

STOGURSEY PARISH COUNCIL
DRAFT MINUTES OF THE MEETING HELD ON TUESDAY 12th JANUARY 2021
ON THE ZOOM PLATFORM
SUBJECT TO APPROVAL AT THE NEXT PARISH COUNCIL MEETING

PRESENT:

Cllr Chris Morgan (Chair), Cllr Sue Goss (Vice Chair), Cllr Chris Ford, Cllr Helga Staddon, Cllr Eileen Chave, Cllr Jenny Ody.

Cllr Hugh Davies.

In attendance: Richard Wand (Clerk) and 5 members of the public.

The Chairman asked for a minute's silence to acknowledge the recent death of Mike Maddison, a long-time volunteer of the parish and former member of the Parish Council.

Public Forum

A resident asked if the County Councillor's written update could be circulated to the public. The Chairman took advice from the Clerk, who agreed that as a public document it would be available for circulation.

20/163 APOLOGIES FOR ABSENCE:

Cllr Susan Jones, Cllr Rebecca Calvert and Cllr Judy Bastick were accepted.

20/164 MINUTES OF THE PARISH COUNCIL MEETINGS HELD ON 8th DECEMBER 2020:

The draft minutes of the last meeting were proposed by Cllr Ford seconded by Cllr Goss and were unanimously AGREED for signature by the Chairman as a true and accurate record of the previous meeting. The minutes will be signed by the Chair if the Clerk can agree a convenient and mutual meeting or when the parish council next meet in person.

20/165 DECLARATIONS OF INTEREST AND DISPENSATIONS:

There were no further declarations of Interest and Dispensations in addition to those already declared and available for public inspection on the [Somerset West and Taunton Council website](#).

20/166 COUNTY COUNCILLORS REPORT:

Cllr Davies was welcomed to the meeting. He highlighted several items which had been circulated to members since the last meeting:

- SWP recycling Centres are still open and operating,
- The EDF provided Community Bus Service had been suspended due to the lockdown,
- The Slinky Bus service was to continue operating and that 4 parishioners had registered for their service, but that there are only 7 seats. They hope to help anyone who calls for their service,
- The Unitary Authority applications are still under consideration by the Secretary of State, but he had circulated the 147 page County Council submission for councillors to consider, highlighting pages 67 to 76 as probably of most interest to Parish Councillors.

20/167 DISTRICT COUNCILLORS REPORT:

The Chairman reported two items of interest; That he was posing questions to the Secretary of State in respect of the Unitary Authority reform on 14th January. SWaT are changing their IT system to Microsoft 365, which may give some IT issues in the short term.

20/168 REVIEW OF ACTION LIST:

The action list has been circulated to all councillors. Items not on the agenda were reviewed and updates as below:

1. Paddons Farm; Ongoing
2. Castle Street flood alleviation; the clearance work had been undertaken and the situation would be reviewed in March – Deleted
3. Remembering the Forgotten Coast; no update

4. Noticeboard; Completed - Deleted
5. Community Emergency Plan; No update
6. Welcome packs; Reviewed to be re-printed.
7. Christmas Lights: Completed, Deleted. Cllr Ford asked for letters of thanks to be sent to the helpers, Derek Skeats, Allan Searle, Ron Dyer and John Baker. He also asked for a further £32.00p for the purchase of a replacement light timer. Agreed Unanimously. **Action: Clerk**
8. Seek move from S106 Town and Country Planning Act to Community Infrastructure Levy. Letter drafted to be circulated
9. Public Space Protection Order; Ongoing, Sgt Jenkins contacted by the Clerk. Dog Fouling considered to be a growing issue within parish, Stolford Ford, Stolford, Victory Hall recreation ground all suffering. Evidence gathering to be done by all with feedback to inform agenda item in February's meeting. **Action: Clerk and all members.**
10. St Andrew's Well: Item in recent Stogursey News seeking assistance.
11. Riparian Owners; Ongoing. Any identified issues to be advised to Clerk for letters to be sent.
12. Highway damage to verges and surfaces. Drafted letter to be circulated to neighbouring affected parishes for support.

20/169 HINKLEY POINT POWER STATIONS (GENERAL):

The Vice Chairman updated that the construction and tarmacadam surfacing of the Bell Mouth junction of RVP-4 and Shurton Lane was complete, but that there had been yellow lines painted along with junction white lines making the whole thing look out of place in a very rural setting. Concerns were raised over the lack of blending into the setting following the removal of the extensive hedging. The original proposal had been a surface as is installed in front of the Youth Club at the Victory Hall. Grass growing in between a supportive roadway, unlike this urban tarmac road. The emergency routes from A and B stations were rarely used and not so intrusive.

She asked that the Parish Council write to the Highway Authority seeking removal of the parking restrictions and that Somerset County Council and EDF should be told that this visual pollution on Shurton was unacceptable, seeking the rationale behind the construction changes from the original plans and that the boundary fencing be enhanced by mature rather than immature hedging plants. Cllr Ford formally proposed her resolutions, which Cllr Goss seconded. Carried unanimously.

Action Clerk.

20/170 FINANCE

The list of invoices for payment and monies received, ([Appendix 1](#)) and the Financial Statement ([Appendix 2](#)) had been forwarded to members before the meeting and are attached to these minutes. There were no comments or questions raised.

The Financial Statement and the Invoices for payment were proposed for acceptance by Cllr Ford and seconded by Cllr Ody. The resolution was carried unanimously. All payments will all be made online or by debit card.

The Clerk had circulated prior to the meeting that the 2021/22 precept budget had been lowered by £220 due to later SWaT revised council tax base figures. This had not changed the agreed Band D precept figure as decided at the last meeting. The Clerk had circulated the Budget Monitoring Statement to 31.12.20 which was noted.

The Clerk asked that the Parish Council consider amendments to the Parish Council's current policy on Financial Regulations which had not been reviewed since 2014, but on which national guidance from NALC had been circulated in 2019. The Clerk was asked to research queries on members claims for spending involving credit cards and return the document to the next meeting. **Action: Clerk.**

20/171 MEETING REPORTS:

None

20/172 FORTHCOMING MEETINGS:

HPC - Community Forum	21.1.21
Workforce Uplift	28.1.21

Site Stakeholder Group	26.2.21
Main Site Forum	04.3.21
Transport Forum	18.3.21

20/173 CORRESPONDENCE:

Correspondence is addressed on receipt and filed; it is available to all councillors on request. A list had been circulated prior to the meeting and was noted without any items being discussed.

20/174 ENHANCEMENTS:

No issues discussed.

20/175 HIGHWAYS:

Cllr Ford raised the issue of proposed roadworks due to commence in early March which would cut off the centre of Stogursey on a daily basis (0930 -1800) for about a week.

The Clerk reported that the Parish Council had not been informed of the closure, which had been published by the SCC Highways on 9th January. He had challenged their lack of consultation and raised concerns over the implications for residents, the long diversion route, the poor state of Burgage Road and the implications for Op Harold diversions. None of his concerns had been addressed by the SCC road closure team. He had been directed to contact the contractors, Bardon Network Engineering. Their response received on the morning of the meeting was to outline that they would update their traffic management contractor with the concerns, that they would inform Hinkley and be able to remove any closures within 15 minutes if required, as they were not excavating. The formal TRRO, issued by SCC, for the road closure and a formal diversion via Shurton had arrived on the 11th January.

The meeting questioned the lack of consultation, the lack of consideration for residents and businesses and even the necessity of a total closure which can be removed in 15 minutes! Western Power had managed to carryout works through the High Street, without closure, sure temporary traffic lights would suffice. Cllr Ford proposed a letter be sent to SCC seeking an explanation of the situation, why were the concerns not considered, why a full closure rather than a managed way of installation, seeking a change of their policy to ensure Parishes are consulted prior to the issuing of road closure orders (TRRO). He also proposed that a letter be sent to the contractor, copied to SCC Highways, seeking mitigation for the residents and businesses during the works, to hopefully reduce the likelihood of total closures on a daily basis. Cllr Goss seconded his proposals, which were carried unanimously.

The Chairman was concerned that Burgage Road which is in a very poor state of repair and heavily parked at virtually anytime of the day would be used by locals looking for a shortcut round the works. He urged that defects be reported as soon as they develop and repeatedly until repaired.

20/176 PUBLIC RIGHTS OF WAY:

Cllr Goss raised concerns over the amount of dog fouling on some of the footpaths in Stolford, especially on the route of the proposed bridleway, which HPC may wish to consider addressing as health issues not just for the public, but also the livestock. Her concerns were echoed by others in respect of many of the public spaces and footpaths in the parish. The Chairman considered that the matter should be placed on the agenda for the next meeting as suggested earlier in respect of the Public Space Protection Order. No other issues were raised.

20/177 PLANNING APPLICATIONS AND DECISIONS:

Cllr Ody updated on the current applications:

- a) [3/32/19/011](#) Land off Shurton Lane, 70 dwellings. Additional comments sent for Appeal. **Appeal hearing delayed due to coronavirus to February 2021.**
- b) [3/32/20/004](#) Outline application with some matters reserved, except for access and scale, for the erection of 5 dwellings on Tanyard Farm, 16 Castle Street, Stogursey, TA5 1TG Permission Granted. **S106 legal agreement APPROVED for off-site play contributions, awaiting signing.**
- c) [3/32/20/009](#) Paddons Farm erection of 27 dwellings, resubmission of 3/32/19/019 but with revised play area. Response sent. Permission Granted 23.07.20. **S106 still to be resolved.**

- d) [3/32/20/017](#) Erection of an agricultural covered feed yard (Building 1) and an agricultural livestock building (Building 2) Farrington Hill Farm, Farrington Hill Lane, Stogursey, TA5 1TJ **Decision awaited**
- e) [3/32/20/021](#) Yellow Door Cottage, Shurton Road, Stogursey, TA5 1QE Change of use of land from residential garden for the erection of an 'Honesty Shop' selling local produce with formation of vehicular parking and associated works (retention of works already undertaken) **Granted 14.12.20**
- f) [3/32/20/024](#) on Stogursey Primary School, Tower Hill, Stogursey, TA5 1PR repairs and alterations to external and internal doors at the school so that they comply with a Fire Risk Assessment. **Granted 12.1.21.**
- g) [3/32/20/023](#) on The Barn, Stolford, TA5 1TW Variation of Condition No. 02 (approved plans) of application [3/32/19/032](#) to raise the ridge height by 1000mm. **Decision Awaited.**

New Applications

- h) [T/32/20/005](#) Notification to remove a small group of broadleaf saplings such as Ash and Elm, as well as carry out management works to one Ash tree within Stogursey Conservation Area, Boundary of Landmark Trust land and 'Zoggs', Castle Street, Stogursey TA5 1TG. **No objections**
- i) [3/32/20/027](#) erection of a single storey extension on The Batch, Shurton Road, Shurton TA5 1QE **No objections**
- j) [3/32/20/028](#) Proposed alterations and extension of outbuilding and conversion to ancillary accommodation The Glebe House, Knighton Lane, Knighton TA5 1QD. **No objections**
- k) [ABD/32/21/001](#) Prior approval for change of use of agricultural building to 3 No. dwelling houses (Class C3) and for associated operational development (resubmission of ABD/32/20/002) Land off Whitewick Lane, Stolford, TA5 1TW. Observations made at the time of the original application regarding traffic concerns should be repeated for consideration. If granted it may assist with addressing the housing needs in the parish. **No objections**, but observations to be repeated.

20/178 DATE AND TIME OF THE NEXT MEETING:

Tuesday 8th February 2021 at 7.00pm (Presentations/Public Forum) followed by the Main meeting on the Zoom platform.

The meeting ended at: 21:07

Signed: (Chairman)

Date:

Schedule of Receipts and Invoices for Payment 12th January 2021**Payments made since the last meeting on 8.12. 20**

<u>Date</u>	<u>Payee</u>	<u>Details</u>	<u>Pmt detail</u> <u>Chq no</u>	<u>Amount</u>
9.12.20	R Wand	Clerk Salary Dec 2020 (includes expenses, less PAYE & Pension)	BP	530.71
9.12.20	HMRC	Employee tax (PAYE) Nov 20	BP	128.80
9.12.20	NEST	Employee & Employer Pension Contribution Nov 20	DD	45.10
9.12.20	Greenslades	The Gravel Clearance	BP	219.60
9.12.20	Signs of Cheshire	Final Instalment Community Notice Board, The Gravel	BP	546.00
9.12.20	S Foster	Castle Street Flood alleviation clearance, Clearance and strim, Shurton Ford.	BP	400.00
9.12.20	S Elstob (SCN)	Grant (festive Fun)	BP	500.00
10.12.20	CLlr C Ford	Pipe Lagging for Festive Light poles	BP	31.99
10.12.20	CLlr C Ford	Weatherproof Junction Box	BP	14.00
18.12.20	S Foster	Mow & Strim Churchyard	BP	185.00
30.12.20	IONOS	Website hosting December 2020 (due 25.12.20)	Dr card	5.99
3.1.21	Zoom	Monthly subscription (due 3.1.21)	Dr Card	14.39

Payments due 12.1.21

<u>Payee</u>	<u>Amount</u> <u>£</u>	<u>Pmt details /chq no</u>	<u>Details</u>
SCN	14.39	BP	Zoom Monthly Fee
R Wand	530.71	BP	Clerk Salary Dec 2020 (includes expenses, less PAYE & Pension)
HMRC	128.80	BP	Employee tax (PAYE) Dec 20
NEST	45.10	DD	Employee & Employer Pension Contribution Dec 20
IONOS	5.99	Dr card	Website hosting January 2021 (due 25.1.21)
Zoom	14.39	Dr Card	Monthly subscription (due 3.2.21)

Receipts Since last meeting

Bank Interest - December 2020 £ 0.57p

STOGURSEY PARISH COUNCIL
FINANCIAL STATEMENT - AS AT 31 December 2020

Balances as per bank accounts 31.11.20

Treasurers Account	£2,719.29	
Deposit Account	£24,777.79	
Reserves & Grants Account	£45,837.41	<u><u>£73,334.49</u></u>

Plus Receipts - December 2020

Treasurers Account	£3,295.00	
Deposit Account	£300.20	
Reserves & Grants Account	£0.37	<u><u>£3,595.57</u></u>

Less Payments - November 2020

Treasurers Account	£4,023.15	
Deposit Account	£2,000.00	
Reserves & Grants Account	£1,595.00	<u><u>-£4,022.58</u></u>

Balances as per bank accounts 31.12.20

Treasurers Account	£1,991.14	
Deposit Account	£24,777.94	
Reserves & Grants Account	£44,242.78	<u><u>£71,011.86</u></u>

Less unpresented cheques
 Plus uncleared credits

Available Funds at 31/12/2020	<u><u>£71,011.86</u></u>
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Balance as per cash book

Treasurers Account	£1,991.14
Deposit Account	£24,777.94
Reserves & Grants Account	£44,242.78
	<u><u>£71,011.86</u></u>

Summary of Reserves Bank Account @ 31.12.20

1621.89	Ext Grant - Stogursey Oral History Project]
3859.27	Ext Grant - Castle St Flood Scheme] Not PC Funds
226.84	Ext Grant - Castle St Flood Scheme Contingency]
17445.00	Ext Grant - (from HPC) - Lenghtsman Scheme]
1860.00	Defibrillator Grant]
30.00	Allotment deposit fund]
1305.37	Fingerposts project grants]
26348.37	Total External Grants	
114.41	Interest to 31.12.20	(Reserves a/c only)
3000.00	Multi Sports Area	
1250.00	SWaTC Election Costs 2023	
600.00	Laptop (Replacement or repair)	
2500.00	BRPA essential maintenance	
2000.00	Refurbish the Pound	
5000.00	Grounds and maintenance	
0.00	Youth Club Items	
2530.00	Emptying of Litter bins - bill not received since 2016	
900.00	Defibrillator (annual build up of funds)	
0.00		
17894.41	Total PC funds	
44242.78	TOTAL IN RESERVES' ACCOUNT	