

**STOGURSEY PARISH COUNCIL**  
**DRAFT - MINUTES OF THE MEETING HELD ON TUESDAY 15 MAY 2018**  
**IN THE VICTORY HALL, STOGURSEY**  
**SUBJECT TO APPROVAL AT THE NEXT PARISH COUNCIL MEETING**

**PRESENT:**

Cllr C Morgan (Acting Chair), Cllr James Brereton, Cllr Geoff Coles, Cllr Jill Dillamore, Cllr Ian Elenor, Cllr Chris Ford, Cllr Sue Goss, Cllr Susan Jones, Gillian Orchard (Clerk), and 2 members of the public

Cllr Morgan chaired the meeting in the absence of Cllr Searle.

**PUBLIC FORUM:**

Nil comments

**1/18 APOLOGIES FOR ABSENCE:**

Cllr A Searle and CCllr H Davies.

**2/18 CO-OPTION OF NEW COUNCILLOR**

The Chairman welcomed Jenny Ody (proposed by Cllr Ford, seconded by Cllr Goss) who was co-opted onto the parish council. The declaration was signed and will be forwarded to WSC. **Action: Clerk**

**3/18 MINUTES OF THE PARISH COUNCIL MEETING HELD ON 24.4.18**

The minutes were proposed by Cllr Ford, seconded by Cllr Jones and AGREED for signature by the Chairman as a true and accurate record of the previous meeting.

**4/18 DECLARATIONS OF INTEREST AND DISPENSATIONS:**

None

**5/18 COUNTY COUNCILLOR'S REPORT:**

The Clerk received an email from CCllr Davies to read in his absence. In short

1. Somerset County Council have brought more utility firms to court. Fines of £40k for unauthorised roadworks was imposed on Vodafone and BT for incidents covering Hatch Beauchamp, Chilton Trinity, Crowcombe and three in Taunton.
2. Washford Cross Park and ride (formally Williton Park and ride). Construction to start this month and hope to be in operation in the autumn. The site will have 160 spaces including 156 car and 4 minibus spaces. Construction working hours are restricted 0700 – 1900 (excluding public holidays) and 0700 – 1300 on Saturdays unless otherwise approved by west Somerset Council. The project manager will be Stuart McLoughlin who will be setting up a regular opportunity (Mondays) to visit the site. Details are on EDF website, [www.edfenergy.com/hpcfag](http://www.edfenergy.com/hpcfag) HPC Community Relations Team.
3. Transformation of West Somerset and Taunton Deane – The leader of SCC Cllr David Fothergill announced plans to completely change the County's local authorities and abolish all SIX councils and replace with ONE UNITARY authority. This will bring forward fresh and open debate on a most serious issue for all. Cllr Morgan commented this is highly unlikely as the area is too big and if split will become too small.

**6/18 DISTRICT COUNCILLORS REPORT:**

Cllr Morgan

1. At the last annual council meeting of West Somerset Council, the POB will raise an application from Cannington for a grant of £184k for traffic calming measures in their village from the HPC CIM fund (with no match funding). It was commented that Cannington has a bypass and does not have the same HPC transport problem, their problems are existing problems, and not generated by HPC.

Cllr Goss

2. The main thrust of Cannington's request is their wish to discourage all traffic. Some measures (e.g. speed cushions) are noisy for residents, and need to be aware that other measures may affect local businesses and discourage people from the hamlets who use the shops
3. Transition to new council – (Taunton and Somerset West) going through parliamentary process, being looked at by House of Lords. There will be a shadow council, in addition to existing, to prepare and ensure a seamless transition, consisting of all current 85 councillors and will have the first meeting in June.
4. Cllrs Goss, Morgan and Elenor met with David Mitchell (SRA) and David Jones (Highways) to discuss proposals to alleviate flooding at Newnham Bridge. They plan to fill in dips to reduce backing up of water from the brook in high

tides, and to stop water flowing onto roads. They will also do some work at Water farm, Cllr Goss will ask Cllr Searle to speak to Fairfield estate and ask to clear ditches. £250k allocated from SRA – good to see some of the money we are precepted for being spent in our parish. It will not solve the problem – it is not a flood prevention scheme – but will make roads passable and allow access. Cllr Elenor proposed that the parish council write to SRA supporting the scheme, seconded by Cllr Goss, all agreed. The work is due to commence between now and the end of the financial year. **Action: Clerk**

5. Transport Forum – there are plans for major work at Quantock roundabout, will involve new puffin crossings although there is no start date. It will be financed through EDF's £4m financial contribution as a result of their temporary increase in HGV journeys. The work is likely to be very disruptive – lasting for approximately 6 months. Night working is being considered as this is on the main HGV and tourism route – time of year also to be carefully considered to minimise disruption.
6. Non Material Change at HPC – notification that minister decided not to agree that the changes to the fuel store size and method of storage is non material – no further information received to determine what EDF are going to do.

#### **7/18 HINKLEY POINT POWER STATIONS (GENERAL):**

The HPC visit was very informative, there are a number of changes since the last visit. Thanks were expressed to Haley Terrell and Harvey (the driver). Councillors asked questions which are yet to be answered (state of C182, disposal of waste food, working time directive, and transport policy when the site is operational) and a response is expected to be forwarded to the Clerk. The C182 was discussed; the road originally was for narrower trucks, and the condition. Cllr Goss stated that the degradation of verges had been raised for a number of years and is always raised at the Transport forum, was brought up at meeting with A.Coupe and HPC did fill in verges, even though should have been a highways issues. County Council are aware of the state of the road and have plans to put kerbs at the worse areas, and will address the cycle paths.

#### **8/18 HINKLEY C COMMUNITY IMPACT MITIGATION (CIM) UPDATE:**

1. **Village Hall.** Planning permission to rebuild the hall has been received. The Victory Hall finance committee are meeting on 16.5.18 to discuss the next step. They expect to get the authority to instruct the architect to continue with architectural works for the plans to go to tender.

#### **9/18 PLANNING:**

1. 3/32/18/003 - Wick Villa, Wick Pound. Creation of all weather, turnout area in paddock – GRANTED
2. 3/32/17/015 – Flood defence improvement works – GRANTED
3. 3/32/18/014 – Extension to dormer on rear elevation , 21 Town Close – no comments from parish council
4. S106 negotiations – Stogursey Top 5 priorities. The priorities has been forwarded to councillors previously. Additional suggestions included adding trees, plants, benches and access paths. The issue of the land at Strongvox was discussed. The clerk is looking into the current state of proceedings. The ability to spend S106 money on the burial ground was discussed, as historically it has always been on recreational items. Although not possible at the moment, it should be a specific request if the opportunity arises within any future development. It will be incumbent upon the parish council to negotiate with a developer and specify what the money is to be spent on where possible. The current list will be updated and forwarded to WSC. **Action: Clerk**
5. Home owners in Meadow Close have received a letter from a land developer asking if they are interested in selling their homes for demolition to allow access to the land behind the Close. The land has been highlighted for land for development; Cllr Morgan spoke to Byrn Kitchen about this, however WSC has not yet received a pre application request. Cllr Elenor asked if the parish council should be thinking ahead about future housing development. There is potential for more houses at Paddons Farm and Castle Street, and therefore plenty more houses (up to 100) are expected. Concern was expressed that houses are being built with the construction of HPC in mind, but may result in a number of empty properties in 10 years' time or people without jobs especially if workers come for specific jobs and do not stay long term. Cllr Dillamore questioned whether there is the infrastructure (schools, roads, doctors) to cope with the additional homes. Cllr Goss reported that the Stogursey is a primary village (with facilities), and the local development panel has identified land in Stogursey for development as West Somerset needs more houses. There is a government stipulation on the number of houses each local authority should have by a certain date or face financial penalties. The council are more concerned with developers acquiring land and not doing anything with it.

#### **10/18 BURGAGE RD PLAY AREA:**

1. The clerk reported that she has contacted Somerset Landscapes following the meeting on 24.4.18 and informed them that a £350 discount was not sufficient. They agreed to go ahead with the side panels, however they have not been fitted to date. Cllr Searle also contacted D.Wright to discuss a maintenance contract for the play area. The Clerk will get back to them to clarify when they will complete the shelter. There are concerns that there are sharp edges which constitute a health and safety risk. Discussion followed on how it can be made safe as young people are climbing on

it. An inspection must take place of the completed work before they are paid. The clerk will contact D.Wright to find out when they intend to attend the site. **Action: Clerk**

#### 11/18 **MEETING REPORTS:**

1. 25.4.18 – WSFG. David Mitchell (SRA) the SRA are a conduit through which funding schemes can be organised. He went through the criteria they use for supporting funding bids for flood alleviation. He picked up on the needs in Stogursey and pushed it quite hard.
2. 3.5.18 – Transport Forum – nothing further to report (see minute 6/18.5 above).

#### 12/18 **FORTHCOMING MEETINGS:**

1. 17.5.18 – Community Forum
2. 10 – 12.6.18 NLAG
3. 29.6.18 – SSG
4. 12.7.8 - WSFG
5. 18.7.18 – MSF (includes visit to HPC Campus at 6pm)
6. 16.8.18 – Community Forum

#### 13/18 **CORRESPONDENCE (The Clerk):**

1. Correspondence is addressed on receipt and filed; it is available to all councillors on request. A list has been circulated prior to the meeting and was noted. There were no comments or questions. The clerk reported the following
  - a. GDPR and Data Protection Bill. The clerk is looking into the requirement for the parish council to be compliant with the new GDPR which come into force on 25.5.18. **Action: Clerk**
  - b. Somerset Activity Sports Project (SASP) – Active Spaces Project. The team would like to speak to the parish council at the next meeting. Councillors all agreed to invite Gareth John to speak on 12 Jun 18. **Action: Clerk**
  - c. WSC S106 News Release /photo shoot. WSC intend to conduct a photo shoot on Tue 29 May at 1pm in BRPA.

#### 14/18 **ENHANCEMENTS (Cllr Searle):**

1. The date of the clean-up of Shurton Beach is changed to Wed 16 May.
2. Lengthsman – Cllr Searle to continue to direct the Lengthsman duties. The Lengthsman are not carrying out litter picking, but instead there are volunteers who are carrying out the duties. The parish council has agreed to write a thank you letter to all the volunteers to show their appreciation. **Action: Clerk**
3. Cllr Ford proposed that the parish council spend up to £75 to purchase plants, bulbs, flowers and compost for the planters on the gravel. This was seconded by Cllr Elenor. All AGREED **Action: Cllr Ford**

#### 15/18 **HIGHWAYS (Cllr Searle):**

The clerk received an update from Cllr Searle to read.

1. Cllr Searle met with George Gulliford from County highways to drive around the parish to look at the state of our road. Several pot holes were identified that needed filling in and were marked up to be repaired. The road at Shurton Ford is in need of some urgent repairs lots of pot holes, also the edge of the road along the brook is in a poor state and needs to be repaired. The lower end of the road at Wick Lane Stolford around the green also needs some major repairs. A programme of resurfacing the roads at Idson lane and Monkton lane will take place in the next few weeks
2. Cllr Elenor reported that the stretch of road near Zoggs is still flooded. The culvert gets blocked and needs to be cleared.

#### 16/18 **PUBLIC RIGHTS OF WAY – PROW (Cllr Jones):**

1. Cllr Jones reported that PROW have reissuing their 'Adopt a path' and 'Trail Watchers' scheme. Leaflets will be put into the post office. If parishioner would like to adopt a path, equipment is available.
2. Cllr Elenor reported the footpath alongside Shurton Mill is overgrown.

#### 17/18 **FINANCE (The Clerk):**

1. **Balances at 30 Apr 18**. Current A/C £12,548.40 Deposit A/C £7,491.68., Reserves A/C £75,176.90
2. **Clerk Salary**. Parish councillors approved an increase of two increment levels to SCP 23 in recognition of the additional hours worked by the clerk, as proposed by Cllr Goss and seconded by Cllr Dillamore. ALL AGREED. **Action: Clerk**
3. **Invoices for payment**. The detail of payments for authorisation at the meeting had been circulated to all members and the following invoices were APPROVED for payment, proposed by Cllr Elenor, seconded by Cllr Ford and two authorised signatories instructed to sign the cheques; two payments will be made online. **Action: Clerk**

##### a. **Payments due**

<u>Payee</u>	<u>Amount</u>	<u>Chq no</u>	<u>Details</u>
G Orchard	£53.51	397	Printer Ink
S Foster	£185.00	398	Mowing

G Orchard	£577.22	399	Clerk Salary for April 2018 includes £59.20. misc. expenses
HMRC	£136.80	BP	Employee tax (Month 2 – 2018/19)
SALC	£ 355.23	BP	SALC/NALC Annual affiliation fees 2018/2019 (1091 electorate @ 32.56p per head)

4. **Receipts.** WSC £11,750 (50% precept)
5. **Annual Audit Return – Internal Audit.** The Clerk reported that Eileen Chave had carried out the internal audit and said she did not want anything for doing this. The Clerk suggested we purchase a bunch of flowers for her as we did last year. This was AGREED. **Action: Clerk**
6. **Annual Audit Return. Section 1 - Annual Governance Statement 2017/2018.** Section 1 of the Return was APPROVED and signed by the Meeting Chairman as proposed by Cllr Elenor and seconded by Cllr Dillamore.
7. **Annual Audit Return. Section 2 - Accounting Statements 2017/2018.** Section 2 of the Return was APPROVED and signed by the Meeting Chairman as proposed by Cllr Morgan and seconded by Cllr Brereton. The full return will now be completed and forwarded to the external auditor. **Action: Clerk.**

**19/18 GROUPS AND PANELS:**

1. Twining Association. 38 members enjoyed a successful visit to France over the bank holiday weekend and enjoyed a range of activities.
2. Stogursey Arts Trust. Planning and organisation is continuing for The Arts Festival in September.
3. Village Hall. Cllr Ford reported that the committee are carrying out local fundraising events, and stated that anything anyone can do would be helpful.
4. Stogursey Hub. Cllr Dillamore reported that they are continuing to gain clients. The computer course has proved successful, two clients who would not touch a computer previously now have their own computer. They would like to try to tap into another association that may be able to assist the whole parish. It would also be useful to find a public facility where access to a computer for the public to use would be possible.

**20/18 DATE AND TIME OF THE NEXT MEETING:**

1. The next meeting will be held on **Tuesday 12 June at 7pm** for a presentation about the 'Active Spaces Project' by SASP which has received CIM funding. It will be followed by the public forum 7.15pm and the main meeting at 7.30pm in The Victory Hall.

The meeting ended at 9pm.

Signed: ..... (Chairman)

Date: .....