommissioning Consultation](#) which runs from Monday 15th April to Monday 27th May 2024 to the Chairman and Clerk. ACTION: Clerk
- b) The meeting delegated the submitting of a response to the Somerset Council PROW survey, which closes on 31.5.24 to the Clerk. ACTION: Clerk
- c) The meeting resolved to write to the Victory Hall Committee to seek their agreement in the siting of a picture of H.M King Charles III in the Lord St Audries room.

24/12 NEIGHBOURHOOD PLAN FOR THE PARISH

The meeting considered that the lack of response to a request for volunteers form the community to enable the restarting of a working group to progress such a plan only went to show the lack of support for such a plan currently. As a result it was resolved to remove this matter from the long term action list. ACTION: Clerk

24/13 ENHANCEMENTS

- a) The meeting resolved to accept the quote for the provision of a similar type of defibrillator as used at the other sites in the Paris from the Defibrillator shop (Imperative Training Ltd) and a similar heated outdoor storage case at total cost of £1,872.
- b) The meeting considered the future use of the north parcel of land at Paddons Farm subject of S106 transfer and felt that an open space with some native tree/shrub/wildflower planting was the preferred way of keeping the informal open space. The Clerk was asked to obtain some quotes from suppliers for boundary boulders and to seek views from residents regarding the planting suggestions via a Stogursey News article. ACTION: Clerk
Concerns were raised over possible fly tipping on the land parcels subject of the S106 agreements. The Clerk was asked to raise the issue with Strongvox. ACTION: Clerk

2113 Cllr Morgan left the meeting.

24/14 HIGHWAYS ISSUES

- a) The meeting received an update from a site meeting with Highways on several matters, including the unsuitability of the SID site at Burton, site visits by Highways and Wessex Water re Colepool and surface issues by Wick Pound Cottage.
- b) The meeting resolved to accept the quote of £400 from Somerset Council for the installation of a bollard on the footpath outside 19, High Street, Stogursey to help minimise the risk for users.
- c) The meeting resolved to request Somerset Council consider the placing warning signs to alert road users to horse riders presence using the road at Burton.
- d) The meeting agreed to request guidance from Somerset Council in respect of a site meeting to discuss a way to limit or to slow down large motor vehicles (excess 7.5 tonnes), using the roads of Stogursey as a through route.

24/15 PUBLIC RIGHTS OF WAY

Cllr S Jones had no updates for the meeting.

24/16 PLANNING APPLICATIONS AND DECISIONS:

Cllr J Ody reported on current matters:

- a) Ongoing Matters
Appendix B to the agenda was noted
- b) New Applications;
[3/32/24/007](#) Variation of Condition No. 09 (to change the wording) of application 3/32/23/018 on Lime Street Holdings, Shurton Lane, Stogursey, TA5 1QL
The meeting resolved to have no objections to the change of wording as suggested providing the host dwelling is built, otherwise the continuing occupation of the ancillary mobile homes would be in breach of planning regulations.

24/17 CHANGE OF DATE FOR THE JULY 2024 PARISH COUNCIL MEETING

The meeting resolved to change the July Parish Council meeting from Tuesday 9th July to Tuesday 2nd July 2024 to ensure that the Clerk could attend.

24/18 DATE AND TIME OF THE NEXT MEETING:

Tuesday 11th June 2024 at 7.00pm meeting at the Victory Hall, Stogursey.

The meeting closed at 2153

Signed: (Chairman)

Date:

Schedule of Receipts and Invoices for Payment 14th May 2024

Payments made since the last meeting on 9.4.2024

<u>Payee</u>	<u>Amount £</u>	<u>Payment Type</u>	<u>Details</u>
R Wand	699.19	BP	Clerk Salary Mar 24 (includes allowances, meeting exps, less PAYE & Pension contributions)
HMRC	201.98	BP	Employee tax & NIC (PAYE) & Employers NIC Mar 24
NEST	117.93	DD	Employee & Employer Pension Contribution Mar 24
IONOS	5.99	DC	Website hosting monthly fee & Domain renewal
Microsoft	12.36	DC	Business 365 monthly fee

Payments due 14.5.2024

<u>Payee</u>	<u>Amount £</u>	<u>Payment Type</u>	<u>Details</u>
R Wand	713.79	BP	Clerk Salary Apr 24 (includes allowances, postage, mileage, less PAYE & Pension contributions)
R Wand	33.80	BP	Printer cartridges (The Cartridge People)
HMRC	201.98	BP	Employee tax & NIC (PAYE) & Employers NIC Apr 24
NEST	117.93	DD	Employee & Employer Pension Contribution Apr 24
GWB Services Ltd	93.60	BP	Mow n Strim BRPA 14.3.24
Zurich Insurance	833.98	BP	Annual Insurance Policy renewal
Simon Foster	600.00	BP	Mow n Strim Closed Churchyard
Somerset Council	25.00	BP	Annual Lease on BRPA Play Area (due from 1.4.24)
Mijan Ltd	96.00	BP	EasyPC accounts software annual subs 2024-2025
R Young	50.00	BP	Internal Audit
H Brooks	100.00	BP	Tree works at the allotments.
Greenslades	1499.69	BP	Lengthsman April 24
IONOS	5.99	DC	Website hosting monthly fee & Domain renewal
Microsoft	12.36	DC	Business 365 monthly fee

Receipts since last meeting

Bank Interest - Lloyds accounts	-	Apr 24	£51.80p
Bank Interest - Cambs & Counties	-	Apr 24	£129.79
VAT repayment	-	Aug 2023 to Mar 24	£1,059.45
Allotment rents/deposits	-		£ 260

STOGURSEY PARISH COUNCIL

FINANCIAL STATEMENT - AS AT 31st May 2024

Balances as per bank accounts

30.4.24

Treasurers Account	£6,610.90	
Deposit Account	£14,218.41	
Redwood Bank	£35,000.00	
Cambs & Counties Bank	£35,939.59	
Reserves & Grants Account	£68,568.80	<u><u>£160,337.70</u></u>

Plus Receipts - May 2024

Treasurers Account	£21,319.74	
Deposit Account	£12.34	
Cambs & Counties Bank	£155.15	
Redwood Bank	£0.00	
Reserves & Grants Account	£51.90	<u><u>£21,539.13</u></u>

Less Payments - May 2024

Treasurers Account	£24,393.71	
Deposit Account	£0.00	
Cambs & Counties Bank	£0.00	
Redwood Bank	£0.00	
Reserves & Grants Account	£21,249.74	<u><u>-£24,104.32</u></u>

Balances as per bank accounts

31.5.24

Treasurers Account	£3,536.93	
Deposit Account	£14,230.75	
Redwood Bank	£45,000.00	
Cambridge & Counties Bank	£46,094.74	
Reserves & Grants Account	£47,370.96	<u><u>£156,233.38</u></u>

Less unrepresented cheques	£0.00
Plus uncleared credits	£0.00

Available Funds at 31.5.2024

£156,233.38

Balance as per cash book

Treasurers Account	£3,536.93
Deposit Account	£14,230.75
Redwood Bank	£45,000.00
Cambridge & Counties Bank	£46,094.74
Reserves & Grants Account	£47,370.96
	<u><u>£156,233.38</u></u>

Summary of Reserve Bank Account @ 31.5.2024

£0.00	Ext Grant - Oral History Project (moved to Contingency)]
£3,859.27	Ext Grant - Castle St Flood Scheme]
£226.84	Ext Grant - Castle St Flood Scheme Contingency]
£39,086.42	Ext Grant - (from HPC) - Lenghtsman Scheme] Not PC Funds
£0.00	Ext Grant - (From HPC) - Rural Parking Fund]
£1,305.37	Fingerposts project grants]
£5,000.00	Road Safety -SIDs Project]
£1,449.94	Ext Grant - Growing for Health and Wellbeing]
£155.00	Allotment Refundable Deposits]
£2,000.00	Defibrillator for Burton]
£53,082.84	Total External Grants]
£376.64	Interest to 31.5.24	Lloyds/C&C/Redwood		Reserves a/cs only
£5,500.00	Multi Sports Area			
£2,300.00	SWTC Election Costs 2022/2027			
£750.01	Laptop			
£5,000.00	BRPA essential maintenance			
£2,000.00	Refurbish the Pound			
£5,000.00	Grounds and maintenance			
£5,400.00	Defibrillator (annual build-up of funds)			
£30,196.47	Contingency			
£1,175.00	Reopening Grant - Bench on The Gravel			
£57,698.12	Total PC Earmarked Funds			
£110,780.96	TOTAL IN EARMARKED RESERVES			