

STOGURSEY PARISH COUNCIL

DRAFT MINUTES OF THE MEETING HELD ON TUESDAY 12th OCTOBER 2021.

Held at the YOUTH CLUB, Victory Hall, Stogursey.

SUBJECT TO APPROVAL AT THE NEXT PARISH COUNCIL MEETING

PRESENT:

Cllr Chris Morgan (Chair), Sue Goss (Vice Chair), Cllr Rebecca Calvert, Cllr Eileen Chave, Cllr Susan Jones, Cllr Timothy Kaye and Cllr Steve O'Driscoll.

In attendance: Richard Wand, Parish Clerk and 3 members of the public.

PUBLIC FORUM

A member of the public queried if SCC had responsibilities as Riparian Owners for clearing watercourses. He was referred to the page three of the published guide for advice and guidance. It was reported that the Community Speedwatch members were receiving increased abuse as they took readings on local roads. The Chairman stated that abuse of the volunteers would not be tolerated and should be reported to the Police. S Wardle gave an update on the meeting held with the Parish Council leaders and hoped to have a full working group meeting shortly. He understood that grant funding had been received and that the Housing Needs Survey was to be completed before the NP survey was issued.

21/96 APOLOGIES FOR ABSENCE:

Cllr Chris Ford, Cllr Helga Staddon and Cllr Jenny Ody.

21/97 MINUTES OF THE PARISH COUNCIL MEETING HELD ON 14th and 27th SEPTEMBER 2021:

The draft minutes of the last parish council meeting were proposed by Cllr Jones seconded by Cllr O'Driscoll and both were unanimously AGREED for signature by the Chairman as a true and accurate record of the previous meeting.

21/98 DECLARATIONS OF INTEREST AND DISPENSATIONS:

Cllr Calvert declared an interest as the Treasurer of the Friends of Stogursey School in relation to their grant application. There were no further declarations of Interest and Dispensations in addition to those already declared and available for public inspection on the [Somerset West and Taunton Council website](#).

21/99 COUNTY COUNCILLOR'S REPORT

CCllr Hugh Davies had supplied a written report, which had been circulated.

21/100 DISTRICT WARD COUNCILLOR'S REPORT

The Chairman gave an update on the next SWT Planning Committee meeting and that a grant had been secured to install EV charging points in SWT car parks across the district.

21/101 REVIEW OF LONG TERM ACTION LIST

- i) Paddons Farm: on the agenda
- iv) S106 to CIL: Probably now an issue for the Unitary Authority to resolve.
- v) Public Space Protection Order: Probably now an issue for the Unitary Authority to resolve.

HINKLEY POINT POWER STATION

19.18 Cllr O'Driscoll left the meeting

The Vice Chairman updated on a meeting held that day with the Regulators.

19.20 Cllr O'Driscoll rejoined the meeting.

21/102 FINANCE

- a) The list of invoices for payment and monies received, (Appendix 1) and the Financial Statement (Appendix 2) had been forwarded to members before the meeting and are attached to these minutes.

- b) The Financial Statement was noted, the Invoices for payment and the formal acceptance of the grant were proposed for acceptance by Cllr Jones and seconded by Cllr Chave. The resolution was carried unanimously. All payments will all be made online or by debit card. **ACTION: Clerk**
- c) The budget monitoring statement for the first six months of the year to 30.9.21 was received and noted.
Cllr Calvert took no part in the following item.
- d) A grant application from the Friends of Stogursey School for the annual Fireworks display was considered. £300 was proposed by Cllr Chave, which was seconded by Cllr Goss and carried unanimously. **ACTION: Clerk**
Cllr Calvert re-joined the meeting.
- e) The process for parish organisations to be funded following the successful bid for grant funding from the Opening Up Safely and Reconnecting Communities Fund was considered. Cllr Goss proposed that all community groups in the Parish be circulated with the information and that the proposed system for the application and consideration was adopted. This was seconded by Cllr Chave and carried unanimously. **ACTION: Clerk**

21/103 MEETING REPORTS

Neighbourhood Plan Working Group Update: The meeting notes of the monthly officers meeting had been circulated. Updates were also given on the Housing Needs Survey which will hopefully be circulated across the Parish in the coming weeks. The latest draft of the group's draft questionnaire had been circulated. Cllr Goss proposed that a letter be sent to the Group seeking an amendment to the questionnaire Transport Section as the Parish Council has no remit to engage with bus companies or carry out bridleway maintenance and the current wording was unacceptable. The questionnaire must reflect the Parish Council's precept budget. Cllr Chave supported her proposal which was carried unanimously.

ACTION: Clerk

19.45 Cllr O'Driscoll left the meeting

Unitary Council implementation:

The Clerk gave a verbal update on the meeting held to update on the implementation in addition to the written report circulated on 8th October. He agreed to circulate the slides used at the meeting once received. He felt that this matter should be a Standing item on the agenda, which was considered essential. **ACTION: Clerk**

21/104 NOTIFICATION OF FORTHCOMING MEETINGS

HPC

Main Site Forum	21.10.21
Site Stakeholders Group	29.10.21
Transport Forum	25.11.21
Community Forum	20.1.22

21/105 CORRESPONDENCE

The circulated list was noted, with the following items highlighted for resolution:

- a) Probation Service – Community Payback projects. The matter was discussed. It was thought that litter picking and cutting back of footpaths would be useful matters to be addressed, but that might not be suitable for autumn/winter projects.
- b) Format of submission of items for the agenda. The Clerk proposed to use the format as circulated for appropriate agenda items. Members would be encouraged to complete the sections or submit the information for the Clerk to format accordingly.
- c) The delay of the transfer of the parcels of land at Paddons Farm under S106 agreement was again discussed, but nothing had changed in the mind of member who were still awaiting the promised advice from SWT legal team and to the letter sent in response to the July offer from Clark Willmot Solicitors acting on behalf of Strongvox.

21/106 ENHANCEMENTS

- a) To resolve the cutting back of the flood alleviation channels and pond at Castle Street, Stogursey. It was agreed that this was to be carried over to the next meeting as Cllr Staddon was absent.
- b) To receive an update on the Growing for Health and Well Being Project. It was agreed that this was to be carried over to the next meeting as Cllr Staddon was absent.
- c) To consider additional waste disposal bins for The Gravel. It was agreed that this was to be carried over to the next meeting as Cllr Staddon was absent.

21/107 HIGHWAYS ISSUES

An update on the outstanding matters raised in writing with SCC Highways was still awaited.

- a) The Clerk was seeking quotations for a repair or replacement arm for Monkton Hall Lane Fingerpost
- b) The Vice Chairman updated on the work being undertaken to resolve speed indication devices for the parish. Highways were yet to respond to correspondence sent. Junction markings at Burton had not been replaced since the resurfacing work. The work had commenced on the erection of the bollards by RVP 4 at Shurton.

21/108 PUBLIC RIGHTS OF WAY

Cllr Jones was aware of broken stile at Shurton, and a report was logged on the appropriate SCC website.

21/109 PLANNING APPLICATIONS AND DECISIONS:

Cllr Ody had submitted a report on the current matters:

1. i) Ongoing matters
 - a) [3/32/21/007](#) Erection of 5 No. dwellings with parking, car ports and access thereto on Land south of High Street, Stogursey, TA5 1PL. Response sent. **Decision Awaited**
 - b) [3/32/21/013](#) Outline application with all matters reserved for the erection of 1 No. dormer bungalow, Stonecroft, 26 Lime Street, Stogursey, TA5 1QR. Response sent. **Decision Awaited**
 - c) [3/32/21/015](#) & [3/32/21/016](#) Replacement of boundary wall with erection of dwarf stone walling to create terrace and insertion of window to rear porch, Harford House, 1 Church Street, Stogursey. **Response sent 15.9.21 No objections raised**
 - d) [3/32/21/017](#) Remodelling of existing garage roof and erection of an adjoining garage, plus relocation of solar panels from dwelling to garage roof. Staddlestones, Burton, Stogursey, TA5 1QB **Site visit. Response sent 29.9.21 No objection raised**
 - e) [3/32/20/003](#) Outline application with all matters reserved except for access for a residential development of up to 27 No. dwellings (resubmission of 3/32/19/011) Land off Shurton Lane, Stogursey. Appeal ongoing. Further submission sent 9.6.21 **PI Appeal successful 20.9.21**
- ii) New Applications
 - a) [3/32/21/019](#) Erection of an agricultural building for the storage of machinery and hay. Priors Cottage, Gorpit Lane, Stogursey, TA5 1TW – No objections raised at the meeting
 - b) [3/32/21/020](#) Demolition of outbuildings and a change of use of land for the erection of 2 No. cabins to be used as holiday lets, Lime Kiln Cottage, Gorpit Lane, Stogursey TA5 1TW. No objections raised at the meeting, though it was felt that a condition that it should be holiday let only and not permanent occupation was to be requested.
 - c) [3/32/20/022](#) Erection of two storey extension to the north elevation and single storey extension to the east elevation, Greenhollow, Ridgeway Lane, Stolford, Stogursey TA5 1TN. **Site visit 4.10.21** No objections were raised.

21/110 DATE AND TIME OF THE NEXT MEETING:

Tuesday 9th November 2021 at 7.00pm Public forum, followed by Parish Council meeting at the Victory Hall, Stogursey.

The meeting closed at 20:24

Signed: (Chairman)

Date:

Schedule of Receipts and Invoices for Payment 12th October 2021**Payments made since the last meeting on 14.9.21**

<u>Payee</u>	<u>Amount</u> £	<u>Pmt details</u> <u>/chg no</u>	<u>Details</u>
R Wand	566.31	BP	Clerk Salary Aug 2021 (includes allowances, expenses, less PAYE & Pension)
S Foster	185.00	BP	Mow and Strim Churchyard 10.8.21
S Foster	185.00	BP	Mow and strim Churchyard 25.8.21
HMRC	131.40	BP	Employee tax (PAYE) Aug 21
NEST	45.99	DD	Employee & Employer Pension Contribution Aug 21
Greenslades	1776.00	BP	Lengthsman – July 21
GWB	130.00	BP	BRPA mow and strim x 2 July 21
Microsoft	11.28	DC	Business 365 monthly fee
IONOS	5.99	DC	Website hosting Oct 2021 (due 25.9.21)
ICO	35.00	DD	Data Protection Registration annual renewal
SLCC	130.00	BP	Membership Fees (October 2021-Sept 2022)
PKF Littlejohn	240.00	BP	AGAR External Audit fee

Payments due 12.10.21

<u>Payee</u>	<u>Amount</u> £	<u>Pmt details</u> <u>/chg no</u>	<u>Details</u>
R Wand	649.11	BP	Clerk Salary Sept 2021 (includes overtime, allowances, expenses, less PAYE & Pension)
S Foster	185.00	BP	Mow and Strim Churchyard 7.9.21
Taylor Solutions Electrical	40.00	BP	Power supply repair – Defibrillator, Stolford
HMRC	146.60	BP	Employee tax (PAYE) Sept 21
NEST	53.57	DD	Employee & Employer Pension Contribution Sept 21
Greenslades	2220.00	BP	Lengthsman – August 21
GWB	130.00	BP	BRPA mow and strim x 2 August 21
Microsoft	11.28	DC	Business 365 monthly fee
IONOS	5.99	DC	Website hosting Nov 2021 (due 25.10.21)
Geosphere Ltd	42.00	BP	ParishOnline Subscription 2021-2022
Water2Business	93.21	BP	Allotment Water use Charges (20.3.21 to 14.9.21)
South Western Ambulance Service	2160.00	BP	Defibrillator contract renewal (The Gravel)
S Foster	185.00	BP	Mow and Strim Churchyard 21.9.21

Receipts since last meeting

Bank Interest	-	Sept 2021	£ 0.64p
SWTC	-	Precept (50%)	£ 14,802.50p
VAT Reclaim	-	April-September 2021	£ 1,477.96p

STOGURSEY PARISH COUNCIL

FINANCIAL STATEMENT - AS AT 30th September 2021

Balances as per bank accounts 31.8.21

Treasurers Account	£1,168.74	
Deposit Account	£25,279.75	
Reserves & Grants Account	£52,324.78	<u>£78,773.27</u>

Plus Receipts - September 2021

Treasurers Account	£18,760.46	
Deposit Account	£7,700.22	
Reserves & Grants Account	£10,000.42	<u>£36,461.10</u>

Less Payments - September 2021

Treasurers Account	£13,406.97	
Deposit Account	£1,000.00	
Reserves & Grants Account	£9,180.00	<u>£12,874.13</u>

Balances as per bank accounts 30.9.21

Treasurers Account	£6,522.23	
Deposit Account	£31,979.97	
Reserves & Grants Account	£53,145.20	<u>£91,647.40</u>

Less unrepresented cheques
Plus uncleared credits

Available Funds at 30/09/2021

£91,647.40

Balance as per cash book

Treasurers Account	£6,522.23
Deposit Account	£31,979.97
Reserves & Grants Account	£53,145.20
	<u>£91,647.40</u>

Summary of Reserve Bank Account @ 30.9.21

1621.89	Ext Grant - Stogursey Oral History Project]
3859.27	Ext Grant - Castle St Flood Scheme]
226.84	Ext Grant - Castle St Flood Scheme Contingency]
11340.00	Ext Grant - (from HPC) - Lenghtsman Scheme] Not PC Funds
1860.00	Defibrillator Grant]
1305.37	Fingerposts project grants]
10344.00	Ext Grant - Growing for Health and Wellbeing]
90.00	Allotment Refundable Deposits]
30647.37	Total External Grants]
117.83	Interest to 30.9.21	Reserves a/c only]
4000.00	Multi Sports Area	
1750.00	SWTC Election Costs 2023	
900.00	Laptop	
3500.00	BRPA essential maintenance	
2000.00	Refurbish the Pound	
5000.00	Grounds and maintenance	
0.00	Youth Club Items	
2530.00	Litter bins - held in reserves for emptying costs	
2700.00	Defibrillator (annual build-up of funds)	
0.00	Contingency	
22497.83	Total PC funds	
53145.20	TOTAL IN RESERVES' ACCOUNT	