

STOGURSEY PARISH COUNCIL
DRAFT MINUTES OF THE MEETING HELD ON TUESDAY 10th NOVEMBER 2020
ON THE ZOOM PLATFORM
SUBJECT TO APPROVAL AT THE NEXT PARISH COUNCIL MEETING

PRESENT:

Cllr Chris Morgan (Chair), Cllr Sue Goss (Vice Chair), Cllr Chris Ford, Cllr Helga Staddon, Cllr Eileen Chave, Cllr Jenny Ody, Cllr Rebecca Calvert, Cllr Stephen O'Driscoll and from 19:15 Cllr Judy Bastick.

Cllr Hugh Davies.

In attendance: Richard Wand (Clerk) and 7 members of the public.

Presentations

19:00 David Croxton sought assistance from the Parish Council in respect of an application for funding from the Somerset Climate Emergency Community Fund to restart Community Transport in West Somerset. This would be achieved by using locally based converted Nissan ENV 250 electric vehicles, driven by local volunteers, co-ordinated centrally. He asked for a letter of support if the Parish Council wished to engage with the scheme releasing the unused portion of funding from the Fund.

Action: Clerk to agenda item for resolution at next meeting

19:23 S Elstob gave an update on changes to the constitution and the work of Stogursey Community Network. She asked for support by way of a Zoom account for virtual meetings and that there is a dedicated area on Stogursey-online for SCN to use for documents, forms, information and updates.

Action: Clerk to agenda item for resolution at next meeting.

Public Forum

19:24 Two residents commented on the presentation from David Croxton.

20/98 APOLOGIES FOR ABSENCE:

Cllr Susan Jones, were accepted.

20/99 MINUTES OF THE PARISH COUNCIL MEETINGS HELD ON 13th and 21st OCTOBER 2020:

The draft minutes of the last meeting were proposed by Cllr Ody seconded by Cllr Ford and were unanimously AGREED for signature by the Chairman as a true and accurate record of the previous meeting. The minutes will be signed by the Chair if the Clerk can agree a convenient and mutual meeting or when the parish council next meet in person.

20/100 DECLARATIONS OF INTEREST AND DISPENSATIONS:

Cllrs Chave & O'Driscoll – EDF/Hinkley Point Power Station matters. Cllr Calvert – Paddons Farm matters. Cllr Morgan – Planning, Cllr Staddon and Cllr O'Driscoll - Planning application St Andrew's Road.

20/101 COUNTY COUNCILLORS REPORT:

Cllr Davies was welcomed to the meeting. He highlighted several items which had been pre-circulated to members since the last meeting:

- Remembrance Day Covid affected services and wreath laying ceremonies.
- Compulsory wearing of face coverings on all school bus services.
- New walk through Covid 19 testing centre at Bridgwater Town Hall.
- #StayHomeforSomerset, an internet/social media initiative to highlight the need for compliance with the current Government restrictions.
- He welcomed the return of the Slinky Bus to the parish and for all the publicity it was being given within the parish.

20/102 DISTRICT COUNCILLORS REPORT:

The Chairman reported on the recent special Somerset West and Taunton District Council meeting in relation Climate Change and the allocation of the £500K set aside from their budget. The regeneration of Taunton was another topic was covered in the meeting.

20/103 REVIEW OF ACTION LIST:

1. The action list has been circulated to all councillors. Items not on the agenda were reviewed and updates as below:
 2. Paddons Farm; The Clerk reported that the variation to the [S106](#) agreement had been signed and that means that the decision notice can be issued as per the Planning Committee's resolution. That should then pave the way for the transfer of the land from Strongvox to Somerset West and Taunton Council, who will in turn offer that to the Parish Council. The Clerk suggested that a virtual meeting with the planning officer and legal team to clarify the situation. The Chairman welcomed that after 12+ years the matter was at last moving forwards. **ACTION:** Clerk to seek meeting
 3. In relation to the Castle Street flood alleviation work; the Vice Chairman updated that a site meeting had taken place to scope the section of stream to be cleared and vegetation to be cut from the overflow pond. Quotes from local contractors were being obtained for a decision to be taken.
 4. Noticeboard; Hopefully this will be fitted in November on a date yet to be notified.
 5. Welcome packs; Cllr Jones and the Clerk have been working to review the contents and the last printed packs have been amended and delivered.
 6. Christmas Light socket; the electrician had inspected, but he could not deal and Western Power had been informed and were to inspect the pillar box last week. The Clerk will chase Western Power for an update. **ACTION: Clerk**
- Cllr Ford asked for support with a proposal to obtain some Christmas Lights to the value of £50 for the tree for the Gravel. That was seconded by Cllr Goss, which was carried unanimously.

20/104 HINKLEY POINT POWER STATIONS (GENERAL):

The Vice Chairman updated that the issues on site. There are new contractors on HP A Station and she welcomed the update that 34 new apprentices had been taken on. The fuel element debris is to be reduced by some 10 tonnes by the end of March 2021. HP B Station reactors 3 and 4 are still out of action awaiting the safety case approval. HPC Bum Bridge / RV4 bell mouth junction road closure on Shurton Road due this month has been suddenly delayed which may be due to the increased noise limits needed to carry out the work. The Chairman asked that Cllr Davies pass on the concerns over the delay to this closure to the appropriate County officer.

20/105 HINKLEY C COMMUNITY IMPACT MITIGATION (CIM) UPDATE:

The Victory Hall has been completed as far as the CIM grant is concerned. Other work is ongoing to complete the project.

20/106 FINANCE

The list of invoices for payment and monies received, ([Appendix 1](#)) and the Financial Statement ([Appendix 2](#)) had been forwarded to members before the meeting and are attached to these minutes. There were no comments or questions raised. The Financial Statement and the Invoices for payment were proposed for acceptance by Cllr Ford and seconded by Cllr Chave. They were carried unanimously, which all agreed. All payments will all be made online or by debit card.

20/107 MEETING REPORTS:

Neighbourhood Plan

S Wardle had supplied an update to the Clerk which had been circulated to members only a day ahead of the meeting. The Clerk highlighted that several points from it needed to be formally agreed and would need to go on the next parish council meeting's agenda. **Action:** Clerk

20/108 FORTHCOMING MEETINGS:

[26.11.20 – Transport Forum](#) The Vice Chairman reported that HPC and Somerset County Council are seeking that the new bridleway from Steart to Hinkley Point be "metalised", which would be contrary to horse riders needs and encourage motorised vehicles to abuse the bridleway. It is also different to the gravel topped paths used on the Steart sections of the pathways/bridleways.

20/109 CORRESPONDENCE:

1. Correspondence is addressed on receipt and filed; it is available to all councillors on request. A list had been circulated prior to the meeting and was noted.

The Vice Chairman added that she had a telephone call conversation regarding the purchase of the Poppy Wreath which should be marked with a donation to the Royal British Legion. The Chairman felt that the usual donation should be increased to £50-00p, seconded by Cllr Ford, which was carried unanimously.

20/110 ENHANCEMENTS:

The Chairman felt that The Gravel was in an unsafe condition due to the moss and growth causing a very slippery surface, especially when wet. Members felt that it should probably be addressed by cleaning in the short term, but by replacement in the longer term, which could be a discussion at the precept meeting to come later in the month. Cllr Ford proposed that we put the cleaning out to tender, which was seconded by Cllr Bastick. Unanimously agreed. **Action: Clerk**

It was agreed that a site meeting should take place would take place as soon as possible to explore the situation. **Action: Clerk**

20/111 HIGHWAYS:

- a) Cllr O'Driscoll highlighted the issue of large agricultural vehicles travelling through the narrow lanes of the parish causing damage to the verges throughout the parish and not clearing up the mess left behind, especially during the maize cutting season. He suggested that there could be a concerted joint action involving other nearby parishes to try and get this addressed. The Vice Chairman felt that was a great idea which should be taken forward by the Chair and herself with the Clerk. Cllr O'Driscoll proposed that action was taken, seconded by Cllr Goss and carried unanimously.

Action: Chairman/Vice Chairman, Clerk.

Cllr O'Driscoll updated that the roadworks on Lime Street / Shurton Lane are over running by approximately two weeks.

- b) The Clerk reported that he had published the guidance from the County Council in respect of riparian owners duties on the parish [website](#). The Clerk had not received any amendments to the draft letters from members following the recirculation of the draft document. The Chairman was concerned that many are still addressing their responsibilities and he felt that targeted circulation was the way forward, but with the caveat that those who had addressed it were praised and if they had recently addressed the issue that they were asked to ignore the correspondence. Cllr Ford proposed that photographs of the state the individuals' watercourses around the parish be included with a covering letter sent to individual owners. Cllr Goss seconded the proposal which was carried by majority with one abstention. The Chairman would deal with the photography and covering letter.

Action: Chairman, Clerk.

20/112 PUBLIC RIGHTS OF WAY:

No updates.

20/113 PLANNING APPLICATIONS AND DECISIONS:

Cllr Ody updated on the current applications:

- a) [3/32/19/011](#) Land off Shurton Lane, 70 dwellings. Additional comments sent for Appeal. Appeal hearing delayed due to coronavirus to February 2021.
- b) [3/32/20/004](#) Outline application with some matters reserved, except for access and scale, for the erection of 5 dwellings on Tanyard Farm, 16 Castle Street, Stogursey, TA5 1TG [S106](#) has been signed off.
- c) [3/32/20/009](#) Paddons Farm erection of 27 dwellings, resubmission of 3/32/19/019 but with revised play area. Response sent. Permission Granted 23.07.20. [S106](#) is still to be resolved.
- d) [3/32/20/019](#) Stable Cottage, Stolford Farm, Gorpit Lane, Stogursey, TA5 1TW Installation of 2 No. conservation roof lights to front and rear elevations. There was one public response in favour. Members had no objections.
- e) [3/32/20/020](#) 6 St Andrews Road, Stogursey, TA5 1TE Various internal repairs/alterations. Members welcomed the sympathetic proposals which should be supported.

- f) [3/32/20/021](#) Yellow Door Cottage, Shurton Road, Stogursey, TA5 1QE Change of use of land from residential garden for the erection of an 'Honesty Shop' selling local produce with formation of vehicular parking and associated works (retention of works already undertaken) Concerns were raised over road safety due to vehicles parking, especially due to the emergency access for HPC being so close. A draft letter will be circulated to members for consideration prior to submission. **Action: Cllr Ody**
- g) [T/32/20/002](#) 31 Castle Street, Stogursey, TA5 1TG Re-pollard 5 Lime trees within Stogursey Conservation Area. Supported provided the conservation officer is content.
- h) [T/32/20/003](#) 31 Castle Street, Stogursey, TA5 1TG Re-pollard three Willow trees within Stogursey Conservation Area. Supported provided the conservation officer is content.
- i) [T/32/20/004](#) 35 Castle Street, Stogursey, TA5 1TG Carry out management work to one Willow tree within Stogursey Conservation Area. Supported provided the conservation officer is content.
- [3/32/20/015](#) Replacement of garage, construction of dual pitched roof over outbuilding and change of use from ancillary storage to annexe, Yew Cottage, Bayleys Lane, Shurton, Stogursey, TA5 1QF. It was agreed to support the ecologist's recommendations.
- j) [3/32/20/017](#) Erection of an agricultural covered feed yard (Building 1) and an agricultural livestock building (Building 2) Farrington Hill Farm, Farrington Hill Lane, Stogursey, TA5 1TJ. It was agreed express concerns in line with the ecologist, due to the possible likely run off of phosphates.
- k) [ABD/32/20/002](#) Prior approval for change of use of agricultural building to 2 No. dwelling houses (Class C3) and for associated operational development Land off Whitewick Lane, Stolford, TA5 1TW. No objections to be raised.

20/114 DATE AND TIME OF THE NEXT MEETING:

Tuesday 8th December 2020 at 7.15pm (Public Forum) followed by the Main meeting on the Zoom platform.

The Clerk will circulate draft dates for a precept planning meeting ahead of the next full council meeting.

The meeting ended at: 21:05

Signed: (Chairman)

Date:

Schedule of Receipts and Invoices for Payment 10th NOVEMBER 2020**Payments made since the last meeting on 13.10. 20**

<u>Date</u>	<u>Payee</u>	<u>Details</u>	<u>Pmt detail Chq no</u>	<u>Amount</u>
16.10.20	NEST	Employer Pension Scheme - September 20	DD	35.23
16.10.20	ICO	Data Protection Registration	DD	35.00
16.10.20	R Wand	Clerk Salary's (Net) September & Expenses	BP	524.18
16.10.20	S Foster	Mow and Strim Churchyard - 11.10.20	BP	185.00
29.10.20	IONOS	Website Hosting 24.10.20 - 24.11.20	DC	5.99
3.11.20	Zoom	Monthly Subscription	DC	14.39

Payments due 10.11.20

<u>Payee</u>	<u>Amount £</u>	<u>Pmt details /chq no</u>	<u>Details</u>
M Laver	28.16	BP	Burton Bus Shelter refurbishment – Paint, Gloves & seal.
SALC	90.00	BP	Essential Clerks Course fees (3 parts)
R Wand	519.15	BP	Clerk Salary Oct 2020 (includes expenses, less PAYE & Pension)
HMRC	125.00	BP	Employee tax (PAYE) Oct 20
NEST	35.23	DD	Employee & Employer Pension Contribution Oct 20
Greenslades	1554.00	BP	Lengthsman Sept Invoice
Play Inspection Co Ltd	81.00	BP	BRPA annual Inspection fee
S Foster	185.00	BP	Mow and strim Churchyard - 28.10.20
McAfee	44.99	Dr Card	Annual Virus Protection subscription (Laptop)
IONOS	5.99	Dr card	Website hosting December 2020 (due 25.11.20)
Zoom	14.39	Dr Card	Monthly subscription (due 3.12.20)

Receipts Since last meeting

Bank Interest	-	October 2020	£ 0.50p
HMRC VTR	-	VAT re-claim	£ 1,759.42p

STOGURSEY PARISH COUNCIL

FINANCIAL STATEMENT - AS AT 31 October 2020

Balances as per bank accounts 30.9.20

Treasurers Account	£5,872.94	
Deposit		
Account	£24,777.55	
Reserves & Grants Account	£47,131.63	<u>£77,782.12</u>

Plus Receipts - October 2020

Treasurers Account	£1,759.42	
Deposit		
Account	£0.18	
Reserves & Grants Account	£0.38	<u>£1,759.98</u>

Less Payments - October 2020

Treasurers Account	£1,335.90	
Deposit		
Account	£0.00	
Reserves & Grants Account	£0.00	<u>£424.08</u>

Balances as per bank accounts 31.10.20

Treasurers Account	£6,297.09	
Deposit		
Account	£24,777.73	
Reserves & Grants Account	£47,132.01	<u>£78,206.83</u>

Less unpresented cheques
Plus uncleared credits

Available Funds at 31/10/2020**£78,206.83**

Balance as per cash book	
Treasurers Account	£6,297.09
Deposit	
Account	£24,777.73
Reserves & Grants Account	£47,132.01
	<u>£78,206.83</u>

Summary of Reserves Bank Account @ 31.10.20

1621.89	Ext Grant - Stogursey Oral History Project]
4159.27	Ext Grant - Castle St Flood Scheme] Not PC Funds
226.84	Ext Grant - Castle St Flood Scheme Contingency]
20035.00	Ext Grant - (from HPC) - Lenghtsman Scheme]
1860.00	Defibrillator Grant]
30.00	Allotment deposit fund]
1305.37	Fingerposts project grants]
29238.37	Total External Grants	
113.64	Interest to 31.10.20	(Reserves a/c only)
3000.00	Multi Sports Area	
1250.00	SWaTC Election Costs 2023	
600.00	Laptop (Replacement or repair)	
2500.00	BRPA essential maintenance	
2000.00	Refurbish the Pound	
5000.00	Grounds and maintenance	
0.00	Youth Club Items	
2530.00	Emptying of Litter bins - bill not received since 2016	
900.00	Defibrillator (annual build-up of funds)	
0.00		
17893.64	Total PC funds	
47132.01	TOTAL IN RESERVES' ACCOUNT	