

STOGURSEY PARISH COUNCIL
DRAFT MINUTES OF THE MEETING HELD ON TUESDAY 8th SEPTEMBER 2020
ON THE ZOOM PLATFORM
SUBJECT TO APPROVAL AT THE NEXT PARISH COUNCIL MEETING

PRESENT:

Cllr Chris Morgan (Chair) Cllr J Bastick, Cllr R Calvert, Cllr C Ford, Cllr H Staddon, Cllr J Ody, Cllr E Chave and Cllr S O'Driscoll
Richard Wand (Clerk) and 4 members of the public.

GOOD NEIGHBOUR SCHEME

Izzy Silvester, Parish Agent addressed the meeting giving some background following the Covid outbreak. She praised the work of the Stogursey Community Support Network (SCSN) who started from nothing, but have worked remarkably well to get to the stage where they are ready to become a formal Good Neighbour Scheme, which she hoped would be formally established as soon as possible. The new cooking scheme they have introduced is inspirational and best practice in the county. Concerns were raised by a resident over the lack of a transport scheme to help take those without transport to the medical centres for flu jabs and appointments. Safeguarding checks (DBS) for volunteer drivers are required for such a scheme, but SCSN do have the information that enables them to carry out such checks as well as the Personal Protective Equipment.

PUBLIC FORUM:

A resident endorsed the Parish Council's published concerns over the likely increase in traffic due to Hinkley Point B and that housing developments will put further strain on the narrow lanes into the village

There were no other requests to address the meeting.

20/72 APOLOGIES FOR ABSENCE:

Cllr S Jones (IT issues), Cllr Sue Goss (Vice Chair), CCllr H Davies.
1932 Cllr R Calvert left the meeting (IT issues)

20/73 MINUTES OF THE PARISH COUNCIL MEETING HELD ON 11th AUGUST 2020:

Cllr O'Driscoll was concerned that he had not received an agenda or minutes by e-mail for the Parish Council meetings but was receiving other e-mails from the Clerk and that he had raised this with the previous Clerk. The Clerk advised that he had included Cllr O'Driscoll into all such correspondence and sent a test e-mail as he spoke to the meeting. Cllr O'Driscoll acknowledged receipt and replied. The Clerk re-sent the agenda, papers and previous minutes, which he then also acknowledged receiving. The Chairman requested that if any member had not received the agenda ahead of the statutory notice period that they contact the Clerk and himself immediately.
The draft minutes of the last meeting were proposed by Cllr H Staddon seconded by Cllr C Ford and were AGREED for signature by the Chairman as a true and accurate record of the previous meeting. The minutes will be signed by the Chair if the Clerk can agree a convenient and mutual meeting or when the parish council next meet in person.

20/74 DECLARATIONS OF INTEREST AND DISPENSATIONS:

Cllrs Chave & O'Driscoll – Hinkley Point Power Station matters.
Cllr Morgan – Planning

20/75 COUNTY COUNCILLORS REPORT:

CCllr Davies was reported as still convalescing at home and there was no update given.

20/76 DISTRICT COUNCILLORS REPORT:

Cllr Morgan raised the Hinkley Point Housing Strategy Phase 3. Somerset West and Taunton Council has allocated £45,000 to Stogursey as a result. The Chairman raised concerns over the flawed housing need strategy which had included the whole Quantock Ward in the survey done, rather than just Stogursey Parish. In that meeting's debate the Vice Chairman of the District Council suggested that Ridler's Coaches may, subject to consultation and a feasibility study, establish a service for the parish. The allocated

money will no doubt be used for housing improvements and a delivery officer was yet to be appointed by the District Council. He hoped that the best interests of the parish were served.

20/77 REVIEW OF ACTION LIST:

1. The action list has been circulated to all councillors. No points were raised by members. The Clerk updated that the Leader of Somerset West and Taunton Council along with representatives from the Planning Department had agreed to attend a meeting on 14th September as a result of the Council's Vote of No Confidence.

20/78 HINKLEY POINT POWER STATIONS (GENERAL):

A response to the Planning Inspectorate regarding a Non-Material Change to the Hinkley Point C Development Consent Order was sent on 1st September 2020.

20/79 HINKLEY C COMMUNITY IMPACT MITIGATION (CIM) UPDATE:

Victory Hall

Cllr Ford forwarded a progress report to councillors before the meeting. Unfortunately, there have been further delays because of the time it took to obtain an electricity supplier for the new 3 Phase connection. The sound system, stage lighting and curtains will not be complete until the 9th of October. The builder has also advised they should allow a further week after this for handover and training on the heating, lighting, ventilation, sound system etc. The other factor that will cause a longer delay is the bureaucracy that goes hand in hand with operating any building that is open to the public, e.g. obtaining a business rate valuation and then applying for a premises licence. The premises licence alone can take 28 days. All in all, it looks as if they will be doing well if they are able to open in November. He hoped to show members around the new building sometime in October. The Chairman felt it would be a credit to the Parish and thanked all for their hard work.

20/80 PLANNING APPLICATIONS AND DECISIONS:

Current applications

- a) 3/3/32/19/011 Land off Shurton Rd, 70 dwellings. *Additional comments sent for Appeal. Appeal Hearing delayed due to coronavirus.*
- b) 3/32/19/023 Glebe Field application. **Withdrawn.**
- c) 3/32/20/003 Outline application with all matters reserved except for access for a residential development of up to 32 No. dwellings Land off Shurton Rd, 32 dwellings (resubmission of 3/32/19/011). *Response sent. Awaiting decision.*
- d) 3/32/20/004 Outline application with some matters reserved, except for access, layout and scale, for the erection of 5 No. dwellings Tanyard, Castle Street, 5 dwellings. **Planning Granted 23.07.20 with reservations.**
- e) 3/32/20/009 Paddons Farm erection of 27 dwellings, resubmission of 3/32/19/019 but with revised play area. *Response sent. Permission Granted 23.07.20. S106 still to be resolved.*
- f) 3/32/20/012 Hillside Farm, Cockwood. Steel erection for steel work/storage. **Response sent.**
- g) T/32/20/001 St Andrews Church - Tree pruning.

Cllr Ody referred to the Shurton Road application which had now been reduced in number. The tree pruning will also start next week.

20/81 MEETING REPORTS:

Neighbourhood Plan

S Wardle had supplied an update to the Clerk which was read to the meeting. The Group have had two consultation opportunities at the Family Festival and the WI market. These provided contrasting audiences to elicit from residents what they feel would enhance/improve Stogursey. There are aspirations for more community resources based on comments from the Family Festival, especially from and particularly for young people.

A meeting using Zoom was held on 19 August to discuss these comments and to begin to plan the way forward.

It seems that there are already in place a number of documented resources that would assist in these early stages. He asked that the Parish Council compile a list of any resources it feels would be useful to the group and provide links to these.

Further meetings in sub-groups are planned for the end of the month and into October. They would like to use the Youth Club but may use the zoom platform again depending on Covid-19 restrictions. He had asked Councillor members for some guidance and was awaiting a response.

Cllr Calvert re-joined the meeting 20:08

20/82 FORTHCOMING MEETINGS:

- a) 22.10.20 – Main Site Forum
- b) 26.11.20 – Transport Forum

In respect of the Transport Forum Cllr Goss had spoken with the Clerk ahead of the meeting and it is believed that the vehicles used for the Community bus sneeze screens still had not received Driver Vehicle Standard Agency approval and the numbers able to ride are restricted to single figures as a result. The Chairman added that the service was provided to mitigate the vehicles running through the parish, which have stopped as the workers now have to go to the park and ride locations and they travel direct to site from there on the C182.

20/83 CORRESPONDENCE:

1. Correspondence is addressed on receipt and filed; it is available to all councillors on request. A list had been circulated prior to the meeting and was noted.

The Clerk asked that the meeting consider resolutions in respect of the highlighted consultations circulated, some of which have close deadlines for response as per the agenda, i.e. Stronger Somerset, Planning for the Future and the Climate Emergency Community Fund. He asked that the Council also formally resolve the clerk's salary and annual leave increase.

The Chairman asked that members were recirculated with the three consultation papers and respond with their views to the Clerk by lunchtime on Monday 14th September so that consideration could be given to holding and an additional meeting to resolve responses, especially in respect of planning and the Climate Emergency Community Fund and correspondence from Somerset Wildlife Trust. Agreed by all.

Action: Clerk

The Clerk referred to correspondence from Ms Edgar regarding Castle Street flood alleviation and the agreed strimming and vegetation clearance. The Chairman asked that this be placed on the agenda for the next meeting. **Action: Clerk**

The Clerk asked that the riparian owners issues related to parish water course issues were also a matter for resolution. Members were concerned that too many riparian owners were neglecting watercourses.

Cllr Bastick proposed a resolution that where riparian owners fail to meet their responsibilities that the Parish Council consider carrying out the work and reclaim the costs incurred in engaging contractors from the riparian owners by legal action, but they would probably be able to resolve the matter more cheaply themselves. That was seconded by Cllr Staddon.

The Chairman asked that the Clerk add the matter to the agenda and circulate a drafted letter and riparian owners' information for consideration. **Action: Clerk**

The Clerk also referred to an email from M Laver at Stogursey over the decision at the last meeting not to adopt the telephone kiosk at Burton for use as a base for a defibrillator. The Chairman pointed out that as the matter of adopting the telephone kiosk was resolved last month that it cannot be reopened within six months.

The members discussed the on-costs of maintaining and re-leasing defibrillators, as well as the fact that within the parish of three such bases which will give better coverage than many parishes. It was suggested

that wider training in first aid might be a better use of resources. Cllr Ford proposed that the Clerk write to Mr Laver outlining the Parish Council's decision, which was reached when the meeting was quorate and discussion highlighting what parish councils can and cannot do with public funds. The benefits offset against the disbenefits of increasing the availability of defibrillators was discussed, but the disbenefits outweighed the benefits, agreed. **Action: Clerk**

Cllr Ford proposed that the Council adopt the national agreement on the clerk's salary and annual leave increase, which was agreed unanimously. **Action: Clerk**

20/84 ENHANCEMENTS:

1. Bus Shelter, Burton; Cllr Calvert referred to the specification for the Perspex that needs replacing as well as a repaint of the shelter and bench. The costs would be in the range of £400-£600 which was seconded by Cllr Ford and agreed by majority.

20/85 HIGHWAYS:

Cllr O'Driscoll asked for an update from SCC Highways regarding Stolford highway repairs and the culvert issue by the Fishmongers. The Chairman reported that there had been a lot of patching work done to the road surface, but he was unsure on the state of the culvert. The Chairman asked that he follow up on the culvert. **Action Cllr O'Driscoll**

Cllr Chave advised that patching work had been done from Burton to Lilstock, which was completed to a high standard.

Cllr O'Driscoll raised concerns over highways issues arising from maize harvesting, which last year caused so much mud on the roads through the parish. The Chairman advised that if such conditions were repeated that the Highways Authority and Police be contacted for action to be taken.

The Clerk advised that Cllr Goss was still highlighting issues with other agencies over the abuse of footpaths within Shurton by cyclists.

Concerns had also been raised over the timing of the road closure associated with HPC RV4 bell mouth works on Shurton Lane now overlapping with roadworks on the C182 in late September. The Chairman asked if the information which was on the website could be recirculated. **Action: Clerk**

20/86 PUBLIC RIGHTS OF WAY:

Cllr Jones had reported to the Clerk that many of the footpaths were affected by bramble growth.

20/87 FINANCE (The Clerk):

1. The list of invoices for payment and monies received, (Appendix 1) and the Financial Statement (Appendix 2) had been forwarded to councillors before the meeting and are attached to these minutes.

There were no comments or questions. The Financial Statement and the Invoices for payment were approved as proposed by Cllr Chave, seconded by Cllr Bastick, which all agreed. All payments will all be made online or by debit card.

20/88 DATE AND TIME OF THE NEXT MEETING:

Tuesday 13th October 2020 at 7.15pm (Public Forum) followed by the Main meeting on the Zoom platform. CCllr D Fothergill would address the meeting at 20:15 regarding One Somerset. Cllr O'Driscoll offered his apologies.

The meeting ended at: 21:09

Signed: (Chairman)

Date:

Initls

Schedule of Receipts and Invoices for Payment 8th SEPTEMBER 2020**Payments made since the last meeting on 11.8.20**

	<u>Payee</u>	<u>Amount</u> £	<u>Pmt details/ chq no</u>	<u>Details</u>
12.8.20	G Orchard	350.47	BP	Clerk's salary (Net) July & Expenses
12.8.20	R Wand	524.18	BP	Clerk's salary (Net) July & Expenses
12.8.20	GWB Services	130.00	BP	Mow & Strim BRPA June 20 (x2)
12.8.20	SALC	50.00	BP	Code of Conduct Training (x2)
12.8.20	S Foster	185.00	BP	Mow and Strim Churchyard 27.7.20
12.8.20	Greenslades	1776.00	BP	Lengthsman Services - June 20
12.8.20	HMRC	211.60	DD	Employee tax July 20
12.8.20	Greenslades	1110.00	BP	Lengthsman Services - July 20
14.8.20	NEST	59.29	DD	Employee and Employer Pension Contributions – July 20
18.8.20	Signs of Cheshire	546.00	BP	Community Noticeboard (50% deposit)
26.8.20	South West Athletics Academy	1695.00	BP	SCSN Family Fun Day
1.9.20	IONOS	5.99	Dr card	Website hosting September 20
3.9.20	Zoom	14.39	Dr Card	Monthly subscription September 20

Payments due 8.9.20

<u>Payee</u>	<u>Amount</u> £	<u>Pmt details /chq no</u>	<u>Details</u>
R Wand	118.80	BP	ILCA Course fees (Clerk)
R Wand	542.07	BP	Clerk Salary Aug 2020 (includes, backdated salary increase, expenses, less PAYE & Pension)
R Wand	12.00	BP	SLCC New Clerk Training (Clerk)
G Orchard	12.08	BP	Stationary items (June 20)
G Orchard	80.22	BP	Employee backdated salary increase (less PAYE and Pension)
HMRC	153.00	BP	Employee tax (PAYE) Aug 20
NEST	53.54	DD	Employee & Employer Pension Contribution Aug 20
S. Foster	185.00	BP	Mow and Strim Church Yard Aug 20
GWB Services	130.00	BP	Mow & Strim BRPA
Greenslades	1776.00	BP	Lengthsman Service Aug 2020
Microsoft 365	59.99	Dr Card	Annual renewal
IONOS	5.99	Dr card	Website hosting October 2020 (due 25.9.20)
Zoom	14.39	Dr Card	Monthly subscription (due 3.10.20)

Receipts Since last meeting

Bank Interest - August 2020

£ 2.24

STOGURSEY PARISH COUNCIL

FINANCIAL STATEMENT - AS AT 31 August 2020

Balances as per bank accounts 31.8.20

Treasurers Account	£2,398.21	
Deposit Account	£14,777.43	
Reserves & Grants Account	£46,270.25	<u><u>£63,445.89</u></u>

Plus Receipts - August 2020

Treasurers Account	£2,886.00	
Deposit Account	£0.52	
Reserves & Grants Account	£1.76	<u><u>£2,888.28</u></u>

Less Payments - August 2020

Treasurers Account	£6,615.93	
Deposit Account	£0.00	
Reserves & Grants Account	£2,886.00	<u><u>-£6,613.65</u></u>

Balances as per bank accounts 31.8.20

Treasurers Account	£2,398.21	
Deposit Account	£14,777.43	
Reserves & Grants Account	£46,270.25	<u><u>£63,445.89</u></u>

Less unpresented cheques
Plus uncleared credits

Available Funds at 31/8/2020

£63,445.89

Balance as per cash book

Treasurers Account	£2,398.21
Deposit Account	£14,777.43
Reserves & Grants Account	£46,270.25
	<u><u>£63,445.89</u></u>

Summary of Reserves Bank Account @ 31.8.20

1621.89	Ext Grant - Stogursey Oral History Project]
4159.27	Ext Grant - Castle St Flood Scheme] Not PC
226.84	Ext Grant - Castle St Flood Scheme Contingency	Funds
21034.00	Ext Grant - (from HPC) - Lenghtsman Scheme]
0.00	Defibrillator Grant]
30.00	Allotment deposit fund]
1305.37	Fingerposts project grants]
28377.37	Total External Grants	
112.88	Interest to 31.8.20	(Reserves a/c
3000.00	Multi Sports Area	only)
1250.00	SWaTC Election Costs 2023	
600.00	Laptop (Replacement or repair)	
2500.00	BRPA essential maintenance	
2000.00	Refurbish the Pound	
5000.00	Grounds and maintenance	
0.00	Youth Club Items	
2530.00	Emptying of Litter bins - bill not received since 2016	
900.00	Defibrillator (annual build-up of funds)	
0.00		
17892.88	Total PC funds	
46270.25	TOTAL IN RESERVES' ACCOUNT	