

STOGURSEY PARISH COUNCIL
DRAFT MINUTES OF THE MEETING HELD ON TUESDAY 9th APRIL 2024
at 1900. Held at in the Lord St Audries Room, Victory Hall, Stogursey.
SUBJECT TO APPROVAL AT THE NEXT PARISH COUNCIL MEETING

PRESENT:

Cllr Chris Morgan (Chairman), Cllr Sue Goss (Vice-Chairman), Cllr Allan Searle B.E.M., Cllr Jenny Ody, Cllr Gregor Millar, Cllr Scott Nurton, Cllr Sue Jones and Cllr Julie Jones.

In attendance: R Wand (Clerk), Cllr Hugh Davies and 4 members of the public.

PUBLIC FORUM

- No matters raised.

23/176 APOLOGIES FOR ABSENCE:

Cllr Chris Ford..

23/177 MINUTES OF THE PARISH COUNCIL MEETINGS held on 12th March 2024:

The draft minutes of the last parish council meeting had been circulated. Cllr J Jones proposed the minutes as amended, which was seconded by Cllr A Searle and were unanimously **AGREED** for signature by the Chairman as a true and accurate record of the meetings.

23/178 DECLARATIONS OF INTEREST AND DISPENSATIONS:

No further declarations of Interest and / or dispensations in addition to those already declared and available for public inspection, were made.

23/179 PARISH COUNCILLOR VACANCY

The meeting noted that no applicant had come forward.

23/180 UPDATE FROM SOMERSET COUNCILLORS

Cllr Woods and Cllr Davies had submitted written updates which had been previously circulated to the members were noted. Cllr Davies outlines some of the changes to services that will happen at West Somerset House in the coming months.

23/181 LONG TERM ACTION LIST

No further updates.

23/182 HINKLEY POINT POWER STATION

The Vice Chairman reported that at the transport forum the deflector graph survey results had revealed structural issues on the C182 which would need to be addressed. She felt that a visit should be made to B station to see the latest position on defueling. The Vice Chairman understands that Fairfield Estate have started discussions with HP C regarding the reinstatement of the lands on the southern boundary, as a result of the delay to the completion date of the project.

23/183 FINANCE

- a) The list of invoices for payment and monies received in March, (Appendix 1) and the Financial Statement (Appendix 2) had been forwarded to members before the meeting and are attached to these minutes. The Financial Statement was noted. It was **RESOLVED** unanimously that the Invoices for payment were to be settled. All payments will all be made online, direct debit or by debit card. **ACTION: Clerk**
- b) The meeting considered the end of year Budget Monitoring Statement, which was noted.
- c) The meeting reviewed and resolved to adopt the Financial Risk Management and Internal Control documents unamended,
- d) The meeting resolved to appoint Richard Young, as Internal Auditor for the financial year 2024/2025.
- e) The meeting reviewed the Asset Register, an amendment to delete the Dell laptop which was resolved.

23/184 MEETING REPORTS

- a) Town and Parish Clerks bi-weekly meeting. The Clerk had not attended the last meeting as it was an update on changes to waste collections in the east of the County.
- b) The Vice Chairman updated meeting held at Stogursey on 18th March the Highways sub group terms of reference had been formally adopted. A suggestion that a LCN sub group for flooding and emergencies was well received and an initial meeting is to be arranged The next LCN meeting is in June and will be the AGM when a new Chairman and Vice Chairman are to be elected.

23/185 NOTIFICATION OF FORTHCOMING MEETINGS

HPC Community Forum	16.05.24
HPC Main Site	20.06.24
HPC Transport Forum	14.03.24
LCN AGM meeting (Nether Stowey)	12.06.24

23/186 CORRESPONDENCE

The Clerk referred to the following matters amongst circulated correspondence:

1. The meeting **RESOLVED** to submit a letter of support to a grant application for West Somerset Citizens Advice Service to Somerset Community Foundation.
2. The meeting noted correspondence regarding Somerset Day Big Picnic 11th or 12th May 2024.
3. The meeting reviewed correspondence from Pardoes Solicitors regarding the transfer of full title guarantee from Somerset Council to Stogursey Parish Council of Burgage Road Play Area and Allotments from Somerset Council and **RESOLVED** to complete the purchase for £1.
4. The meeting reviewed correspondence from Pardoes Solicitors regarding the transfer of parcels of land under S106 agreement at Paddons Farm, Stogursey and **RESOLVED** to the signature of the terms and conditions by the Vice Chairman and the Parish Clerk.

23/187 ENHANCEMENTS

- a) The meeting considered the lengthsman's duties for the new season. The reduction in Somerset Council mowing schedule may give more verge cutting issues to be addressed as well as weed control matters.

23/188 HIGHWAYS ISSUES

- a) The meeting considered the state of the road from Burton through Colepool as the continuous presence of water is causing even more wear to the sides of the carriageway. The Clerk would contact highways to seek their attention to the issues. The Clerk was also asked to report the large area of water outside of Dawlea farm, which was believed due to a blocked culvert.

ACTION: Clerk

23/189 PUBLIC RIGHTS OF WAY

Cllr S Jones felt that the weather was still making many PROWs unusable and maintenance issues were mounting.

23/190 PLANNING APPLICATIONS AND DECISIONS:

Cllr J Ody reported on current matters:

- a) Ongoing Matters
Appendix B to the agenda was noted
- b) New Applications;
 - a) [3/32/24/002](#) Erection of 2 No. additional glamping pods and erection of toilet/shower block on Lawson Farm, Shurton Road, Stogursey, TA5 1QB. Members had undertaken a site visit. It was felt there were many mistakes within the application form and were confused as a result of what was actually being applied for and the agent's report did not help clarify the matter either. Members resolved that they were unable to support this application as it stands as a result of the many inaccuracies and inconsistencies that are found within the Planning Report and Application documents submitted by the applicant's agent which could lead to misrepresentation to the Planning Committee.

- b) [3/32/24/003](#) Application for Outline Planning with all matters reserved for the erection of 1 No. dormer bungalow in the garden to the rear of Stonecroft, 26 Lime Street, Stogursey, TA5 1QR. Members felt that access issues should be highlighted, but that the application was similar to the two previous ones that they could resolve to support it once again.

23/191 DATE AND TIME OF THE NEXT MEETING:

Tuesday 14th May 2024 at 7.00pm meeting at the Victory Hall, Stogursey.

The meeting closed at 2030

Signed: (Chairman)

Date:

DRAFT

Schedule of Receipts and Invoices for Payment 9th APRIL 2024**Payments made since the last meeting on 12.3.2024**

<u>Payee</u>	<u>Amount £</u>	<u>Payment Type</u>	<u>Details</u>
R Wand	717.19	BP	Clerk Salary Feb 24 (includes allowances, meeting exps, less PAYE & Pension contributions)
HMRC	201.98	BP	Employee tax & NIC (PAYE) & Employers NIC Feb 24
NEST	117.93	DD	Employee & Employer Pension Contribution Feb 24
Taylor Electrical Solutions	120.00	BP	Install Replacement Defibrillator Case at The Gravel
Victory Hall Committee	400.00	BP	Hall Hire charges for meetings 2023-2024
H Stadden	14.25	BP	Plants for Planters
Water2business	33.07	BP	Allotment water use Oct 23 to Mar 24
GWB Services Ltd	187.20	BP	Mow n Strim BRPA x 2 Feb 24
IONOS	5.99	DC	Website hosting monthly fee & Domain renewal
Microsoft	12.36	DC	Business 365 monthly fee

Payments due 9.4.2024

<u>Payee</u>	<u>Amount £</u>	<u>Payment Type</u>	<u>Details</u>
R Wand	699.19	BP	Clerk Salary Mar 24 (includes allowances, less PAYE & Pension contributions)
HMRC	201.98	BP	Employee tax & NIC (PAYE) & Employers NIC Mar 24
NEST	117.93	DD	Employee & Employer Pension Contribution Mar 24
GWB Services Ltd	93.60	BP	Mow n Strim BRPA 14.3.24
IONOS	5.99	DC	Website hosting monthly fee & Domain renewal
Microsoft	12.36	DC	Business 365 monthly fee

Receipts since last meeting

Bank Interest - Lloyds accounts	-	Feb 24	£55.89p
Bank Interest - Cambs & Counties	-	Feb 24	£124.57p

STOGURSEY PARISH COUNCIL

FINANCIAL STATEMENT - AS AT 31st March 2024

Balances as per bank accounts 29.2.24

Treasurers Account	£1,607.88	
Deposit Account	£12,192.66	
Redwood Bank	£35,000.00	
Cambs & Counties Bank	£35,676.17	
Reserves & Grants Account	£38,486.79	<u><u>£122,963.50</u></u>

Plus Receipts - March 2024

Treasurers Account	£1,000.00	
Deposit Account	£13.75	
Cambs & Counties Bank	£133.63	
Redwood Bank	£0.00	
Reserves & Grants Account	£42.21	<u><u>£1,189.59</u></u>

Less Payments - March 2024

Treasurers Account	£1,803.98	
Deposit Account	£1,000.00	
Cambs & Counties Bank	£0.00	
Redwood Bank	£0.00	
Reserves & Grants Account	£0.00	<u><u>-£1,614.39</u></u>

Balances as per bank accounts 31.3.24

Treasurers Account	£803.90	
Deposit Account	£11,206.41	
Redwood Bank	£35,000.00	
Cambridge & Counties Bank	£35,809.80	
Reserves & Grants Account	£38,529.00	<u><u>£121,349.11</u></u>

Less unrepresented cheques	£0.00
Plus uncleared credits	£0.00

Available Funds at 31.3.2024£121,349.11**Balance as per cash book**

Treasurers Account	£803.90
Deposit Account	£11,206.41
Redwood Bank	£35,000.00
Cambridge & Counties Bank	£35,809.80
Reserves & Grants Account	£38,529.00
	<u><u>£121,349.11</u></u>

Summary of Reserve Bank Account @ 31.3.2024

£1,621.89	Ext Grant - Stogursey Oral History Project]
£3,859.27	Ext Grant - Castle St Flood Scheme]
£226.84	Ext Grant - Castle St Flood Scheme Contingency]
] Not PC Funds
£41,585.90	Ext Grant - (from HPC) - Lengtsman Scheme]
£0.00	Ext Grant - (From HPC) - Rural Parking Fund Fingerposts project]
£1,305.37	grants Road Safety -SIDs]
£5,000.00	Project]
£1,449.94	Ext Grant - Growing for Health and Wellbeing]
£90.00	Allotment Refundable Deposits]
£2,000.00	Defibrillator for Burton]
£57,139.21	Total External Grants]
£1,794.58	Interest to 31.3.24	Lloyds/C&C/Redwood
		Reserves a/cs only
£5,000.00	Multi Sports Area	
£2,250.00	SWTC Election Costs 2022/2027	
£700.01	Laptop	
£4,500.00	BRPA essential maintenance	
£2,000.00	Refurbish the Pound Grounds and	
£5,000.00	maintenance	
£4,500.00	Defibrillator (annual build-up of funds)	
£25,280.00	Contingency	
£1,175.00	Reopening Grant - Bench on The Gravel	
£52,199.59	Total PC funds	
£109,338.80	TOTAL IN RESERVES' ACCOUNTS	