

STOGURSEY PARISH COUNCIL
DRAFT MINUTES OF THE MEETING HELD ON TUESDAY 11th APRIL 2023.
Held at in the Quantock Room, Victory Hall, Stogursey.
SUBJECT TO APPROVAL AT THE NEXT PARISH COUNCIL MEETING

PRESENT:

Cllr Chris Morgan (Chair), Cllr Sue Goss (Vice-Chairman), Cllr Scott Nurton, Cllr Chris Ford, Cllr Susan Jones, Cllr Jenny Ody, and Cllr Allan Searle B.E.M.

In attendance: R Wand (Clerk), Cllr Hugh Davies and Cllr Rosemary Woods (part) (Somerset Council) and 1 member of the public.

PUBLIC FORUM

No issues were raised

22/166 APOLOGIES FOR ABSENCE:

Cllr Helga Staddon and Cllr Gregor Millar.

22/167 MINUTES OF THE PARISH COUNCIL MEETING held on 14th March 2023:

The draft minutes of the last parish council meeting had been circulated. They were proposed by Cllr Searle seconded by Cllr Nurton and were unanimously **AGREED** for signature by the Chairman as a true and accurate record of the previous meeting.

22/168 DECLARATIONS OF INTEREST AND DISPENSATIONS:

Declarations of Interest and / or dispensations in addition to those already declared and available for public inspection, were made by Cllrs Morgan, Goss Ford and Searle in respect of the Victory Hall and Cllr Nurton regarding employment at Hinkley Point

22/169 CO-OPTION OF PARISH COUNCILLOR

Cllr Searle handed a completed application to the Clerk for consideration at the May meeting

22/170 UPDATE FROM SOMERSET COUNCILLORS

Cllr Woods and Cllr Davies written updates had been previously circulated to the members were noted. Cllr Woods left the meeting having updated that she had made an apology through the unitary authority regarding the August 2022 Parking meeting to someone. Cllr Davies highlighted several issues from his report. Consideration of a 20mph scheme to deter high speeds by Somerset Council would cost a Parish Council at least £15,000, which parish residents would have to ultimately pay through their parish council community charge.

22/171 REVIEW OF LONG-TERM ACTION LIST

Paddons Farms S106 transfer issues, were now being raised by Somerset Council Planning Department. It was agreed that a site visit to view the plot of land to the north of the north parcel would be required as it was not included in the original or amended s106 agreement. **ACTION: Clerk** to coordinate meeting date/time.

Castle Street would also be visited to check the watercourse. **ACTION: Clerk** to coordinate meeting date/time.

At last the Speedwatch site by RVP 4 at Shurton had been approved, following renewal of signs.

22/173 HINKLEY POINT POWER STATION

Cllr Goss updated on the off shore marine works being undertaken to join the water intakes to the tunnel which would likely give rise to intermittent noise issues. John Burton was monitoring the situation. In relation to the Transport Forum, the condition of the C182 was raised, but Highways denied any issues, though a bi-annual survey was due this year. Only if there were three consecutive nights of freezing water conditions would the Stogursey road be gritted through to Tower Hill.

22/174 FINANCE

- a) The list of invoices for payment and monies received, (Appendix 1) and the Financial Statement (Appendix 2) had been forwarded to members before the meeting and are attached to these minutes.
- b) The Financial Statement was noted. It was **resolved** unanimously that the Invoices for payment were to be settled. All payments will all be made online, by cheque, direct debit or by debit card.
ACTION: Clerk
- c) The meeting reviewed the circulated Financial Risk Management and Internal Control documents, which it was resolved to re-adopt.
- d) The meeting resolved to appoint Richard Young, as Internal Auditor for the financial year 2023/2024.
- e) The meeting reviewed and agreed the Asset Register.
- f) The meeting reviewed Section 1 Annual Governance Statement of the Annual Governance and Accountability Return 2022 to 2023 (AGAR) for consideration by the internal auditor.
- g) The meeting reviewed Section 2 Accounting Statement of the Annual Governance and Accountability Return 2022 to 2023 (AGAR) for consideration by the internal auditor.

22/175 MEETING REPORTS

- a) Unitary Council for Somerset Update: had been circulated and the Victory Hall had been submitted as a suitable location for future meetings of the Dowsborough LCN.

22/176 NOTIFICATION OF FORTHCOMING MEETINGS

HPC

Transport Forum	16.03.23
Community Forum	18.05.23
Main Site Forum	22.06.23
Site Stakeholders Group	30.06.23
Stear Forum	10.05.23

22/177 CORRESPONDENCE

- a) The meeting resolved to the circulated meeting dates for Parish Council meeting dates May 2023 – April 2024

22/178 ENHANCEMENTS

- a) It was agreed that Cllr Searle would co-ordinate the lengthsman's tasks. The clerk was asked to contact Greenslades re weed prevention issues, which the Lengthsman could address.

22/179 HIGHWAYS ISSUES

Members highlighted Issues in respect of the unrepaired parapet of Newnham Bridge and in contrast the repaired barrier at Stolford Ford. Cllrs Searle and Jones highlighted issues caused that day on the main route into Stolford at Sunshine Cottage. The Clerk was asked to raise concerns with both Highways and National Grid.

22/180 PUBLIC RIGHTS OF WAY

Cllr Jones reported no issues of concern had been raised.

22/181 PLANNING APPLICATIONS AND DECISIONS:

Cllr Ody reported on current matters:

- i) Ongoing matters
Appendix B to the agenda was noted
- ii) New Applications;
No new applications had been notified.

22/182 DATE AND TIME OF THE NEXT MEETING:

Tuesday 9th May 2023 at 7.00pm meeting at the Victory Hall, Stogursey.

The meeting closed at 20:59.

Signed: (Chairman)

Date:

DRAFT

Schedule of Receipts and Invoices for Payment 11th April 2023**Payments made since the last meeting on 14.3.23**

<u>Payee</u>	<u>Amount £</u>	<u>Payment Type</u>	<u>Details</u>
R Wand	650.51	BP	Clerk Salary Feb 23 (includes allowances, less PAYE & Pension contributions)
HMRC	181.40	BP	Employee tax & NIC (PAYE) & Employers NIC Feb 23
NEST	93.10	DD	Employee & Employer Pension Contribution Feb 23
Victory Hall	550.00	BP	Hall Hire 1 st April 2022 to 31 st March 2023
GWB Services	85.20	BP	BRPA maintenance
Amberol Ltd	1795.52	BP	Planters for Parish (Ex Grant)
Microsoft	11.28	DC	Business 365 monthly fee
Cllr Staddon	48.30	BP	Plants for Planters (West Somerset Garden Centre)
Somerset West and Taunton Council	25.00	BP	BRPA annual lease payment
Water2Business	38.02	BP	Allotments Water charges Sept 2022 to March 2023
IONOS	5.99	DC	Website hosting March 2023 (due 28.3.23)
Home Bargains	39.92	DC	Compost for Planters (Ex Grant)

Payments due 11.4.2023

<u>Payee</u>	<u>Amount £</u>	<u>Payment Type</u>	<u>Details</u>
R Wand	650.51	BP	Clerk Salary Mar 23 (includes allowances, less PAYE & Pension contributions)
HMRC	181.40	BP	Employee tax & NIC (PAYE) & Employers NIC Mar 23
NEST	93.10	DD	Employee & Employer Pension Contribution Mar 23
Victory Hall	550.00	BP	Hall Hire 1 st April 2022 to 31 st March 2023
S Foster	460.00	BP	Closed Churchyard Mow n Strims 15.2 & 21.3.23 and Bench removal from The Gravel
Microsoft	11.28	DC	Business 365 monthly fee
IONOS	5.99	DC	Website hosting April 2023 (due 28.4.23)

Receipts since last meeting

Bank Interest - March 2023 £57.01p

STOGURSEY PARISH COUNCIL

FINANCIAL STATEMENT - AS AT 31st MARCH 2023

Balances as per bank accounts 28.2.23

Treasurers Account	£464.88	
Deposit Account	£11,767.91	
Reserves & Grants Account	£110,130.61	<u>£122,363.40</u>

Plus Receipts - March 2023

Treasurers Account	£4,302.54	
Deposit Account	£5.33	
Reserves & Grants Account	£51.68	<u>£4,359.55</u>

Less Payments - March 2023

Treasurers Account	£3,490.31	
Deposit Account	£2,773.00	
Reserves & Grants Account	£1,529.54	<u>-£3,433.30</u>

Balances as per bank accounts 31.3.23

Treasurers Account	£1,237.19	
Deposit Account	£9,000.24	
Reserves & Grants Account	£108,652.75	<u>£118,890.18</u>

Less unpresented cheques	£0.00	
Plus uncleared credits	£0.00	

Available Funds at 31.3.2023

£118,890.18

Balance as per cash book

Treasurers Account	£1,237.19
Deposit Account	£9,000.24
Reserves & Grants Account	£108,652.75
	<u>£118,890.18</u>

Summary of Reserve Bank Account @ 31.3.2023

1621.89	Ext Grant - Stogursey Oral History Project]
3859.27	Ext Grant - Castle St Flood Scheme]
226.84	Ext Grant - Castle St Flood Scheme Contingency]
52417.00	Ext Grant - (from HPC) - Lenghtsman Scheme] Not PC Funds
1305.37	Fingerposts project grants]
1449.94	Ext Grant - Growing for Health and Wellbeing]
0.00	Ext Grant - Re-Opening Safely & Reconnecting Communities]	
90.00	Allotment Refundable Deposits]
60970.31	Total External Grants]
327.43	Interest to 31.3.23	Reserves a/c only
4500.00	Multi Sports Area	
2000.00	SWTC Election Costs 2022/2027	
550.01	Laptop	
4000.00	BRPA essential maintenance	
2000.00	Refurbish the Pound	
5000.00	Grounds and maintenance	
3600.00	Defibrillator (annual build-up of funds)	
24530.00	Contingency	
1175.00	Reopening Grant - Bench on The Gravel	
47682.44	Total PC funds	
108652.75	TOTAL IN RESERVES' ACCOUNT	