

**STOGURSEY PARISH COUNCIL**  
**PRECEPT PLANS - 2021-2022**  
as at 23rd December 2020

Approved Precept

PAYMENTS	£		£		2021/22 Proposed	
	2019/20 Actual Exp	Precept	2020/2021 at 31.10.20	Forecast		
1 Clerk - Salary	8990	8950	7446.87	11000	8500	2020/21 rate plus & provision for potential increment
2 Clerk - Travel	287	250	141.9	250	250	Includes £15 pcm set rate + training/meetings @45p per mile
3 Clerk - Admin/office expenses (inc Stationary/Postage)	330	360	187	360	400	Suggest retain @ £400 (incl set £26 pcm )
4 Chairman's Expenses	436	150	0	150	150	Will be actual receipted expenditure in future
5 Employer NIC	67	150	284.46	285	100	Dependent on Clerk working hours
6 Employer NEST Pension Contributions	0	0	153.58	250	255	Currently 3% of Clerk's salary
7 Audit	213	450	230	450	450	Retain at 2019/20 level (depends on turnover).
8 Annual Insurance	654	655	666.45	667	750	Renewal due 2021 end of fixed arrangement
9 * Section 137	155	500	181.86	250	1000	Covers Misc grants, Remembrance Day Wreath, VE Day, MN Day, Activities and Events
10 VAT (To reclaim)	3267	0	1759.42	1485	0	Nil budget - will vary re exp. (contra entry within income).
11 Hall Hire	220	200	190	300	300	To include additional ad hoc meetings (eg NP, EP, defib, NHS, Armistice)
12 Courses/Training	290	350	249	300	500	To anticipate training for potential new councillors/clerk
13 Subscriptions (SALC, GIS, ICO,SLCC, Engage, etc)	399	570	575.34	600	600	Based on 2020/21 expenditure
14 Media and Communications	70	500	160.11	200	200	Currently includes Zoom subs, welcome packs & website hosting fees
15 Misc Grant Payments	250	500	0	0	0	Included in S137
16 Youth Club Grant	3500	3500	0	0	3500	2020 lockdown from March onwards - resumption 2021?
17 Closed Church Maint/Grass Cutting	2590	3000	2405	3000	3000	Increased potential works not covered by SCC or SWT
18 Church Maint. (tree/bramble clearance)	150	0	0	0	200	Possible additional clearance work
19 Parish Grounds and Maint.	627	3000	275	500	3000	Winter work required
20 Parish Lengthsman's services	9805	0	-8140	0	0	Grant Funded
21 Dog Bin Agreements	731	500	0	250	250	Based on 2016/17 agreement plus anticipate small increase not requested
22 Litter Bin Agreements (Stolford/BRPA)	0	0	0	0	250	Based on 2016/17 agreement plus anticipate small increase
23 Allotments (Misc)	86	750	560	0	100	Nominal sum in lieu of insufficient tenant rental income
24 Allotments (Water Charges)	135	0	181.25	250	0	Should be covered by tenant rents - Water rates doubled over summer 2020
25 Burgage Rd Play Area (Lease/Annual Inspection/Misc)	90	100	67.50	100	100	Nominal sum for lease, annual inspection, minor refurb.
26 Burgage Rd Play Area (Maintenance)	700	1000	520.50	750	850	Slight increase on 2020-2021 level
27 Amenity Enhancements	150	500	443.69	500	1000	Flower boxes, St Andrews Well, NBs, signage etc
28 Amenity Enhancements - Noticeboard	0	0	455	910	0	New noticeboard 50% grant to replace Community board by The Gravel
29 Defibrillator	2800	0	286.49	287	450	Installation costs 2020 two new installs, 1 to be replaced 2021/22
30 Laptop/Printer/Hard Drive -(repairs / purchase of new laptop)	0	0	94.98	100	150	Microsoft 365 & McAfee antivirus subscription, suggest move to 365 Business / stop Zoom
31 Ext Grant - Youth club leisure and educational project	0	0	0	0	0	Ex Grant (not PC precept, using S106 - Completed)

32	Reserve Fund - BRPA	500	500	0	500	500	Build up reserve fund for equipment replace/repair £500 pa
33	Reserve Fund - WSaTC Election Fees	250	250	0	250	250	Set aside £250 pa to cover electon costs for 2023
34	Reserve Fund - Multi Sports Centre	500	500	0	500	500	Reserve fund for future works (agreed previously) £500 pa
35	Reserve Fund - Lap top & Computing eqpt	150	150	0	150	150	Nominal sum re technical problems/future replacement
36	Reserve Fund - Defibrilator	450	900	0	900	900	2021 - 1 replace, 2024 - 2 replace
37	Reserve Fund - Contingency	0	0	0	0	1000	To meet the unknown suggest +£1,000 pa to reach best practice 25% of budget
	Balance		0			0	Used to round up / round down precept amount
	<b>TOTALS</b>	<b>38842</b>	<b>28235</b>	<b>9375.4</b>	<b>25494</b>	<b>29605</b>	
	£p per Band D Council Tax Payer *	<b>£49.00</b>	<b>£57.18</b>			<b>£61.14</b>	+£3.96 / 6.9%

\*Band D Council Tax calculations -

INCOME	2019/20	2020/21			2021/22	
	Actual Inc	Precept	At 31.10.20	Forecast	Proposed	
Precept	23500	28235	28235	28235	29605	
Bank Interest	33	0	14.48	16.5	0	
Allotment Rent	181	310	248	296	400	Increase to £20 per half allotment 2021
HMRC - Vat reclaim	3841	0	5026.33	1485	1485	See line 10 above
SWT Ext Grant - Noticeboard	0	0	456	450	0	
Ext Grant for defibrillator	0	0	1860	1000	0	
Ext Grant for Fingerpost Project			450	450	0	
Ext Grant towards SCN projects			6895	2700	0	
Donations	100	0	0	0	0	
	0	0	0	0	0	
<b>TOTALS</b>	<b>27655</b>	<b>28545</b>	<b>43184.81</b>	<b>34632.5</b>	<b>31490</b>	

#### ITEMS SET ASIDE IN RESERVES (wef 1.11.20)

Ext Grant - Stogursey Oral History Project	1621.89	]
Ext Grant - Castle St Flood Scheme	4159.27	] Not PC Funds
Ext Grant - Castle St Flood Scheme Contingency	226.84	]
Ext Grant - (from HPC) - Lenghtsman Scheme	20035.00	]
<b>Total External Grants</b>	<b>26043.00</b>	]
Interest to 31.10.20	113.64	
Multi Sports Area	3000.00	Multi Sports Area Resurfacing (£500 set aside pa from 2013/14)
SWaTC Election Costs 2023	1250.00	Provision for 2023 WSaTC Election costs £250 pa from 2015/16
Laptop / computer equipment	600.00	Provision for purchase of new laptop / printer when required
BRPA essential maintenance	2500.00	BRPA - equipment replacement / repairs (£1000 pa from 2016/17, £500 from 2019/20)
Refurbish the Pound	2000.00	Provision set aside for work / repairs
Grounds and maintenance	5000.00	Provision set aside for work in addition to Lenghtsman

Youth Club Items	0.00	S106 grant -( Completed)
Litter bins - bill not paid 2016/17 &2017/18	2530.00	<i>Invoices not received since 2016 (nominal sum set aside pa)</i>
Defibrillator	900.00	<i>Provision to replace when contracts end 1 in 2021 &amp; x 2 in 2024 £450pa wef 2018/19</i>
<b>Total PC funds</b>	<b>17893.64</b>	
<b>TOTAL IN RESERVES' ACCOUNT</b>	<b>43936.64</b>	

**Provision to transfer to Res a/c (at end FY) - £500 Sports area / £250 election costs / £1000 BRPA / £150 laptop / £900 Defibrillator / Contingency £1,000 - TOTAL £3,800**