

**STOGURSEY PARISH COUNCIL**  
**DRAFT MINUTES OF THE MEETING HELD ON TUESDAY 11<sup>th</sup> JUNE 2024**  
**at 1900. Held at in the Lord St Audries Room, Victory Hall, Stogursey.**  
**SUBJECT TO APPROVAL AT THE NEXT PARISH COUNCIL MEETING**

**PRESENT:**

Cllr Sue Goss (Chairman), Cllr Chris Morgan (Vice-Chairman), Cllr Allan Searle B.E.M., Cllr Jenny Ody, Cllr Gregor Millar and Cllr Chris Ford.

In attendance: R Wand (Clerk), Cllr Hugh Davies and 4 members of the public.

**PUBLIC FORUM**

- A resident commented that road signs warning of horses on the road are required in Shurton not just Burton.
- Two residents spoke in support of grant funding for a mobile dugout for Stogursey football Club

**24/19 APOLOGIES FOR ABSENCE:**

Cllr Julie Jones, Cllr Scott Nurton and Cllr Sue Jones offered their apologies which were accepted.

**24/20 MINUTES OF THE ANNUAL PARISH COUNCIL MEETING AND PARISH COUNCIL MEETINGS HELD ON 14<sup>th</sup> MAY 2024:**

The draft minutes of the Annual Parish Council meeting and the last parish council meeting had been circulated. Cllr C Morgan proposed both sets of minutes but asked that the annual parish meeting minutes as amended, as Cllr Millar was nominated for Youth Club representation, which was seconded by Cllr C Ford and were unanimously **AGREED** for signature by the Chairman as a true and accurate record of the meetings.

**24/21 DECLARATIONS OF INTEREST AND DISPENSATIONS:**

No further declarations of Interest and / or dispensations in addition to those already declared and available for public inspection, were made.

**24/22 PARISH COUNCILLOR VACANCY**

The meeting noted that two applicants had come forward, and that informal interviews were held. Richard Ayre was proposed by Cllr A Searle and seconded by Cllr C Morgan, no other nominations were received, and he was unanimously elected. Cllr Ayre signed the acceptance of office form in front of the Clerk and was handed the register of members interests form to be returned within 28 days to the Monitoring Officer by the Clerk.

**24/23 UPDATE FROM SOMERSET COUNCILLORS**

Cllr Davies had submitted a written update which had been previously circulated to the members which was noted. Cllr Davies outlined that the microchipping of cats was now a legal requirement in certain circumstances, the importance of registering to vote in the General Election and that gas canisters were causing issues in waste disposal, they should be recycled at the recycling centres. The Planning department are having a two-week fire break to catch up with outstanding matters.

**24/24 LONG TERM ACTION LIST**

Somerset Highways have not found suitable sites for permanent warning signs of possible flooding on Castle Street.

**24/25 HINKLEY POINT POWER STATION**

The Chairman reported that the main site forum was still to be held on 20<sup>th</sup> June, but that the SSG has been postponed. The workforce numbers on C site were now believed to be heading for 15,000, due to the overlap in the civils and MEH stages, but the limits on the facilities would prevent further increase. The case for further mitigations were being researched. Roadworks would be required to

resolve the structural issues on the C182, Hinkley Point Road, discussions between Somerset Highways and EdF were ongoing.

There was disappointment that Andrew Goodchild was leaving HPC, as he had helped the parish so much during his time on the project.

#### 24/26 FINANCE

- a) The list of invoices for payment and monies received in May, (Appendix 1) and the Financial Statement (Appendix 2) had been forwarded to members before the meeting and are attached to these minutes. The Financial Statement was noted. It was **RESOLVED** unanimously that the Invoices for payment were to be settled. All payments will all be made online, direct debit or by debit card. **ACTION: Clerk**
- b) The meeting considered a grant application from Stogursey Football Club in respect of support for a mobile dugout to be used at the Victory Hall ground. It was resolved unanimously to award a grant of £1,250.

#### 24/27 MEETING REPORTS

- a) Town and Parish Clerks bi-weekly meeting. The Clerk updated on the recent meeting which had highlighted LCN annual reviews and the financial issues affecting Somerset Council's refuse and recycling contractor.
- b) The Chairman updated meeting on a Flooding and Community Emergency workshop she had attended with the Clerk at Williton on 20<sup>th</sup> May. The information on the Somerset Prepared website was highlighted. The next LCN meeting is on 12<sup>th</sup> June and will be the AGM when a new Chairman and Vice Chairman are to be elected.

#### 24/28 NOTIFICATION OF FORTHCOMING MEETINGS

LCN AGM meeting (Nether Stowey)	12.06.24
HPC Main Site	20.06.24
HPC Transport Forum	11.07.24
HPC Community Forum	19.09.24

#### 24/29 CORRESPONDENCE

The Clerk referred to the following matters amongst circulated correspondence:

1. a) The meeting noted the publication of the Good Councillor's Guide 2024, which had been circulated to members.
- b) The meeting noted the Hinkley Point "Meeting the Environmental Regulators" informal drop-in session to be held on 16.7.24, Bridgwater.
- c) The meeting noted the completion of the land transfer of Burgage Road Play Area and Allotments from Somerset Council to Stogursey Parish Council on 17.5.24.
- d) The meeting resolved to nominate the Stogursey News team for a Somerset Council Chair's Community Award 2024
- e) The meeting considered correspondence regarding National Grid Connection Project and S106 monies. The Clerk was asked to notify Planning Obligation that the Parish Council wished to express interest in such funding to assist with improving the informal open space parcel of land coming to the parish council under another S106 agreement.

#### 24/30 ENHANCEMENTS

- a) The Vice Chairman asked if the noticeboards could be considered for attention as it was some years since they had been revarnished. Cllr Searle suggested that local painters could be asked to assist and would supply the necessary contact details to the Clerk.
- b) The Clerk updated the meeting that the fly tipping had been removed thanks to Strongvox, but that he required some guidance on the first steps required once the parcels of land had been transferred. It was felt that a planning application would require professional advice, that contractors would be required in respect of the: height bar, boulders, car park surface and security as well as accessible access to and from the area from Church Street.

**24/31 HIGHWAYS ISSUES**

The Chairman updated on several matters including that the bollard on the pavement at High Street Stogursey had been approved and would be added to their work stream. White lining in the parish was to be updated, but the advance warning signs of potential flooding at Castle Street could not be accommodated.

- a) The meeting resolved to seek a quote from Somerset Highways for a mirror to assist road users at the junction from Wick onto Wick Lane, close to Wick Pound House.

**24/32 PUBLIC RIGHTS OF WAY**

No updates for the meeting.

**24/33 PLANNING APPLICATIONS AND DECISIONS:**

Cllr J Ody reported on current matters:

- a) Ongoing Matters  
Appendix B to the agenda was noted.
- b) New Applications;
  - a) [3/32/24/009](#) Application for a Lawful Development Certificate for verification to confirm the start of the existing erection of 5 No. dwellings, application 3/32/21/025 Tanyards Farm, Castle Street, Stogursey TA5 1TG – No objection to the permission being renewed as currently agreed
  - b) [3/32/24/010](#) Conversion of loft into ancillary accommodation, Bayleys Brook House, Shurton Road, Stogursey, TA5 1QE – No objections
  - c) [3/32/24/004](#) Application for a Lawful Development Certificate for the existing use of a caravan park at Farrington Hill Farm Caravan Park, Farrington Hill Lane, Stogursey – Concerns were raised over the current state of the site. It was felt that a site visit would also be helpful.

**24/34 DATE AND TIME OF THE NEXT MEETING:**

Tuesday 2<sup>nd</sup> July 2024 at 7.00pm meeting at the Victory Hall, Stogursey.

The meeting closed at 2102

Signed: ..... (Chairman)

Date: .....

**Schedule of Receipts and Invoices for Payment 11<sup>th</sup> June 2024**

**Payments made since the last meeting on 14.5.2024**

<u>Payee</u>	<u>Amount £</u>	<u>Payment Type</u>	<u>Details</u>
R Wand	713.79	BP	Clerk Salary Apr 24 (includes allowances, postage, mileage, less PAYE & Pension contributions)
R Wand	33.80	BP	Printer cartridges (The Cartridge People)
HMRC	201.98	BP	Employee tax & NIC (PAYE) & Employers NIC Apr 24
NEST	117.93	DD	Employee & Employer Pension Contribution Apr 24
GWB Services Ltd	93.60	BP	Mow n Strim BRPA 14.3.24
Zurich Insurance	833.98	BP	Annual Insurance Policy renewal
Simon Foster	600.00	BP	Mow n Strim Closed Churchyard
Somerset Council	25.00	BP	Annual Lease on BRPA Play Area (due from 1.4.24)
Mijan Ltd	96.00	BP	EasyPC accounts software annual subs 2024-2025
R Young	50.00	BP	Internal Audit
H Brooks	100.00	BP	Tree works at the allotments.
Greenslades	1499.69	BP	Lengthsman April 24
IONOS	5.99	DC	Website hosting monthly fee & Domain renewal
Microsoft	12.36	DC	Business 365 monthly fee

**Receipts since last meeting**

Bank Interest - Lloyds accounts	-	May 24	£51.90p
Bank Interest - Cambs & Counties	-	May 24	£155.15
Allotment rents/deposits	-		£ 70.00

**Payments due 11.6.2024**

<u>Payee</u>	<u>Amount £</u>	<u>Payment Type</u>	<u>Details</u>
R Wand	699.19	BP	Clerk Salary May 24 (includes allowances, postage, mileage, less PAYE & Pension contributions)
HMRC	201.98	BP	Employee tax & NIC (PAYE) & Employers NIC May 24
NEST	117.93	DD	Employee & Employer Pension Contribution May 24
GWB Services Ltd	266.40	BP	Mow n Strim BRPA April 24
Simon Foster	800.00	BP	Mow n Strim Closed Churchyard Apr/May/June 24
idverde	599.04	BP	Dog bin emptying contract 2024 / 2025
IONOS	9.59	DC	Website hosting & email monthly fee
Glasdon UK Limited	4036.36	BP	Benches for The Gravel
Imperative Training Ltd	1872.00	BP	Defib for Burton
H Staddon	6.00	BP	Purchase of plants for Parish Planters
Microsoft	12.36	DC	Business 365 monthly fee

## STOGURSEY PARISH COUNCIL

### FINANCIAL STATEMENT - AS AT 31st May 2024

#### Balances as per bank accounts 30.4.24

Treasurers Account	£6,610.90	
Deposit Account	£14,218.41	
Redwood Bank	£35,000.00	
Cambs & Counties Bank	£35,939.59	
Reserves & Grants Account	£68,568.80	<u><u>£160,337.70</u></u>

#### Plus Receipts - May 2024

Treasurers Account	£21,319.74	
Deposit Account	£12.34	
Cambs & Counties Bank	£155.15	
Redwood Bank	£0.00	
Reserves & Grants Account	£51.90	<u><u>£21,539.13</u></u>

#### Less Payments - May 2024

Treasurers Account	£24,393.71	
Deposit Account	£0.00	
Cambs & Counties Bank	£0.00	
Redwood Bank	£0.00	
Reserves & Grants Account	£21,249.74	<u><u>-£24,104.32</u></u>

#### Balances as per bank accounts 31.5.24

Treasurers Account	£3,536.93	
Deposit Account	£14,230.75	
Redwood Bank	£45,000.00	
Cambridge & Counties Bank	£46,094.74	
Reserves & Grants Account	£47,370.96	<u><u>£156,233.38</u></u>

Less unrepresented cheques	£0.00
Plus uncleared credits	£0.00

#### Available Funds at 31.5.2024

£156,233.38

<b>Balance as per cash book</b>	
Treasurers Account	£3,536.93
Deposit Account	£14,230.75
Redwood Bank	£45,000.00
Cambridge & Counties Bank	£46,094.74
Reserves & Grants Account	£47,370.96
	<u><u>£156,233.38</u></u>

**Summary of Reserve Bank Account @ 31.5.2024**

£0.00	Ext Grant - Oral History Project (moved to Contingency)			]
£3,859.27	Ext Grant - Castle St Flood Scheme			]
£226.84	Ext Grant - Castle St Flood Scheme Contingency			]
£39,086.42	Ext Grant - (from HPC) - Lengtsman Scheme			] Not PC Funds
£0.00	Ext Grant - (From HPC) - Rural Parking Fund			]
£1,305.37	Fingerposts project grants			]
£5,000.00	Road Safety -SIDs Project			]
£1,449.94	Ext Grant - Growing for Health and Wellbeing			]
£155.00	Allotment Refundable Deposits			]
£2,000.00	Defibrillator for Burton			]
<b>£53,082.84</b>	<b>Total External Grants</b>			]
£376.64	Interest to 31.5.24	Lloyds/C&C/Redwood	Reserves a/cs only	
£5,500.00	Multi Sports Area			
£2,300.00	SWTC Election Costs 2022/2027			
£750.01	Laptop			
£5,000.00	BRPA essential maintenance			
£2,000.00	Refurbish the Pound			
£5,000.00	Grounds and maintenance			
£5,400.00	Defibrillator (annual build-up of funds)			
£30,196.47	Contingency			
£1,175.00	Reopening Grant - Bench on The Gravel			
<b>£57,698.12</b>	<b>Total PC Earmarked Funds</b>			
<b>£110,780.96</b>	<b>TOTAL IN EARMARKED RESERVES</b>			