

STOGURSEY PARISH COUNCIL
DRAFT MINUTES OF THE MEETING HELD ON TUESDAY 13th APRIL 2021.
ON THE ZOOM PLATFORM
SUBJECT TO APPROVAL AT THE NEXT PARISH COUNCIL MEETING

PRESENT:

Cllr Chris Morgan (Chair), Cllr Sue Goss (Vice Chair), Cllr Chris Ford, Cllr Helga Staddon, Cllr Eileen Chave, Cllr Jenny Ody, Cllr Stephen O'Driscoll and Cllr Rebecca Calvert.

In attendance: Richard Wand (Clerk) and 2 members of the public.

19:30

21/1 APOLOGIES FOR ABSENCE:

Cllr Susan Jones were accepted.

21/2 MINUTES OF THE PARISH COUNCIL MEETINGS HELD ON 9th March 2021:

The draft minutes of the last meeting were proposed by Cllr Ford seconded by Cllr Ody and were unanimously AGREED for signature by the Chairman as a true and accurate record of the previous meeting. The minutes will be signed by the Chair if the Clerk can agree a convenient and mutual meeting or when the parish council next meet in person.

21/3 DECLARATIONS OF INTEREST AND DISPENSATIONS:

There were no further declarations of Interest and Dispensations in addition to those already declared and available for public inspection on the [Somerset West and Taunton Council website](#).

The Vice Chairman proposed suspension of standing orders to facilitate the Public Forum, seconded by Cllr Ford

Public Forum 19:34

No items were raised.

19.36 The meeting recommenced

21/4 COUNTY COUNCILLORS REPORT:

CCllr Davies gave his apologies, but a written update had been circulated.

21/5 DISTRICT COUNCILLORS REPORT:

The Chairman reported two items of interest:

SWT were meeting at the same time to discuss the One Somerset proposal and their response to the proposal.

He reported on a meeting with SWT officers regarding HPC Housing Strategy. The amount of money available to mitigate for the project and that the money was not focused on the parish was of concern. A paper with suggestions had been circulated to members. Rental and Mortgage support schemes, empty homes grants were amongst the suggestions. The newly appointed housing project delivery officer will visit the parish next month. More money could be released if the workforce increases. A housing needs survey needs to be the first action concentrating on the parish rather than the wider area.

The fact that the Somerset Nuclear Group had been reformed without including or even informing our Parish Council of their reformation was also concerning.

The need for a separate specific meeting to discuss the housing initiatives and how the Parish Council may be involved.

21/6 REVIEW OF ACTION LIST:

The action list has been circulated to all councillors. Items not on the agenda were reviewed and updates as below:

1. Paddons Farm; Ongoing, the transfer appears to be progressing with legal transfer papers having gone from SWT to Strongvox, including the change of use from burial ground to car park as part of that transfer.
2. Castle Street flood alleviation: the clearance work had been undertaken and the situation would be reviewed in March. The Clerk reported that the recent rains had caused no issues for the householders,

but extensive flooding of the road beyond Zoggs towards Fiddington. SCC Highways have promised jetting of the drain and some alleviation work in the new financial year. The drains had been jetted across most of the Parish in recent days. **REVIEW September 2021**

3. Remembering the Forgotten Coast; no update
4. Community Emergency Plan; No update
5. Seek move from S106 Town and Country Planning Act to Community Infrastructure Levy. Letter circulated and responses are supportive of this being progressed by the District Councillor.
6. Public Space Protection Order: Ongoing, Sgt Jenkins contacted by the Clerk. Dog Fouling considered to be a growing issue within parish, Shurton Ford, Stolford, Victory Hall recreation ground all suffering. Evidence gathering to be done by all with feedback to inform agenda item in February's meeting.
7. St Andrew's Well: Item in recent Stogursey News seeking assistance, but no response. The Clerk was awaiting quotes for drainage inspection. Raised under enhancements. Drain inspection 20.4.21
8. Riparian Owners; Ongoing. Any identified issues to be advised to Clerk for letters to be sent. Suggested item in Stogursey News re Noxious weed spring growth.
9. Highway damage to verges and surfaces. Letter to be circulated to neighbouring affected parishes for support. The Vice Chairman had spoken with Andrew Cockcroft, HPC, that Operation Harold should mean that those routes in need of repair and repainting are addressed urgently. It was proposed by Cllr Goss and seconded by Cllr O'Driscoll that a letter pointing out all the issues affecting the parish routes and the need to address them due to Operation Harold implications be sent to SCC Highways. Carried unanimously. **Action: Clerk**

21/7 HINKLEY POINT POWER STATIONS (GENERAL):

The Vice Chairman reported that Reactors 3 and 4 had been restarted and featured on local media. Hinkley B will stop production in mid 2022 and commence defuelling which should take about 3 years. Therefore there will be no power being produced from mid 2022 until HPC comes online.

21/8 FINANCE

The list of invoices for payment and monies received, ([Appendix 1](#)) and the Financial Statement ([Appendix 2](#)) had been forwarded to members before the meeting and are attached to these minutes. There were no comments or questions raised.

The Financial Statement and the Invoices for payment were proposed for acceptance by Cllr Ody and seconded by Cllr Chave. The resolution was carried unanimously. All payments will all be made online or by debit card.

The Clerk asked that the Parish Council to appoint Richard Young, Clerk/RFO Woolavington Parish Council as the Internal Auditor for the 2020-2021 accounts, ahead of the AGAR return. Proposed by Cllr Ody and seconded by Cllr Chave. The resolution was carried unanimously.

21/9 MEETING REPORTS:

- i) Transport Forum. The Vice Chairman reported on several matters discussed. The culvert works on the C182 had commenced to enable large heavy loads to HPC. The Bum Brook Bridge was currently being worked on. The Bridleway proposed for Stolford/Shurton negotiations are still ongoing as HPC have asked for cycles to use to be included. HPC are committed to meetings with local partners, yet they have not yet approached us for such a meeting and comment. She suggested writing to them to engage in that initiative. Sustrans have asked that the path from RVP4 across to the Southern Boundary be opened up for cyclists. She added that the excess signage on that route was also to be safety audited once the work has been completed, any excess signage can then be removed. Residents feel that the whole route out of character for this rural area and the intended level of use. HP B and A emergency route is hardly seen or known as a result of being sensitively landscaped. The Vice Chairman proposed a letter be sent on both topics to HPC, seconded by Cllr O'Driscoll, agreed. **Action:** Clerk A Solar SID proposal for another parish had been raised and HPC seemed supportive, so research and a submission was put forward to Andrew Cockcroft in relation to reducing speeds in the parish. He suggested that an application was made to Somerset Community Fund for a grant, which he suggested could include improved equipment for the Community Speedwatch Team and signage on the Operation Harold routes. **Action:** Vice Chairman/Clerk to progress application.

- ii) Neighbourhood Working Group.
A virtual meeting had been held with Steve Wardle and it had been agreed to hold a meeting between Parish Council meetings to discuss progress. It is hoped that the draft questionnaire will be available for discussion prior to the next Parish Council meeting.
- iii) SWT Rural Housing Initiative
Discussed earlier in the meeting.

21/10 FORTHCOMING MEETINGS:

Hinkley Point-	
Site Stakeholder Group	20.5.21
Main Site Forum	24.6.21
Transport Forum	22.7.21

21/11 CORRESPONDENCE:

Correspondence is addressed on receipt and filed; it is available to all councillors on request. A list had been circulated prior to the meeting and was noted without any items being discussed.

- a) Fingerpost Monkton Hall Lane. The Clerk explained the current position. Cllr Calvert expressed the concerns of a resident who had helped to carry out the whole Fingerpost project, she asked that formal action be taken against Somerset Forge. Seconded by Cllr Chave, carried unanimously.
Action: Pre action letter to be sent.
- b) Communication with Parishioners. The Clerk had circulated a letter from a resident expressing concerns over the lack of social media engagement with residents. Cllr Staddon, seconded by Cllr Goss, proposed that the Parish Council have a Facebook page, with the Clerk administrating. It was agreed by a majority. **Action:** Clerk to draft along with Social Media Policy.
- c) Parish Councillor vacancy – Co-option process. To be advertised in Stogursey News with June 2021 Parish council to resolve selection.

21/12 ENHANCEMENTS:

Community Spring Clean – Litter Pick. The Clerk has approached SWT for equipment, PPE, collection and disposal of the collected litter, notice to the Parish Council insurers and risk assessment will be required. It was agreed to participate over the Bank Holiday weekend at the end May (28th-31st).

Action: Stogursey News item to encourage residents to participate.

21/13 HIGHWAYS:

Cllr O’Driscoll raised concerns over Burgage Road footpath and road surface issues not being addressed. Some works have been undertaken on Lime Street/High Street junction, but many issues remain.

The Chairman had raised the need for the replacement of the crosshatch markings on High Street by The Gravel as they have worn out, and traffic issues have increased as a result.

The Clerk advised that emails/letters have gone unanswered, but many of the larger potholes have been marked for attention across the parish. Many of the white lines/junction markings are worn out and also need attention, e.g. Wick/Stolford/Zine junctions on the A & B Station emergency route, Castle Street/St Andrew’s Road.

Yearmoor Lane, Stolford has been highlighted and reported as being unfit for cars to use due to the humped state, uneven road signs have been erected, but little evidence of remedial work starting.

The Clerk reminded that Shurton Road is closed for Wessex Waterworks 19th to 23rd April 2021.

21/14 PUBLIC RIGHTS OF WAY:

No issues had been raised by Cllr Jones.

21/15 PLANNING APPLICATIONS AND DECISIONS:

Cllr Ody updated on the current applications:

- a) [3/32/19/011](#) Land off Shurton Lane, 70 dwellings. Additional comments sent for Appeal. Appeal hearing held 2/3 February 2021. **Appeal dismissed 29.3.21.**
- b) [3/32/20/004](#) Outline application with some matters reserved, except for access and scale, for the erection of 5 dwellings on Tanyard Farm, 16 Castle Street, Stogursey, TA5 1TG Permission Granted. S106 legal agreement approved for off-site play contributions, awaiting signing.

- c) [3/32/20/009](#) Paddons Farm erection of 27 dwellings, resubmission of 3/32/19/019 but with revised play area. Response sent. Permission Granted 23.07.20. S106 still to be resolved.
- d) [3/32/20/017](#) Erection of an agricultural covered feed yard (Building 1) and an agricultural livestock building (Building 2) Farrington Hill Farm, Farrington Hill Lane, Stogursey, TA5 1TJ **Decision awaited.**
- e) [3/32/20/028](#) Proposed alterations and extension of outbuilding and conversion to ancillary accommodation The Glebe House, Knighton Lane, Knighton TA5 1QD Decision awaited.
- f) [3/32/21/002](#) Removal of Condition No. 12 to allow for the permanent occupation as a dwelling, Stolford Farm, Gorpit Lane, Stogursey, TA5 1TW **Refused 1.4.21**
- ii) New applications
 - a) [3/32/21/005](#) Installation of Air Source Heat Pump on the rear elevation on Little Ash, Shurton Lane, Stogursey, TA5 1QF It was agreed that no response would be submitted on this application.

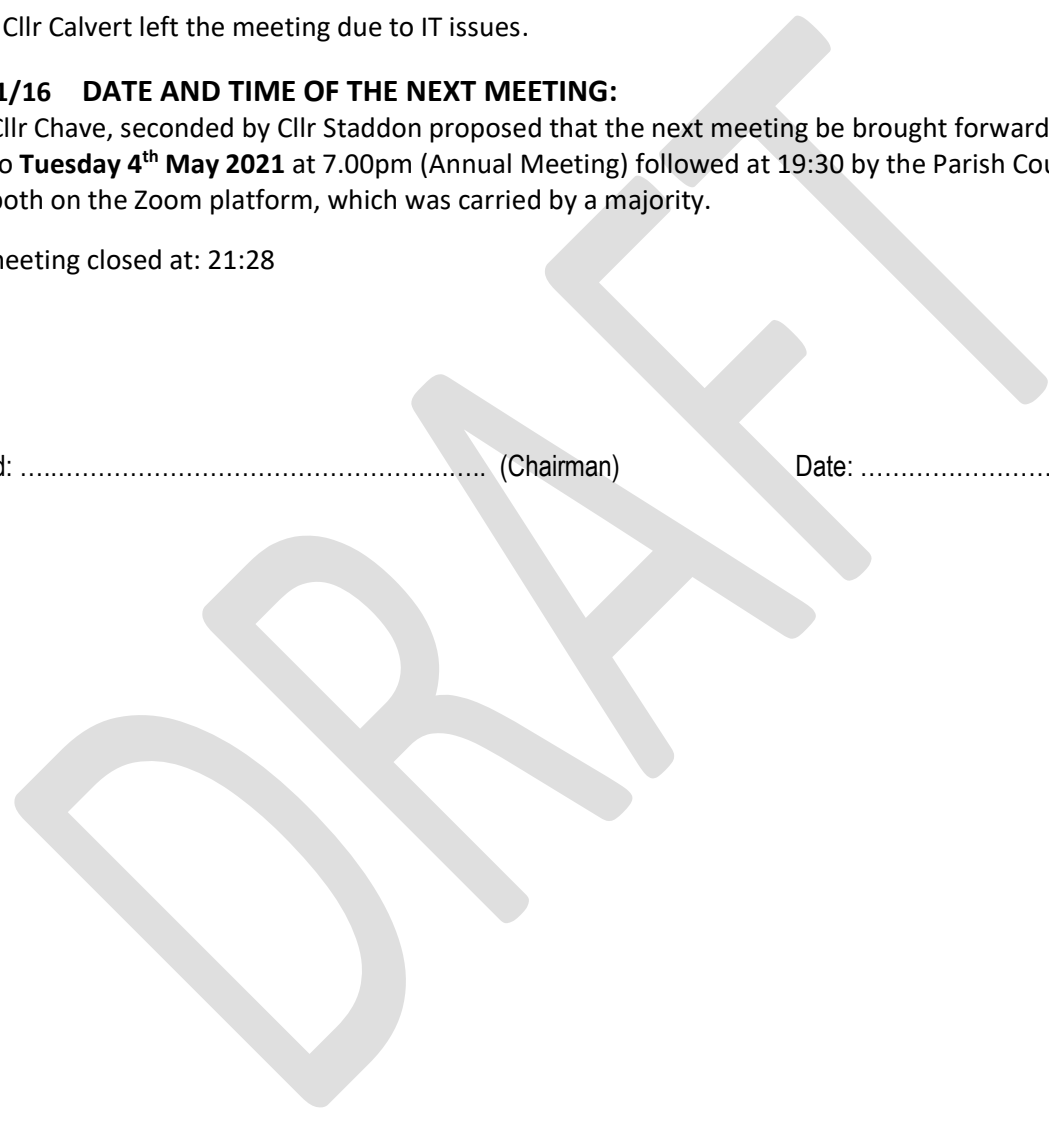
21 25 Cllr Calvert left the meeting due to IT issues.

21/16 DATE AND TIME OF THE NEXT MEETING:

Cllr Chave, seconded by Cllr Staddon proposed that the next meeting be brought forward from 11th May to **Tuesday 4th May 2021** at 7.00pm (Annual Meeting) followed at 19:30 by the Parish Council meeting both on the Zoom platform, which was carried by a majority.

The meeting closed at: 21:28

Signed: (Chairman) Date:



Schedule of Receipts and Invoices for Payment 13th April 2021**Payments made since the last meeting on 9.3.21**

<u>Payee</u>	<u>Amount</u> £	<u>Pmt details</u> <u>/chg no</u>	<u>Details</u>
S Elstob	14.39	BP	SCN Zoom Monthly Fee
R Wand	530.71	BP	Clerk Salary January 2021 (includes expenses, less PAYE & Pension)
GWB Services	325.00	BP	BRPA maintenance and inspection (July to October 2020)
HMRC	128.80	BP	Employee tax (PAYE) Feb 21
NEST	45.10	DD	Employee & Employer Pension Contribution Feb 21
Red Dragon Flags	72.94	DC	Purchase of Somerset County Flag
S Foster	185.00	BP	Mow and Strim Churchyard 8.3.21
SWT	25.00	BP	Annual Lease on BRPA
IONOS	5.99	DC	Website hosting March 2021 (due 25.3.21)
Zoom	14.39	DC	Monthly subscription (due 3.4.21)

Payments due 13.4.21

<u>Payee</u>	<u>Amount</u> £	<u>Pmt details</u> <u>/chg no</u>	<u>Details</u>
S Elstob	14.39	BP	SCN Zoom Monthly Fee
R Wand	530.71	BP	Clerk Salary March 2021 (includes expenses, less PAYE & Pension)
S Foster	185.00	BP	Mow and Strim Churchyard 29.3.21
HMRC	128.80	BP	Employee tax (PAYE) Mar 21
SLCC	54.00	BP	Regional Day Seminar (Clerk)
SALC	30.00	BP	Year end and AGAR account training (Clerk)
NEST	45.10	DD	Employee & Employer Pension Contribution Feb 21
IONOS	5.99	DC	Website hosting April 2021 (due 25.4.21)
Zoom	14.39	DC	Monthly subscription (due 4.5.21)

Receipts Since last meeting

Bank Interest	-	March 2021	£ 0.50p
Allotment Rents and Deposit			£ 402.00p

STOGURSEY PARISH COUNCIL
FINANCIAL STATEMENT - AS AT 31st March 2021

Balances as per bank accounts 28.2.21

Treasurers Account	£2,408.99	
Deposit Account	£23,078.53	
Reserves & Grants Account	£44,243.53	<u><u>£69,731.05</u></u>

Plus Receipts - March 2021

Treasurers Account	£402.00	
Deposit Account	£0.16	
Reserves & Grants Account	£2,330.34	<u><u>£2,732.50</u></u>

Less Payments -March 2021

Treasurers Account	£1,383.31	
Deposit Account	£2,300.00	
Reserves & Grants Account	£0.00	<u><u>-£950.81</u></u>

Balances as per bank accounts 31.3.21

Treasurers Account	£1,427.68	
Deposit Account	£18,778.69	
Reserves & Grants Account	£46,573.87	<u><u>£66,780.24</u></u>

Less unrepresented cheques
 Plus uncleared credits

Available Funds at 31/3/2021 £66,780.24

Balance as per cash book

Treasurers Account	£1,427.68
Deposit Account	£18,778.69
Reserves & Grants Account	£46,573.87
	<u><u>£66,780.24</u></u>

Summary of Reserves Bank Account @ 31.3.21

1621.89	Ext Grant - Stogursey Oral History Project]
3859.27	Ext Grant - Castle St Flood Scheme] Not PC Funds
226.84	Ext Grant - Castle St Flood Scheme Contingency]
17445.00	Ext Grant - (from HPC) - Lenghtsman Scheme]
1860.00	Defibrillator Grant]
60.00	Allotment deposit fund]
1305.37	Fingerposts project grants]
26378.37	Total External Grants	
115.50	Interest to 31.3.21	(Reserves a/c only)
3500.00	Multi Sports Area	
1500.00	SWaTC Election Costs 2023	
750.00	Laptop (Replacement or repair)	
3000.00	BRPA essential maintenance	
2000.00	Refurbish the Pound	
5000.00	Grounds and maintenance	
0.00	Youth Club Items	
2530.00	Emptying of Litter bins - bill not received since 2016	
1800.00	Defibrillator (annual build up of funds)	
0.00		
20195.50	Total PC funds	
46573.87	TOTAL IN RESERVES' ACCOUNT	