

STOGURSEY PARISH COUNCIL
DRAFT MINUTES OF THE MEETING HELD ON WEDNESDAY 15 JANUARY 2020
IN THE YOUTH CLUB, STOGURSEY
SUBJECT TO APPROVAL AT THE NEXT PARISH COUNCIL MEETING

PRESENT:

Cllr Sue Goss (Acting Chair), Cllr Rebecca Calvert, Cllr Susan Jones, Cllr Chris Ford, Cllr Steve O'Driscoll, Cllr Jenny Ody, Cllr Judy Bastick, Gillian Orchard (Clerk), and 2 members of the public

PUBLIC FORUM:

1. A resident asked why there are not weight limit for roads are in Stogursey and asked if they could be installed as they have in Cannington. Large vehicles, including those bound for HPC are travelling through the parish, destroying road surfaces, causing potholes etc. Could weight limits for vehicles be agreed with SCC and placed at appropriate junctions at the entrance to the parish e.g. C182 junctions to Stogursey, Burton/Shurton. He pointed out that such signs, giving a weight limit of 7.5 tons but for access only, have now been located at the three junctions to Cannington - and that this could be replicated here. Cllr Goss reported that the issue is being addressed and investigated and can be added as an agenda item next month. **Action: Clerk**
2. A resident asked about a sign on the high street in Stogursey indicating road narrowing and asked it was a new sign or one recently installed. Local councillors will investigate.

139/19 APOLOGIES FOR ABSENCE:

Cllr C Morgan

140/19 MINUTES OF THE PARISH COUNCIL MEETING HELD ON 11.12.19

1. The minutes of the meeting were proposed as a true and accurate record of the meeting by Cllr Ody, seconded by Cllr Jones and AGREED for signature by the Chair.

141/19 DECLARATIONS OF INTEREST AND DISPENSATIONS:

1. Cllr Calvert declared an interest in Agenda Item 9a – Planning (Property owner at Paddons Farm).
2. Cllr Ford declared an interest in Agenda Item 8 – CIM Funding (Chairman of Victory Hall Trustees)

142/19 COUNTY COUNCILLORS REPORT

1. A survey on tackling Somerset Climate Emergency launched on 6 Jan 20 and closed 25 Feb 20.
2. £15m of school expansions – work to create nearly 600 secondary places in Somerset progressing in January
3. £200k is being provided to support creative dementia projects in Somerset.
4. Key resurfacing in Taunton in Castle Street near TESCO & LIDL from Mon 20.1.20 - Mon 27. 20.
5. Somerset district councils have been approached regarding the future of local government (unitary).
6. Road closures Shurton Lane – vehicle driving through 'Road Closed' signs. D.Peake (Highways) reported that there are occasions when legitimate traffic will need to pass including emergency vehicles or vehicles needing access to their own residential or commercial premises. He pointed out that passing through the signs is illegal and their vehicle/drivers' insurance is invalidated.
7. Signage at the end of Vicarage Lane and Town Close. CCllr Davies reported that this is a District Council matter.
8. Residents to be aware that vandals are defacing signs in the county - changing speed signs from 30 (mph) to 80 (mph).

143/19 WARD COUNCILLORS REPORT:

1. Cllr Morgan sent his apologies – there was no report.

144/19 REVIEW OF ACTION LIST

1. Item 4 – BRPA. The clerk reported that a maintenance contract has been drafted and sent to Gary Bickers (GWB Services) to start work in March.
2. Item 2. – Castle Street Flood scheme. With the new resident in Priory Farm the parish council can now look ahead with 'completing' the necessary work and the required additional pipes to make the scheme 'work'. The clerk will contact the previous chair to confirm what the current situation is and what needs to be done. **Action: Clerk**
3. Item 5 - Defibrillator. The clerk reported that SWAST will be installing a defibrillator in the Babbling Brook in the coming weeks. Cllr Jones reported that she is in touch with the electrician to provide the electrics so that one can also be installed at St Peter Church Stolford. Free awareness training will be conducted by the South Western Ambulance Service NHS Trust on Thursday 16 April 2020 in the Youth Club at 7pm.

4. Item 8 – Community / Emergency plan. The clerk reported that she had heard back from Hannah Overt re liability for volunteers and that volunteers are usually covered under individual parish council insurance. The clerk confirmed that the current insurance does include public liability for volunteers. Cllr Staddon suggested whether First Aid training could be sought and provide a session for parishioners / volunteer groups in the parish.

5. Item 9 - Website liability. The clerk reported that £400 has been set aside in the precept to cover any costs with updating the parish website as required by the act. The website must be compliant by 23 Sep 2020, the clerk will contact SALC for information and advice. **Action: Clerk**

6. Outstanding actions from previous meeting(s).

a) Welcome Packs were distributed to councillor reps – there are no more for new residents. The clerk will print more and investigate whether HPB will print them in the future.

b) Secure housing for Christmas lights. Cllr Ford reported that it more than just providing housing. The security and safety of the lights needs to be addressed before next year, including how the scaffold poles can be made safe while in use. The metal boxes on the corner by the gravel were hit by a vehicle in the small hours of 2/3 Jan 2020. The electricity box was damaged and the water box demolished; Wessex Water has capped off the supply. Both supplies need replacement housing; the clerk will contact GWB services. The police are aware of the perpetrators of the damage, however more details are required for insurance action. **Action: Cllr Ford / Clerk**

145/19 HINKLEY POINT (GENERAL)

1. Nothing to report.

146/19 HINKLEY POINT C COMMUNITY IMPACT MITIGATION (CIM) UPDATE:

1. Victory Hall. Cllr Ford reported that the build is approx one week behind time, due to inclement weather, but expected to catch up; they are also on budget.

a. The trustees plan to apply to Viridor for grant funding for new furnishing and fittings (they will only provide a grant to furnish public rooms (main hall and meeting room) and ask that the parish council provide a letter of support. It will make a big difference if new furniture is provided. Cllr Goss proposed, seconded by Cllr Ody that the parish council support the grant. All agreed (1 abstention). **Action: Clerk**

b. The trustees anticipate £50k remaining from the contingency fund and ask for parish council to agree in principle that some or all can be used for additional equipment including storage cabinets for the office. The contingency fund was awarded to the Victory Hall project using from the CIM funding initially allocated to the School, but not utilised as the school had not submitted a request which met the eligibility criteria. As not all councillors were aware of the full facts behind the funding, Cllr Staddon, seconded by Cllr Calvert proposed that the parish council did not agree to the request at the moment and ask that the Victory Hall Trustees provide a more detailed proposal of items to be purchased before the parish council vote to allocate some or all of the remaining funds. All agreed. **Action: Cllr Ford.**

c. Cllr Calvert asked about the history of the funding and whether the funds could be allocated to the school, or somewhere else in the parish instead of all going to the Victory Hall project. She reported that the school PTA have a number of projects that requires funding for (back door on school, develop playground) and would benefit from some of the funding - the clerk will investigate whether the school has a project which meets the criteria and check with the District Council whether they are eligible. **Action: Clerk** Cllr Goss suggested the Victory Hall also contacting Magnox for funding.

d. The trustees asked for parish councillors' views and comments on the type of vehicle access to the new hall— other new halls have controlled or gated access and asked for views / thoughts / opinions on what is right for the Victory Hall. Issues of access for emergency vehicles, access for residents, and fly-parking were discussed.

e. The VH trustees are meeting with contractors on 26.2.20 at approx. 2.30pm and 2 councillors are invited to attend to walk around the build. Interested councillors should contact Cllr Ford. **Action: All**

2045 Cllr Bastick left the meeting

147/19 PLANNING APPLICATIONS AND DECISIONS:

1. 3/32/19/011 - Outline application with all matters reserved except for access for a residential development of up to 70 No. dwellings Land off Shurton Lane, Stogursey. Refused.

2. 3/32/19/019 - Erection of a residential development comprising of 27 No. dwellings, relocation of children's play area and associated works: land at Paddons Farm, Stogursey, TA5 1BG. Refused (3rd time). A resident has contacted SWT about the outstanding S106 agreement still not met and asked for parish council support to SWT. Cllr Ford proposed, seconded by Cllr Ody that the parish council send a letter to Strongvox to support his request. All Agreed (1 abstention).

Action: Clerk

3. 3/32/19/024 - Variation of Condition No. 3 (occupancy restrictions) of application 3/32/16/016 to allow overnight workers to stay at the site | Burton Springs Fishery and Campsite, Lawson Farm, Shurton Road, Stogursey and 3/32/19/025 - Variation of Condition No. 2 (occupancy restrictions) of application 3/32/18/037 to allow overnight workers to stay at the site | Burton Springs Fishery and Campsite, Lawson Farm, Shurton Road, Stogursey. Appeal lodged

4. 3/32/19/037 – Change of Use of a dwelling house and annexe (C3) to a larger house of multiple occupation (Sui Generis) to accommodate 8 No. construction workers (temporarily for a 5 year period) (retention of part works already), Burton Farmhouse, Knighton Lane. Refused – the house can only be used for up to 6 residents without planning permission.
5. 3/32/19/042 – Construction of a below ground concrete slurry store with associated works (retention of part works already undertaken) | Dawlea Farm, Tower Hill, Stogursey. Approved
6. 3/32/19/023 – (update) Outline application with some matters reserved except for access for the erection of up to 40 No. dwellings, Land south of High Street, Stogursey (The Glebe Land). Still under consideration.
7. 3/32/19/038 - Demolition of Stone, block and brick Building in dangerous condition on Land adjoining Tanyard Bungalow, 16 Castle St, TA5. Confirmation of planning permission to demolish the old building received – work is expected to start at the end of January, the footpath will be closed.
8. 3/32/19/039 / 3/32/19/040 – Replacement of 11 No windows, Little Ash, Shurton Lane TA5 1QF. No objection, subject to meeting conservation officer criteria.
9. 3/32/19/043 – Change of use from dwelling house (C3) to residential care home (C2), White Waves, Sharpham Lane, Stolford TA5 1TN. Following a site visit, Councillors were reassured with the applicant's proposal, the young people will be supervised and will have access to local activities, however Cllr Jones reported that there are still reservations from local residents including, it is not considered a suitable area for children (it is remote with no access to facilities), concern about the potential increase in traffic and that some of the detail in the application is incorrect (no mains drainage). Residents are able to add their objections online. Cllr Ody will draft a letter of response with no objections in relation to planning terms, and will highlight the concerns regarding shared drainage and potential increased traffic. **Action: Cllr Ody/Clerk**

148/19 MEETING REPORTS:

Nil

149/19 FORTHCOMING MEETINGS:

1. 21.01.20 – WWQ Panel (West Somerset House, Williton) (All councillors invited to attend)
2. 23.01.20 – Community Forum (Cannington College)
3. 06.02.20 – Neighbourhood Planning initial meeting (Stogursey School). Ann Rhodes from SWT will attend; she will speak to Councillors before the meeting. The clerk will advertise to encourage residents to attend.
4. 27.02.20 – MSF (Stogursey School)
5. 28.2.20 – SSG
6. 26.3.20 – Transport Forum

150/19 CORRESPONDENCE (The Clerk):

1. Correspondence is addressed on receipt and filed; it is available to all councillors on request. A list has been circulated prior to the meeting and was noted. There were no comments or questions. The following was highlighted:
2. CLOWNS Request for grant funding. Councillors discussed the issue of the presence of the group in Stogursey. Although the group has Stogursey families and children, they feel that there is not enough presence to support the group. Many parents find it difficult. If there is a concrete proposal for a particular activity in the parish the parish could consider support. The clerk will write to the group to inform them of the decision. **Action: Clerk**
3. Allotments. A new tenancy agreement for the next 12 months has been prepared which the clerk will send to allotment tenants with a letter outlining the additional rent as agreed in the precept. A letter has been sent to a tenant who has not utilised the plot as outlined in the agreement, another to a tenant asking them to remove their personal belongings otherwise it will be removed. The issue of chickens remaining on a plot was also discussed. Cllr Ford proposed, seconded by Cllr Goss, that a letter be sent to remind the tenant of the terms and conditions and that they had agreed to rehome them. All agreed (1 abstention) **Action: Clerk**

151/19 ENHANCEMENTS:

1. Dog Fouling There are still numerous reports of dog fouling in the parish. The clerk will contact SWT (again) to investigate the installation of dog bins and add another note to Stogursey news. **Action: Clerk**

152/19 ADVERTISING ON PARISH WEBSITE:

1. The issue of advertising was discussed. As businesses pay to advertise in Stogursey News it was agreed not to offer advertising space on the website, but to add a simple directory of main services in the parish. **Action: Clerk**

Cllr O'Driscoll left the meeting at 2145

153/19 VE DAY 75 CELEBRATIONS- FRI 8 MAY 2020:

1. The Clerk will add a note to Stogursey News asking for volunteers to assist with organising an event. The initial idea (weather permitting) is to have a street party style of event on the Gravel. **Action: Clerk**

152/19 HIGHWAYS:

1. Cllr O'Driscoll wrote a comprehensive report to SCC Highways department which the Clerk has forwarded, and is awaiting a response.

152/19 PUBLIC RIGHTS OF WAY:

1. Nothing to report

153/19 FINANCE (The Clerk):

1. To note bank balances as at 31.12.19 - Current A/C £3372; Deposit A/C £17572; Reserves A/C £51169
2. To note Invoices for payment. Detail of payments for authorisation at the meeting had been circulated to all members and the following invoices were APPROVED for payment, proposed by Cllr Calvert, seconded by Cllr Chave. Two authorised signatories instructed to sign the cheques; 1 payment will be made online. **Action: Clerk**

a. Payments made since the last meeting on 11.12.19

Nil

b. Payments authorised

G Orchard	597.16	485	Clerk Salary Dec 19 includes expenses less PAYE & NIC
J Ody	16.55	486	Mileage expenses & parking to Taunton for Planning Meeting
Quantock Education Trust	30.00	487	Booking of Stogursey school hall for Neighbourhood Plan Meeting
HMRC	145.31	BP	Employee tax (PAYE & NIC) Dec 2019

3. To note Receipts

a. Bank Interest - £2.63

b. Grant from CPRE towards Fingerposts Project - £450

4. To Approve Budget Monitoring Statement 31.12.19. Cllr Ody proposed, seconded by Cllr Staddon that the parish council resolve to approve the Budget Monitoring Statement. All agreed.

5. To approve Parish Council Pension Scheme. The clerk outlined the details of the NEST pension scheme. Cllr Ody proposed, seconded by Cllr Ford that the Parish Council resolve to approve the setting up of a company pension scheme using NEST and to enrol the clerk into the scheme. All agreed – it was resolved to pay the minimum amount laid down by HMRC, currently 3% (£6.33) of the clerk's qualifying earnings to NEST. **Action: Clerk**

154/19 DATE AND TIME OF THE NEXT MEETING:

1. The next meeting will be held on **Wednesday 12 February 2020** at 7.15pm (Public Forum) followed by the Main meeting in the Youth Club.

The meeting ended at 9.53 pm.

Signed: (Chairman)

Date: