

STOGURSEY PARISH COUNCIL
MINUTES OF THE MEETING HELD ON TUESDAY 10th OCTOBER 2023
at 1900. Held at in the Quantock Room, Victory Hall, Stogursey.

PRESENT:

Cllr Chris Morgan (Chairman), Cllr Sue Goss (Vice-Chairman), Cllr Chris Ford, Cllr Susan Jones, Cllr Julie Jones, Cllr Jenny Ody and Cllr Allan Searle B.E.M.

In attendance: R Wand (Clerk), Cllr H Davies and 1 member of the public.

PUBLIC FORUM

No issues raised

23/80 APOLOGIES FOR ABSENCE:

Cllr Scott Nurton, Cllr Gregor Millar and Cllr Sue Jones.

23/81 MINUTES OF THE PARISH COUNCIL MEETINGS held on 12th September 2023:

The draft minutes of the last parish council meeting had been circulated. They were proposed as amended by Cllr J Jones seconded by Cllr Ody and were unanimously **AGREED** for signature by the Chairman as a true and accurate record of the meetings.

23/82 DECLARATIONS OF INTEREST AND DISPENSATIONS:

No further declarations of Interest and / or dispensations in addition to those already declared and available for public inspection, were made.

23/83 PARISH COUNCILLOR VACANCY

The meeting noted that an applicant had failed the eligibility test.

23/84 UPDATE FROM SOMERSET COUNCILLORS

Cllr Woods and Cllr Davies had submitted written updates which had been previously circulated to the members were noted. Cllr Davies highlighted the issue of flooding and preparedness. Sand bags are available outside the Colly Lane council depot in Bridgwater for residents to collect.

23/85 REVIEW OF LONG-TERM ACTION LIST

An update regarding the ongoing issues with the funding for the Speed Indication Devices from the Avon and Somerset Police Road Safety Fund was noted. Cllr Searle had asked the lengthsman to address an over grown watercourse in Castle Street. It was agreed that the Stogursey News article should include a paragraph on riparian owners duties and being a good neighbour by clearing watercourses.

23/86 HINKLEY POINT POWER STATION

The Vice Chairman had again raised the issue of the road surface undulations on the C182 between the Ibson turning and Shurton turnings. Highways are yet to survey, but it should be complete by year end. The increase in wildlife on the southern boundary lands had been highlighted on a recent guided tour.

23/87 FINANCE

- a) The list of invoices for payment and monies received in September, (Appendix 1) and the Financial Statement (Appendix 2) had been forwarded to members before the meeting and are attached to these minutes. The Financial Statement was noted. It was **resolved** unanimously that the Invoices for payment were to be settled. All payments will all be made online, direct debit or by debit card. **ACTION: Clerk**
- b) The half year budget monitoring report was considered and noted.

23/88 MEETING REPORTS

a) LCN Meeting, members were updated on the meeting by the Chairman. He commented that the meeting was not well attended, that finance is lacking to help progress matters discussed, and that the role of volunteer is being pushed as the way forward to progress topics.

b) Town and Parish Clerks bi-weekly meeting. The topic of winter preparedness was discussed, the need for a contingency plan was raised along with the various concerns over adverse weather issues, utility interruptions, places of safety, fire access points. Somerset Prepared website was highlighted as a useful source of information.

c) Paddons Farm, land transfer issues were discussed and the meeting resolved to seek information on the possible implications of legal fees being recoverable under the S106 agreement which enables the transfer of the two parcels of land as outlined in the Plan B diagram. **Action: Clerk**

23/89 NOTIFICATION OF FORTHCOMING MEETINGS

HPC	Main Site Forum	19.10.23
	Transport Forum	16.11.23
	Site Stakeholders Group	Tba
	Stearth Forum	Tba
	LCN meeting	22.11.23
	Community Forum	18.01.24

23/90 CORRESPONDENCE

- a) The meeting noted the renewal of the Parish Council's Data Protection registration ZA793059 from 4.10.23
- b) The meeting noted the completed registration of www.stogurseyparishcouncil.org.uk and that the Parish Clerk's email address is now clerk@stogurseyparishcouncil.org.uk
- c) The meeting noted the completed registration of the Parish Council in respect of the Civility and Respect Pledge (No 1331)

23/91 ENHANCEMENTS

a) The meeting considered the funding of a defibrillator for the residents of Burton and agreed to seek grant funding for a unit similar to the others in the parish. The owners of Burton Farm House had agreed to allow the fitting of the unit to an outer wall on Knighton Lane to ensure 24/7 access and members agreed to pay the installation costs from the existing budget.

b) The meeting resolved the appointment Pardoe Solicitors to advise and resolve on the land transfer of the Play Area and Allotments on Burgage Road, Stogursey.

Action: Clerk and Chairman

23/92 HIGHWAYS ISSUES

The meeting noted that the purchase and installation of four additional grit bins across the parish has been completed.

23/93 PUBLIC RIGHTS OF WAY

No issues raised.

23/94 PLANNING APPLICATIONS AND DECISIONS:

Cllr Ody reported on current matters:

- a) Ongoing matters

Appendix B to the agenda was noted

A response to the national consultation on Town and Country Planning had been submitted

b) New Applications;

a) [3/32/23/017](#) for the erection of two storey extension to the east elevation and entrance porch to south elevation, construction of lean-to roof over existing flat roof to the north elevation, pitched roof over existing flat roofed dormer to the west elevation, conversion of existing attached garage/lobby to self-contained annexe to the north and formation of new vehicular access with parking and turning area to the south (retention of works partly undertaken) at Thurleigh, Zine, Stogursey, Bridgwater,TA5 1TL on Thurleigh, Zine, Stogursey, Bridgwater,TA5 1TL was discussed. Concerns over the siting of the driveway was felt to be raised for highways to address, otherwise no concerns were raised. **Action: Clerk**

23/95 DATE AND TIME OF THE NEXT MEETING:

Tuesday 14th November 2023 at 7.00pm meeting at the Victory Hall, Stogursey.

The meeting closed at 2045

Signed: (Chairman)

Date:

Schedule of Receipts and Invoices for Payment 10th October 2023**Payments made since the last meeting on 12.9.23**

<u>Payee</u>	<u>Amount £</u>	<u>Payment Type</u>	<u>Details</u>
R Wand	772.37	BP	Clerk Salary Aug 23 (includes allowances, expenses, less PAYE & Pension contributions)
HMRC	181.40	BP	Employee tax & NIC (PAYE) & Employers NIC Aug 23
NEST	110.03	DD	Employee & Employer Pension Contribution Aug 23
Society of Local Council Clerks	177.00	BP	Annual Subscription
S. Foster	600.00	BP	Closed churchyard mow n strim 24.7, 9.8 & 23.8
GWB Ltd	187.20	BP	BRPA maintenance 7.7, 21.7
Greenslades	1999.58	BP	Lengthsman Service July 23
Microsoft	12.36	DC	Business 365 monthly fee
IONOS	5.99	DC	Website hosting monthly fee
ICO	35.00	DD	Data Protection Registration renewal 2023-2024

Payments due 10.10.2023

<u>Payee</u>	<u>Amount £</u>	<u>Payment Type</u>	<u>Details</u>
R Wand	655.51	BP	Clerk Salary Sept 23 (includes allowances, less PAYE & Pension contributions)
HMRC	181.40	BP	Employee tax & NIC (PAYE) & Employers NIC Sept 23
NEST	110.03	DD	Employee & Employer Pension Contribution Sept 23
Parish Online	54.00	BP	Annual Subscription 2023-2024
S. Foster	00.00	BP	Closed churchyard mow n strim
GWB Ltd	187.20	BP	BRPA maintenance 4.8 & 17.8.23
Greenslades	2499.48	BP	Lengthsman Service Aug 23
Microsoft	12.36	DC	Business 365 monthly fee
IONOS	5.99	DC	Website hosting monthly fee
Somerset Association of Local Councils	384.82	BP	SALC and NALC affiliation fees 2023-2024

Receipts since last meeting

Bank Interest - September 2023 £ 89.02p

STOGURSEY PARISH COUNCIL

FINANCIAL STATEMENT - AS AT 30th September 2023

Balances as per bank accounts 31.8.23

Treasurers Account	£1,742.09	
Deposit Account	£23,579.94	
Redwood Bank	£35,000.00	
Reserves & Grants Account	£71,705.07	<u>£132,027.10</u>

Plus Receipts -September 2023

Treasurers Account	£42,033.77	
Deposit Account	£22.03	
Cambridge & Counties Bank	£35,000.00	
Redwood Bank	£0.00	
Reserves & Grants Account	£66.99	<u>£42,122.79</u>

Less Payments -September 2023

Treasurers Account	£39,853.96	
Deposit Account	£3,500.00	
Cambridge & Counties Bank	£0.00	
Redwood Bank	£0.00	
Reserves & Grants Account	£36,733.77	<u>-£37,964.94</u>

Balances as per bank accounts 30.9.23

Treasurers Account	£2,121.90	
Deposit Account	£20,101.97	
Redwood Bank	£35,000.00	
Cambridge & Counties Bank	£35,000.00	
Reserves & Grants Account	£35,038.29	<u>£127,262.16</u>
Less unrepresented cheques	£0.00	
Plus uncleared credits	£0.00	

Available Funds at 30.9.2023**£127,262.16****Balance as per cash book**

Lloyds Treasurers Account	£2,121.90
Lloyds Deposit Account	£20,101.97
Redwood Bank	£35,000.00
Cambridge & Counties Bank	£35,000.00
Lloyds Reserves & Grants Account	£35,038.29
	<u>£127,262.16</u>

Summary of Reserve Bank Account @ 30.9.2023

1621.89	Ext Grant - Stogursey Oral History Project]
3859.27	Ext Grant - Castle St Flood Scheme]
226.84	Ext Grant - Castle St Flood Scheme Contingency]
45335.12	Ext Grant - (from HPC) - Lenghtsman Scheme] Not PC Funds
0.00	Ext Grant - (From HPC) - Rural Parking Fund	
1305.37	Fingerposts project grants]
1449.94	Ext Grant - Growing for Health and Wellbeing]
90.00	Allotment Refundable Deposits]
53888.43	Total External Grants]
744.85	Interest to 30.9.23	Reserves a/c only
5000.00	Multi Sports Area	
2250.00	SWTC Election Costs 2022/2027	
700.01	Laptop	
4500.00	BRPA essential maintenance	
2000.00	Refurbish the Pound	
5000.00	Grounds and maintenance	
4500.00	Defibrillator (annual build-up of funds)	
25280.00	Contingency	
1175.00	Reopening Grant - Bench on The Gravel	
51149.86	Total PC funds	
105038.29	TOTAL IN RESERVES' ACCOUNT	