

STOGURSEY PARISH COUNCIL
DRAFT - MINUTES OF THE MEETING HELD ON TUESDAY 24 APRIL 2018
IN THE CHURCH ROOMS, STOGURSEY
SUBJECT TO APPROVAL AT THE NEXT PARISH COUNCIL MEETING

PRESENT:

Cllr Allan Searle (Chair), Cllr C Morgan, Cllr James Brereton, Cllr Geoff Coles, Cllr Jill Dillamore, Cllr Ian Elenor, Cllr Chris Ford, Cllr Sue Goss, Cllr Susan Jones, Gillian Orchard (Clerk), and 4 members of the public

HOME START WEST SOMERSET – Clare Pound

Home-Start is a national charity, a voluntary organisation, and is responsible for their own governance and fundraising. They have been in operation since 2002, providing friendship, practical help and one to one support to families that have young children. They do not advocate any criteria, there are no lengthy referral forms, and they will provide general support to everyone who needs help, visiting once a week for a few hours. They have a number of small projects, including 'bump start', 'early start' and 'school start' (helping families prepare their homes). They have 40 volunteers on their books, but are now trying to increase their profile in the area and intend to branch out and make contacts and work in Stogursey. They have applied for funding from HPC for the next 3 years as previous lottery funding has ended, and have asked for a letter from the Parish Council supporting a Home Start group in the Parish. Families can self-refer, though most referrals come from health professionals. Home Start is the Quantock Deanery's nominated charity this year and has provided collection boxes for people to collect loose change and donate to Home-Start.

PUBLIC FORUM:

1. Strongvox site. A resident raised the issue about the position of the unfulfilled S106 conditions with WSC and was informed that S106 money has been received by WSC; however neither the land nor the money has been transferred to the parish council. The response received by the resident from planning acknowledges that S106 exists, establishing a play area, therefore if houses are built on that area, there should be a reconsideration of S106, and residents now have an interest and all parties should be involved. The Strongvox application is not on agenda for next planning meeting and Cllr Morgan stated that the parish council will need to make a claim on the land for it to be transferred, but as no plans submitted; there is nothing for the parish council to discuss. When the parish council calls upon the WSC to release funds and land, then the parish council will need to make plans for what and how the money will be spent. The frustration of residents is appreciated and the parish council will continue to endorse and support the residents.
2. Jenny Ody (who has shown an interest in the parish councillor vacancy) was welcomed to the meeting.

211/17 APOLOGIES FOR ABSENCE:

Cllr S Goss and Cllr J Dillamore.

212/17 MINUTES OF THE PARISH COUNCIL MEETING HELD ON 13.3.18

The minutes were proposed by Cllr Coles, seconded by Cllr Ford and AGREED for signature by the Chairman as a true and accurate record of the previous meeting.

213/17 DECLARATIONS OF INTEREST AND DISPENSATIONS:

Cllr Morgan – Planning items

214/17 COUNTY COUNCILLOR'S REPORT:

No report

215/17 DISTRICT COUNCILLORS REPORT:

Cllr Morgan

1. Gave a report from the New Nuclear Authorities Group meeting. The search for geological disposal facility host is no longer reliant upon geology of area, and two areas considered to have ideal geology are Cumbria and South West England. There is ongoing engagement from NDA and different councils, and WSC has responded to consultation suggested that they would not be interested in hosting a facility. However a private individual or landowner could submit an application.
2. Members and officers from Cumbria and Suffolk council, who are visiting to see the impact of the HPC project and gain information, were welcomed to the area. Cllr Morgan learned that there is a site visit to HPC; however none of the West Somerset Councillors/Parish Ward Members were invited. It was agreed to write to Sedgemoor district council to express our dissatisfaction that they were not notified or invited. **Action: Clerk**

POST MINUTE NOTE: It was discovered that an invitation had been sent to West Somerset Council, although the Ward Members were not aware of the visit, therefore it was decided not to write to Sedgemoor District Council.

3. Transition to new council: The proposal is for 58 councillors in new authority. There will be a shadow council, shadow scrutiny committee and shadow executive to deal with local matters prior to new council by 1 April 2019. The name of the new council could be Somerset West & Taunton as a (working) name is required; however, this can be changed. Cllr Goss (sent apologies and forwarded her report to the clerk to read).
4. HPC community bus service. Following discussions, EDF have now agreed to give bus users a slightly longer stopover time in Bridgwater to allow more time for shopping etc. in their new timetable beginning 7 May 18. This timetable will be published in this month's Stogursey News. EDF have also agreed to look at providing a Saturday service when the Washford Park and Ride becomes operational later this year.
5. Stogursey Primary school. The problem with the timing of the flashing lights is still not rectified - they are waiting to hear from the installers who will come to correct timings to those as originally requested by the school
6. C182 Lay-by adjacent to the Shurton junction. The litter dumped in the ditch at this lay by, which is heavily used by HPC bound vehicles, has now been cleared by the HPC site ops team. They have also filled in the ruts in the grass verge caused by vehicles mounting the kerb. It was suggested that EDF are asked to install a litter bin and arrange for it to be emptied at their expense, as it is their staff that use the layby. **Action: Clerk**

216/17 POLICE REPORT

1. PCSO Bolton submitted a report which was forwarded to councillors before the meeting. No comments.

217/17 REVIEW OF ACTION LIST (By exception)

1. Nothing new to report.

218/17 HINKLEY POINT POWER STATIONS (GENERAL):

The HPC visits team have asked for 3 preferences for dates – Mon 14, Tue 22 and Wed 23 May at 0930 was suggested; the dates will be forwarded to HPC visits team. **Action: Clerk**

219/17 HINKLEY C COMMUNITY IMPACT MITIGATION (CIM) UPDATE:

1. **Village Hall.**
 - a. The Village Hall committee have applied for funding to various organisations including Sport for all, Strongvox and the national lottery, as they still need to find £260k in funds. Cllr Searle has approached Fairfield Estate to ask for a grant, but the committee may still need to go back to the CIM fund – funding needs to be secured as costs keep increasing. The committee are holding local events and aim to raise between £5k - £10k.
 - b. Parish Council approval for allocation of additional funding. A. Goodchild has prepared a report to be submitted to the WSCs cabinet on 23.5.18 and POB in June, outlining the recommendations to increase the allocation of funding for the Village Hall from the Stogursey Ring Fenced CIM fund (an additional £130k) and Sports and Leisure Fund (additional £110k). The council AGREED with the proposal and the clerk will send written approval. **Action: Clerk**

220/17 PARISH COUNCILLOR VACANCY:

1. We now have a potential candidate who attended the meeting to observe. The clerk will take the appropriate necessary actions with the aim of co-option at the next meeting. **Action: Clerk**

221/17 PLANNING:

1. 3/32/18/005 – Replacement of Stogursey Village hall, formation of car park and associated works – Supported
2. 3/32/18/009 - Erection of extension to south elevation and re-roofing of dwelling, including extension, in natural slate Tension Lodge, Church Street, Stogursey - Supported
3. 3/32/18/006 – Erection of extension, south elevation, 1 Wick House, Stolford - Withdrawn
4. 3/32/18/008 – Erection of a 5bay modular building to form a training block to be known as Emergency Scheme Training Centre, Hinkley Point B, Hinkley Point Road, Stogursey – no comments
5. S106 negotiations – Stogursey Top 5 priorities. Suggestions included stacking chairs (for general community use), or a pull down big screen (for the Village Hall). To be added to the agenda for the next meeting. **Action: Clerk**
6. Mobile homes / caravans in Stolford – Cllr Jones reported that the enforcement officer has sent enforcement letters to the affected residents giving 28 days to remove or apply for permission.

222/17 EMERGENCY PLAN

1. Cllr Searle and Cllr Jones met with Hannah Ovetto to discuss Flood planning in the parish and compilation of the parish emergency flood plan. She provided lots of advice and offered to provide a training day to teach parishioners how to cope, and offered to help with the plan, she could be a useful contact in the future. The clerk will arrange a session for June. The clerk has received notification from 2 volunteers to join the CERT. **Action: Clerk**

223/17 BURGAGE RD PLAY AREA:

1. Some fire damage to the surface of the path has been reported and the remains of a fire / BBQ can be seen. The path is made of resin and needs to be repaired. Councillors do not wish to start locking the play area and ask that parishioners report any incidents to the police – the more incidents reported, the more likely the police will take notice – a note to this effect will be placed in Stogursey News. A lot of money was spent on the play area and it is disappointing to learn that there appears to be another group of young people causing damage. **Action: Clerk**
2. The roof is now on the shelter, although there are some rough edges. Somerset Landscapes are having difficulties with the sides and has offered a £350 discount. Councillors considered that the discount is insufficient and would prefer to have a complete shelter otherwise it is not fit for purpose. Cllr Elenor proposed that the clerk contact the contractor and arrange to meet with them on site to discuss the options, seconded by Cllr Ford. **Action: Clerk**
3. Maintenance Schedule. Councillors conducted a walk around the play area to clarify what work to be completed locally and found that there is more than can be completed by councillors. The BMX track needs work urgently. West Somerset Council has asked that they be informed of a suitable opportunity to do a news press release / photo of the new toddler play equipment in situ; an event in the BRPA may be suitable if the play area is tidied up. Somerset Landscapes will be contacted with a view to setting up a contract for maintenance plan. **Action: Clerk**

224/17 MEETING REPORTS:

1. 9.3.18 – Repairs to Church Boundary Wall. Cllrs Searle and Morgan met with R.Mulcaire of WS Council and a member of PCC. There is a lot of damage to the wall falling into the stream – there was also mention of repairing or replacing the wall between the church and priory. It is unclear where the money will come from - R.Mulcaire is investigating repair and payment – S106 money cannot be used. It was noted that the parish council responsibility is for the maintenance of grass and vegetation. **Ongoing**
2. 28.3.18 – A.Coupe SPC Site visit. The outcome was not as hoped, A Coupe agreed to enlarge the sign and add rumble strips at the Shurton junction of the C182. However, nothing further will be done at Clayland Corner even though the road widening has not made a difference. A larger sign and a flashing lights system was not agreed however, they will repaint rumble strips and white lines.
3. 12.4.18 – EA presentation to residents in Stolford. The meeting was well attended. On the same day, Matt Philips met Peter Owen and they both examined the road, through Stolford. They have marked up the potholes and have sent letters to owners of houses that are adjacent to the road to inform them that surveys will be carried out on their homes which will give a starting point if anything happens as a result of the traffic. There were also comments that there are no areas for vehicles to pull in to allowing others to pass on the road leading from Priors Cottage. The EA said they will investigate installing a traffic light system if a problem arises.
4. 18.4.18 – Main Site Forum. Although a glowing report was given that everything is going well, and that transport will reduce when it is completed but did not mention that there has been no work being done on the jetty.
5. A.Wagstaff – issues with buses stopping in village and with workers congregating on the corner which sometime proved intimidating. There is no other place to stop, however drivers are waiting early with engines running A.Wagstaff will speak to the workforce and the bus drivers. He will also speak to the bus drivers about parking in the Victory Hall carpark. The positive outcome was the agreement to amend the timetable of the free bus service to Bridgwater.

Cllr Morgan left the meeting at 2030

225/17 FORTHCOMING MEETINGS:

1. 25.4.18 – WSFG
2. 3.5.18 – Transport Forum
3. 17.5.18 – Community Forum
4. 29.6.18 – SSG

226/17 CORRESPONDENCE (The Clerk):

1. Correspondence is addressed on receipt and filed; it is available to all councillors on request. A list has been circulated prior to the meeting and was noted. There were no comments or questions. The clerk made reference to the following items.
2. Engage Volunteer of the Year. Mathew Stark was nominated by Cllr Morgan for his fundraising activities and the completed application needs to be submitted to Engage by 5pm on Fri 27 Apr 18. **Action: Clerk**
3. The Great Get-together. This national event is scheduled for the weekend of 22-24 Jun 18. It was suggested another BBQ is held at the BRPA.
4. West Somerset Advice Bureau (WSAB). Councillors agreed to support the WSAB in principle, following clarification of how the funds will actually be spent agreed to send a letter of support. **Action: Clerk**

227/17 ENHANCEMENTS (Cllr Searle):

1. A clean up of Shurton Beach has been arranged for Thursday 17 May at 9am – 1pm, meeting at Knighton Farm / Fisherman's Gate. HPC will supply transport to remove the rubbish.

2. **Dog bin.** The clerk produced quotes for an additional dog bin for Burton, but is awaiting confirmation of permission to site the bin in Burton from Keith Richards (WSC). Cllr Elenor proposed that we purchase the 35ltr bin from Glasdon's at £185 excluding VAT (fittings are extra) seconded by Cllr Jones. **Action: Clerk**

228/17 HIGHWAYS (Cllr Searle):

1. Some pot holes in Burgage Road have been filled in, but others are appearing. Cllr Elenor reported a pothole in Shurton Ford.
2. A wheelchair user had a fall in St Audries Close; Cllr Searle has approached Highways to conduct a survey to install dropped kerbs to enable wheelchair users to access the area easier.
3. A vehicle has reversed over the water meter in Burgage Road (near the play area) and damaged it. Cllr Searle reported the damage to the water board who stated they will attend within 4 hours.

229/17 PUBLIC RIGHTS OF WAY – PROW (Cllr Jones):

1. Cllr Jones reported that S.Littler has been passed details of the owner of the land and has confirmed that the stile in Shurton will be replaced.

230/17 FINANCE (The Clerk):

1. **Balances at 31 Mar 18.** Current A/C £1,531.52, Deposit A/C £7,491.30, Reserves A/C £75,173.88.
2. **Invoices for payment.** The detail of payments for authorisation at the meeting had been circulated to all members and the following invoices were APPROVED for payment, proposed by Cllr Elenor, seconded by Cllr Ford and two authorised signatories instructed to sign the cheques; two payments will be made online. **Action: Clerk**

a. **Payments made since the last meeting on 13.2.18**

Wessex Water	£19.97	Water charges – allotments
G Orchard	£105.65	Litter pickers, hi vis jackets, dog signs

b. **Payments due**

Payee	Amount	Chq no	Details
G Orchard	£539.12	393	Clerk Salary for March 2018 includes £59.20. misc. expenses
HMRC	£127.00	BP	Employee tax (Month 1 – 2018/19)
S Foster	£185.00	394	Mowing 4.4.18
Zurich Insurance	£ tbc	BACS	Annual Insurance 2018/2019
A Searle	£145.00	395	Chairman expenses Jan – Mar 18
S Foster	£185.00	396	Mowing 16.4.18

- c. **Budget Monitoring Statement to 31.3.18.** This was previously circulated for comment and forms part of the Annual Accounts to 31.3.18.
- d. **Engage Annual Subscription.** Membership is now free, however it was agreed to leave the standing order in place as a donation.
- e. **Annual Insurance Renewal.** The agreed 3 year agreement has ended and the quote for the next year is £700.07. A new 3 year agreement will cost £671.35 or a 5 year agreement will be £642.66. Cllr Ford proposed we take up the 5 year agreement at £642.66, seconded by Cllr Elenor. ALL AGREED. **Action: Clerk**
- f. **Receipts.** WSC – S106 toddler play equipment (£2911) and WSC – S106 Picnic table/benches (£2024.14).

231/17 GROUPS AND PANELS:

1. Twinning Association. A St Georges Day Dinner was held on 21.4.18 in Victory Hall went well. Members will visit France next week.
2. Stogursey Arts Trust. The Arts Festival Committee has started planning the festival which will be held 5-9 Sep 18 and there will be a series of events throughout the year.
3. Youth Club. Work has started, the stage has been removed and a larger kitchen and the café area installed. They have written to HPC to request assistance with decoration. Cllr Ford is waiting for the members to choose the equipment they need before they bid for S106 funding.

232/17 DATE AND TIME OF THE NEXT MEETNG:

1. The next meeting will be held on **Tuesday 15 May 2018 at 7pm (Annual Meeting)** followed by the main meeting at 7.30pm in The Victory Hall.
The meeting ended at 9pm.

Signed: (Chairman)

Date: