

## STOGURSEY PARISH COUNCIL

### **DRAFT** MINUTES OF THE MEETING HELD ON TUESDAY 14<sup>th</sup> NOVEMBER 2023 at 1900. Held at in the Lord St Audries Room, Victory Hall, Stogursey. **SUBJECT TO APPROVAL AT THE NEXT PARISH COUNCIL MEETING**

#### **PRESENT:**

Cllr Sue Goss (Vice-Chairman), Cllr Chris Ford, Cllr Susan Jones, Cllr Jenny Ody, Cllr Allan Searle B.E.M., and Cllr Sue Jones.

In attendance: R Wand (Clerk), Cllr H Davies and 4 member of the public.

In the absence of the Chairman the vice Chairman took the chair.

#### **PUBLIC FORUM**

- Concerns were raised over the opening times and increased litter from the proposed seating area on The Gravel,
- Members of Stogursey Arts Festival spoke in support of their grant application being considered at the meeting.

#### **23/96 APOLOGIES FOR ABSENCE:**

Cllr Chris Morgan (Chairman), Cllr Scott Nurton, and Cllr Julie Jones.

#### **23/97 MINUTES OF THE PARISH COUNCIL MEETINGS held on 10<sup>th</sup> October 2023:**

The draft minutes of the last parish council meeting had been circulated. They were proposed as by Cllr A Searle seconded by Cllr J Ody and were unanimously **AGREED** for signature by the Chairman as a true and accurate record of the meetings.

#### **23/98 DECLARATIONS OF INTEREST AND DISPENSATIONS:**

No further declarations of Interest and / or dispensations in addition to those already declared and available for public inspection, were made.

#### **23/99 PARISH COUNCILLOR VACANCY**

The meeting noted that no applicant had come forward.

#### **23/100 UPDATE FROM SOMERSET COUNCILLORS**

Cllr Woods and Cllr Davies had submitted written updates which had been previously circulated to the members were noted. Cllr Davies highlighted the issue of flooding and preparedness.  
1913 Cllr G Millar joined the meeting

#### **23/101 REVIEW OF LONG-TERM ACTION LIST**

In respect of the Road Safety project to install Speed Detection Device locations the cheque had arrived that day to provide the funding from the Avon and Somerset Police community Trust. An article had been published in Stogursey News article regarding riparian owners duties and being a good neighbour by clearing watercourses. The need for a site visit to Castle Street was also identified.

#### **23/102 HINKLEY POINT POWER STATION**

The Vice Chairman highlighted that the workforce uplift discussions were still ongoing between HPC/Somerset Officers regarding the housing needs mitigations for the thousands of extra workers. The Transport Forum heard that the C182 deflector scan had still not been done as was promised. The need for the upkeep of Op Hardold routes signs/lines/potholes was also highlighted.

#### **23/103 FINANCE**

- a) The list of invoices for payment and monies received in October, (Appendix 1) and the Financial Statement (Appendix 2) had been forwarded to members before the meeting and are attached to these minutes. The Financial Statement was noted. It was **resolved** unanimously that the Invoices for payment were to be settled. All payments will all be made online, direct debit or by debit card. **ACTION: Clerk**

- b) The meeting resolved by a majority, to award a grant of £200 to Stogursey Arts Festival.
- c) The meeting resolved by a majority, to award a grant of £100 to the Royal British Legion Poppy Appeal for the Remembrance Day wreath.

#### **23/104 MEETING REPORTS**

a) Town and Parish Clerks bi-weekly meeting. Somerset Council budget issues subject of a brief update at the start of the bi-weekly meeting and papers from Somerset Council meeting had been circulated as background reading to members. Library Services was the main topic of update. Devolution of services was also briefly mentioned, but the topic will return for a future meeting.

#### **23/105 NOTIFICATION OF FORTHCOMING MEETINGS**

HPC	Main Site Forum	19.10.23
	Transport Forum	16.11.23
	Site Stakeholders Group	Tba
	Stear Forum	Tba
	LCN meeting	22.11.23
	Community Forum	18.01.24

#### **23/106 CORRESPONDENCE**

- a. The meeting noted Somerset Council [Consultation Equality Objective 2024 to 2028](#)
- b. The meeting declined to undertake a Community Review having done one in 2012.
- c. The meeting discussed correspondence from Vines Café to use The Gravel for a seating area for their customers. The meeting raised several issues regarding the lack of documentation and assurances regarding health and safety and compliance with applicable regulations/rules for such activity.
- d. The meeting considered correspondence from Somerset Council regarding service and asset devolution. The matter will no doubt be subject of further correspondence as the state of Somerset Council finances became clearer.

#### **23/107 ENHANCEMENTS**

- a) The Clerk updated that a small grants application was being drafted for submission in respect of a defibrillator for Burton. Closing date of 22.11.23.
- b) The Clerk was asked to arrange for a Christmas Tree for The Gravel and to appeal for assistance via the Stogursey News for assistance. **Action: Clerk.**

#### **23/108 HIGHWAYS ISSUES**

The meeting heard that flooding issues following the recent rains on many routes around the parish had raised concerns for those trying to travel around. Highways were distributing flooding signs, but appeared to be doing little else. Residents are encouraged to report any flooding issues direct to Somerset Council either online or via their phone number.

#### **23/109 PUBLIC RIGHTS OF WAY**

No issues raised.

#### **23/110 PLANNING APPLICATIONS AND DECISIONS:**

Cllr Ody reported on current matters:

- a) Ongoing matters  
Appendix B to the agenda was noted
- b) New Applications;
  - a) [3/32/23/020](#) Replacement of telecommunications apparatus on Victory Hall, 32 Tower Hill, Stogursey, TA5 1PR, members supported this upgrade. **Action: Clerk.**

- b) [3/32/23/022](#) Erection of building for lagging store and erection of building for metal working workshop on Hinkley Point B, Hinkley Point Road, Stogursey, TA5 1UD Members supported this application **Action: Clerk.**
- c) [3/32/23/018](#) Erection of 1 No. dwelling with associated works, Lime Street Holdings, Shurton Lane, Stogursey, TA5 1QL members felt that this was supported as an infill and would ask that a condition was applied to remove the mobile home.

**23/111      DATE AND TIME OF THE NEXT MEETING:**  
Tuesday 12<sup>th</sup> December 2023 at 7.00pm meeting at the Victory Hall, Stogursey.

The meeting closed at 2013

Signed: ..... (V/Chairman)      Date: .....

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**Schedule of Receipts and Invoices for Payment 14<sup>th</sup> November 2023****Payments made since the last meeting on 10.10.2023**

<u>Payee</u>	<u>Amount £</u>	<u>Payment Type</u>	<u>Details</u>
R Wand	655.51	BP	Clerk Salary Sept 23 (includes allowances, less PAYE & Pension contributions)
HMRC	181.40	BP	Employee tax & NIC (PAYE) & Employers NIC Sept 23
NEST	110.03	DD	Employee & Employer Pension Contribution Sept 23
Parish Online	54.00	BP	Annual Subscription 2023-2024
GWB Ltd	187.20	BP	BRPA maintenance 4.8 & 17.8.23
Greenslades	2499.48	BP	Lengthsman Service Aug 23
Microsoft	12.36	DC	Business 365 monthly fee
IONOS	5.99	DC	Website hosting monthly fee
Somerset Association of Local Councils	384.82	BP	SALC and NALC affiliation fees 2023-2024
McAfee	89.99	DC	Laptop Anti virus - annual subscription
Water2Business	108.68	DC	Water charges – Allotments, March – October 23
Land Registry	6.00	DC	BRPA title register and title plan

**Payments due 14.11.2023**

<u>Payee</u>	<u>Amount £</u>	<u>Payment Type</u>	<u>Details</u>
R Wand	961.67	BP	Clerk Salary Oct 23 (includes allowances, back pay to 1.4.23, less PAYE & Pension contributions)
HMRC	325.08	BP	Employee tax & NIC (PAYE) & Employers NIC Oct 23
NEST	165.51	DD	Employee & Employer Pension Contribution Oct 23
Pardoes Solicitors	500.00	BP	RE: BRPA/Allotments land Transfer
S. Foster	800.00	BP	Closed churchyard mow n strim 7.9, 25.9, 9.10 & 24.10.23
SALC	50.00	BP	Essential Councillor Training Pts 1 & 2, Cllr Jones
GWB Services	295.20	BP	BRPA Mow & Strim 8.9 & 27.9.23
GWB Services	93.60	BP	BRPA Mow & Strim 30.10.23
Greenslades	1999.58	BP	Lengthsman Service Sept 23
Microsoft	12.36	DC	Business 365 monthly fee
IONOS	17.99	DC	Website hosting monthly fee & Domain renewal

## Receipts since last meeting

Bank Interest - Lloyds accounts	-	October 2023	£ 60.25p
Bank Interest - Cambs & Counties	-	Sept/Oct 2023	£ 161.92p
Avon and Somerset Police Community Trust	-	Ex Grant for Speed Indication Project	£5,000.00p

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**STOGURSEY PARISH COUNCIL****FINANCIAL STATEMENT - AS AT 31st October 2023****Balances as per bank accounts****30.9.23**

Treasurers Account	£2,121.90	
Deposit Account	£20,101.97	
Redwood Bank	£35,000.00	
Cambs & Counties Bank	£35,036.40	
Reserves & Grants Account	£35,038.29	<b>£127,298.56</b>

**Plus Receipts - October 2023**

Treasurers Account	£5,458.35	
Deposit Account	£18.50	
Cambs & Counties Bank	£125.52	
Redwood Bank	£0.00	
Reserves & Grants Account	£41.75	<b>£5,518.60</b>

**Less Payments - October 2023**

Treasurers Account	£4,407.56	
Deposit Account	£1,500.00	
Cambs & Counties Bank	£0.00	
Redwood Bank	£0.00	
Reserves & Grants Account	£2,082.90	<b>-£2,471.86</b>

**Balances as per bank accounts****31.10.23**

Treasurers Account	£3,172.69	
Deposit Account	£18,620.47	
Redwood Bank	£35,000.00	
Cambridge & Counties Bank	£35,161.92	
Reserves & Grants Account	£32,997.14	<b>£124,952.22</b>

Less unrepresented cheques £0.00

Plus uncleared credits £0.00

**Available Funds at 31.10.2023****£124,952.22****Balance as per cash book**

Treasurers Account	£3,172.69
Deposit Account	£18,620.47
Redwood Bank	£35,000.00
Cambridge & Counties Bank	£35,161.92
Reserves & Grants Account	£32,997.14
	<b>£124,952.22</b>

**Summary of Reserve Bank Account @  
31.10.2023**

1621.89	Ext Grant - Stogursey Oral History Project	]
3859.27	Ext Grant - Castle St Flood Scheme	]
226.84	Ext Grant - Castle St Flood Scheme Contingency	]
43252.22	Ext Grant - (from HPC) - Lengtsman Scheme	] Not PC Funds
0.00	Ext Grant - (From HPC) - Rural Parking Fund	]
1305.37	Fingerposts project grants	]
1449.94	Ext Grant - Growing for Health and Wellbeing	]
90.00	Allotment Refundable Deposits	]
<b>51805.53</b>	<b>Total External Grants</b>	]
948.52	Interest to 31.10.23	Lloyds/C&C/Redwood Reserves a/cs only
5000.00	Multi Sports Area	
	SWTC Election Costs	
2250.00	2022/2027	
700.01	Laptop	
4500.00	BRPA essential maintenance	
2000.00	Refurbish the Pound	
5000.00	Grounds and maintenance	
4500.00	Defibrillator (annual build-up of funds)	
25280.00	Contingency	
1175.00	Reopening Grant - Bench on The Gravel	
<b>51353.53</b>	Total PC funds	
	<b>TOTAL IN RESERVES'</b>	
<b>103159.06</b>	<b>ACCOUNTS</b>	