

**STOGURSEY PARISH COUNCIL**  
**DRAFT MINUTES OF THE MEETING HELD ON TUESDAY 8th DECEMBER 2020**  
**ON THE ZOOM PLATFORM**  
**SUBJECT TO APPROVAL AT THE NEXT PARISH COUNCIL MEETING**

PRESENT:

Cllr Chris Morgan (Chair), Cllr Sue Goss (Vice Chair), Cllr Chris Ford, Cllr Helga Staddon, Cllr Eileen Chave, Cllr Jenny Ody, from 19:06 Cllr Rebecca Calvert, from 19:25 Cllr Stephen O'Driscoll and from 19:35 Cllr Judy Bastick.

In attendance: Richard Wand (Clerk) and 7 members of the public.

Public Forum

19:05 A resident queried item 6(i) on the agenda regarding a letter seeking releasing the residue of monies from the Somerset Climate Emergency Fund. S Wardle sought a delay to the review of the Neighbourhood Plan Working Group to February rather than January 2021 as planned due to slow progress during the second Covid lockdown. S Elstob gave a brief update that the group's application for support from an external source has not been successful and she asked for funding under item 7(c) to be supported. A resident was concerned over HPC failing to comply with the applicable planning regulations and that this should be addressed by correspondence to the enforcing Council under item 10. C Hawkes sought reassurance that her correspondence in relation to item 6(ii) had been circulated and asked for the council's steer that particular suggestions were worthy of further research.

19:15

**20/115 APOLOGIES FOR ABSENCE:**

Cllr Susan Jones, were accepted. CCllr H Davies offered his apologies.

**20/116 MINUTES OF THE PARISH COUNCIL MEETINGS HELD ON 10<sup>th</sup> NOVEMBER 2020:**

The draft minutes of the last meeting were proposed by Cllr Ford seconded by Cllr Staddon and were AGREED by the majority for signature by the Chairman as a true and accurate record of the previous meeting. The minutes will be signed by the Chair if the Clerk can agree a convenient and mutual meeting or when the parish council next meet in person.

**20/117 DECLARATIONS OF INTEREST AND DISPENSATIONS:**

Cllr Calvert – Paddons Farm matters. Cllr Chave EDF/HPC matters. The Chairman suggested that interests as recorded by the District Council need not be repeatedly declared, especially as they are as disclosed on the Somerset West and Taunton Council [website](#).

**20/118 COUNTY COUNCILLORS REPORT:**

CCllr Davies had submitted a written report which had been circulated ahead of the meeting. The report highlighted several press releases from the County Council. It was highlighted to the meeting that there would be a limit of half the usual number of seats on the HPC Community bus when it restarts, due to Covid-19 restrictions.

Cllr O'Driscoll joined the meeting.

**20/119 DISTRICT COUNCILLORS REPORT:**

The Chairman reported on the recent Somerset West and Taunton District Council meetings. A transfer of land to Maggie's Cancer Charity and the NHS was being debated this evening. In relation to planning several meetings had taken place. Planning applications on Seaward Way, Minehead for affordable/rental housing is to be built on this flood zone 3 area, with electric charging points being fitted at each property. The fact that the residents of this rural area are not as affluent as others, as there not high paid jobs available and many are retired. The housing need is therefore different, but that is not being addressed he felt. He also shared concerns over the amount of borrowing for projects by SWT, e.g. Watchet Harbour wall, especially when HP B and HP C are not producing and therefore no business rate being payable. This may also give rise to issues in the unitary authority debate.

## **20/120 SOMERSET CLIMATE EMERGENCY COMMUNITY FUND:**

1935 Cllr Bastick joined the meeting

There was a discussion on the correspondence received seeking support for an application under each of the items

(i) Restarting Transport in West Somerset.

Cllr Staddon proposed that a letter of support should be sent. This was not seconded. Cllr Ford proposed that the Parish did not support this initiative. Seconded by Cllr Goss which was carried by majority. The Clerk was asked to send a letter to D Croxton as outlined it currently would not reduce CO2 emissions.

There were also concerns over the priority given to more regular users. **ACTION: Clerk**

(ii) Correspondence from C Hawkes, relating to several projects: On Your Bike Project, Bike and Hire Project, 3R's Project, Grow, Eat and Grow Project and Youth for our Future Project for the parish.

A resident interrupted the discussions and was twice reprimanded by the Chairman. It was felt that more time should be given for the project proposals to be further outlined, some may overlap and be joined together and extra time should be allowed with a separate meeting ahead of the 12<sup>th</sup> January to resolve any applications being supported and submitted by the Parish Council. The Chairman felt that help should be given as much members can to any individual(s) putting applications forward for consideration and submission as many would benefit from more research and information being put forward for consideration. Cllr Ody volunteered to pull together the various topics from the papers to help them cohesive formal applications. The Chairman felt that may preclude Cllr Ody from voting on any of the proposals, which might be an issue for the monitoring officer to advise. The Clerk felt that advice would be required if that were to happen.

The Chairman proposed to hold a further meeting on 5<sup>th</sup> January 2021 just to receive presentations, further information and hopefully completed application forms from all those who have submitted requests for assistance on items 6(ii) to (iii). Cllr Goss seconded his proposal which was carried unanimously. **ACTION: Clerk to write and update individuals.**

2027 Cllr Ford left the meeting.

In relation to (iv) Cllr Staddon agreed to research Eco-Centres further to inform the next meeting's discussion.

2028 Cllr Ford re-joined the meeting

The Chairman proposed, seconded by Cllr Goss, that Eco-Centre be invited in the same way as the other groups/individuals to the meeting on 5<sup>th</sup> January which was carried unanimously.

## **20/121 STOGURSEY COMMUNITY NETWORK(SCN)**

The Clerk raised outstanding issues from the last meeting which had arrived too late for that agenda. The Clerk asked that the Council resolve a grant to the SCN for a Zoom account to enable virtual meetings, at a cost of £14.39p per month. Cllr Bastick proposed a grant of £86.34p to cover 6 months costs, which was seconded by Cllr Staddon. The proposal was carried by a majority.

The Clerk raised the outstanding issue to resolve a dedicated area on Stogursey Online website for Stogursey Community Network to use for documents, forms, information and updates. The Clerk advised that editing powers would relate to the whole site and that Website access requirements do not apply to SCN in the same way as the do to the Parish Council. Agreed unanimously.

The Clerk asked that members consider a grant to Stogursey Community Network in addition to their Festive Fund application. He outlined SCN's recent application to the Western Power "In this Together Community Matters" Festive Fund for £1,200, but that had recently been declined. Cllr Goss proposed a grant of £500 as a miscellaneous grant to Stogursey Community Network. Cllr Staddon seconded the proposal, which was carried unanimously.

A discussion on a representative member from the parish council on the SCN was deferred to the next meeting.

## **20/122 NEIGHBOURHOOD PLAN WORKING GROUP**

The Clerk asked that the members resolve the Neighbourhood Plan Working Group mission statement as: *"Conserving our heritage and aspiring to improve the quality of life of everyone living in, working in or visiting the parish of Stogursey."* The Chairman felt it was excellent and the meeting agreed the wording.

The Clerk asked for a grant for the Neighbourhood Plan Working Group to enable virtual meetings.

20:48 The Chairman suspended the meeting due to a phone call.

20:50 The meeting recommenced.

Cllr Goss proposed that they be given a grant to fund such meetings until they resolve and receive direct funding for their work. Seconded by Cllr Bastick. The sharing of an account with another community group was not considered appropriate, or to be in accordance with data protection principles. Carried unanimously.

The meeting noted that the parish had received Neighbourhood Area Designation from Somerset West and Taunton Council

#### **20/123 REVIEW OF ACTION LIST:**

The action list has been circulated to all councillors, items not on the agenda had been reviewed and updated, which was noted.

#### **20/124 HINKLEY POINT POWER STATIONS (GENERAL):**

The Vice Chairman updated that HP B will be generating up to July 2022, but they are still to submit the planning application to SWaT regarding additional buildings required to facilitate the decommissioning.

HP C there have been issues with the roadworks in Shurton as vehicle reverse warnings have been heard in contravention of the DCO requirements and on the southern boundary, one driver was found asleep in his vehicle's cab, with the engine still running. A local resident has asked for support from the Parish Council to seek SWT/SCC to enforce the DCO obligations.

The Chairman pointed out that the decommissioning of HP B will be amongst the first in the world for an advanced gas cooled reactor.

#### **20/125 HINKLEY C COMMUNITY IMPACT MITIGATION (CIM) UPDATE:**

The Victory Hall has been completed as far as the CIM grant is concerned. Cllr Ford proposed, seconded by Cllr Ody to delete this as a future agenda item. Carried unanimously.

#### **20/126 FINANCE**

The list of invoices for payment and monies received, ([Appendix 1](#)) and the Financial Statement ([Appendix 2](#)) had been forwarded to members before the meeting and are attached to these minutes. There were no comments or questions raised. The Financial Statement and the Invoices for payment were proposed for acceptance by Cllr Ford and seconded by Cllr Ody. They were carried unanimously, which all agreed. All payments will all be made online or by debit card.

The Clerk presented the draft precept and budget for resolution, they had been discussed at a meeting on 24<sup>th</sup> November, which was proposed by Cllr Staddon and seconded by Cllr Ford, and unanimously agreed. **Action:** Clerk to forward the agreed precept to SWT

The Draft Lengthsman's contract was also agreed as circulated.

#### **20/127 MEETING REPORTS:**

a) HPC Transport Forum 26<sup>th</sup> November

Cllr Goss reported that there were 25 route breaches in Q2 and 38 in Q3 mostly by foreign drivers and EDF are proposing some training to reduce this matter. In relation to the proposed bridleway from Stært to HPC along the existing pathways, replacing the surface to enable cyclists to use it. There is growing opposition from within the parish and neighbouring parishes. EDF wish to encourage their workers to use a safe cycleway to work. The Planning Application is yet submitted and will be fully considered when it is subject to consultation. The area is subject to SSSI and is within a RAMSCAR international convention area, which may be adversely affected by a surfaced bridleway. It appears they are pursuing this to reduce the likelihood of accidents on the C182, but the upkeep costs will eventually fall on local taxpayers and could encourage the unauthorised use by motorcyclists and quad bikes..

b) Neighbourhood Plan Working Group Monthly Update. The Clerk reported that there was no update this month.

c) The Chairman, Vice Chairman and Clerk had met with J Guise and R Miller (SWT planning) in respect of the area of land to be legally handed over by Strongvox at the entrance to Paddons Farm, under S106 provisions to SWT then to the parish. The meeting note had been circulated, but he was pleased that both areas of land are now identified and it may give options for a community woodland and/or orchard, as well as additional parking and burial area. Cllr Goss added that the legal agreements will take sometime to be resolved, which will take until spring 2021 at least, after which it will be for the Parish Council to consider the transfer from SWT.

#### **20/128 FORTHCOMING MEETINGS:**

HPC - Community Forum	21.1.21	Site Stakeholder Group	26.2.21
Main Site Forum	04.3.21	Transport Forum	18.3.21

Meeting dates were noted.

#### **20/129 CORRESPONDENCE:**

1. Correspondence is addressed on receipt and filed; it is available to all councillors on request. A list had been circulated prior to the meeting and was noted.
  - a) In relation the SWT Consultation: Climate Positive Planning Interim Policy Statement in order to resolve any response by the closing date for submissions it was agreed that members feed back their thoughts to the Clerk for collation. **Action:** Clerk to recirculate information and that members consider their response at their next meeting on 5<sup>th</sup> January.
  - b) Cllr Calvert reported that damage to fingerpost number 6, at Lower Monkton Lane Junction had failed within a year of being repaired by Somerset Forge. They have been asked to attend and repair the defect. As yet despite a follow up they have still not attended to resolve the matter. The matter is to be kept in view for the time being.

#### **20/130 ENHANCEMENTS:**

##### a) The Gravel

The Chairman felt that the Gravel looked brilliant following the tidy up and treatment, but storage of the lights is an issue to be resolved as Allan Searle can no longer store them. Cllr Ford agreed that he would store them until May 21, whilst more permanent storage was resolved. An option to use a shed erected in the corner of the Pound, out of public view was to be explored. Cllr Ford asked for reimbursement for additional expenditure on the Christmas Lights, scaffold protection tubes and a dry box for the electrical connection. The Chairman proposed fully meeting the costs incurred, which was carried unanimously.

21:57 Cllr O Driscoll left the meeting

The Victory Hall had declined to extend the use of their storage, which was felt to be prioritised for users, though that may change during 2021.

2202 Cllr Staddon left the meeting

Cllr Goss proposed that the Council accept Cllr Ford's offer and review the situation in May 2021.

Seconded by Cllr Ody and was carried unanimously.

##### b) The Pound

The pound is in need of clearing and tiding. A quote had been obtained from Greenslades of £82 + VAT for treating the paved area to clear the moss and algae growth.

##### c) St Andrew's Well

The Chairman and Clerk had carried out a site visit. The walkway is moss covered and slippery. Many of the paving slabs are in need of attention or replacement. The stonework needs lime mortar repointing and the wooden windows need revarnishing.

22:16 Cllr Bastick left the meeting

It was suggested that a request for assistance from parishioners via Stogursey News be the first avenue for tenders / quotes from local contractors in the parish or nearby in the first instance.

**ACTION:** Clerk

#### **20/131 HIGHWAYS:**

No update this month

## 20/132 PUBLIC RIGHTS OF WAY:

No updates.

## 20/133 PLANNING APPLICATIONS AND DECISIONS:

Cllr Ody updated on the current applications:

- a. [3/32/19/011](#) Land off Shurton Lane, 70 dwellings. Additional comments sent for Appeal. **Appeal** hearing delayed due to coronavirus to **February 2021**.
  - b. [3/32/20/002](#) 6 High Street, Stogursey, TA5 1TQ installation replacement windows. **Withdrawn Nov 20**
  - c. [3/32/20/004](#) Outline application with some matters reserved, except for access and scale, for the erection of 5 dwellings on Tanyard Farm, 16 Castle Street, Stogursey, TA5 1TG Permission **Granted. S106 legal agreement APPROVED for off-site play contributions, awaiting signing.**
  - d. [3/32/20/009](#) Paddons Farm erection of 27 dwellings, resubmission of 3/32/19/019 but with revised play area. Response sent. Permission **Granted 23.07.20. S106 still to be resolved.**
  - e. [3/32/20/015](#) Replacement of garage, construction of dual pitched roof over outbuilding and change of use from ancillary storage to annexe Yew Cottage, Bayleys Lane, Stogursey, TA5 1QF **Decision awaited**
  - f. [3/32/20/017](#) Erection of an agricultural covered feed yard (Building 1) and an agricultural livestock building (Building 2) Farringdon Hill Farm, Farringdon Hill Lane, Stogursey, TA5 1TJ **Decision awaited**
  - g. [ABD/32/20/002](#) Prior approval for change of use of agricultural building to 2 No. dwelling houses (Class C3) and for associated operational development Land off Whitewick Lane, Stolford, TA5 1TW **Withdrawn Nov 20**
  - h. [3/32/20/019](#) Stable Cottage, Stolford Farm, Gorpit Lane, Stogursey, TA5 1TW Installation of 2 No. conservation roof lights to front and rear elevations **Granted**
  - i. [3/32/20/020](#) 6 St Andrews Road, Stogursey, TA5 1TE Various internal repairs/alterations **Withdrawn**
  - j. [3/32/20/021](#) Yellow Door Cottage, Shurton Road, Stogursey, TA5 1QE Change of use of land from residential garden for the erection of an 'Honesty Shop' selling local produce with formation of vehicular parking and associated works (retention of works already undertaken) **Decision awaited**
  - k. [T/32/20/002](#) 31 Castle Street, Stogursey, TA5 1TG Re-pollard 5 Lime trees within Stogursey Conservation Area: **Granted Nov 20**
  - l. [T/32/20/003](#) 31 Castle Street, Stogursey, TA5 1TG Re-pollard three Willow trees within Stogursey Conservation Area: **Granted Nov 20**
  - m. [T/32/20/004](#) 35 Castle Street, Stogursey, TA5 1TG Carry out management work to one Willow tree within Stogursey Conservation Area: **Granted Nov 20**
- New Applications**
- n. [3/32/20/024](#) on Stogursey Primary School, Tower Hill, Stogursey, TA5 1PR repairs and alterations to external and internal doors at the school so that they comply with a Fire Risk Assessment. **To be supported.**
  - o. [3/32/20/023](#) on The Barn, Stolford, TA5 1TW Variation of Condition No. 02 (approved plans) of application [3/32/19/032](#) to raise the ridge height by 1000mm. **No objections.**

## 20/134 DATE AND TIME OF THE NEXT MEETING:

**Tuesday 5<sup>th</sup> January 2021 at 7:00 pm** to resolve application(s) to the Climate Emergency Community Fund.

**Tuesday 12<sup>th</sup> January 2021** at 7.00 p.m. 7.15pm (Public Forum) followed by the Main meeting on the Zoom platform.

The meeting ended at: 22:35

Signed: ..... (Chairman)

Date: .....

DRAFT

**Schedule of Receipts and Invoices for Payment 8<sup>th</sup> DECEMBER 2020****Payments made since the last meeting on 10.11. 20**

<u>Date</u>	<u>Payee</u>	<u>Details</u>	<u>Pmt detail Chg no</u>	<u>Amount</u>
11.11.20	Greenslades	Lengthsman Sept Invoice	BP	1,554.00
11.11.20	Play Inspection Co	BRPA Annual Inspection	BP	81.00
11.11.20	R Wand	Clerk Salary's (Net) October & Expenses	BP	519.15
11.11.20	S Foster	Mow and Strim Churchyard - 27.10.20	BP	185.00
11.11.20	SALC	Clerks Training Course (3 Parts)	BP	90.00
11.11.20	RBL Poppy Appeal	Donation	BP	50.00
13.11.20	NEST	Employer Pension Scheme - Oct 20	DD	44.03
18.11.20	M Laver	Burton Bus Stop Paint	BP	28.16
18.11.20	S. Elstob	SCF Grant for SCN Lunch Club	BP	2,500.00
26.11.20	IONOS	Website Hosting 24.11.20 - 24.12.20	DC	5.99
26.11.20	HMRC	Employee Tax (PAYE Oct 20)	BP	125.60
01.12.20	Greenslades	Lengthsman Oct Invoice	BP	1,554.00
04.12.20	Zoom	Monthly Subscription	DC	14.39

**Payments due 8.12.20**

<u>Payee</u>	<u>Amount £</u>	<u>Pmt details /chg no</u>	<u>Details</u>
R Wand	530.71	BP	Clerk Salary Nov 2020 (includes expenses, less PAYE & Pension)
HMRC	128.80	BP	Employee tax (PAYE) Nov 20
NEST	45.10	DD	Employee & Employer Pension Contribution Nov 20
Greenslades	219.60	BP	The Gravel Clearance
Signs of Cheshire	546.00	BP	Final Instalment Community Notice Board, The Gravel
S Foster	400.00	BP	Castle Street Flood alleviation clearance, Clearance and strim, Shurton Ford.
IONOS	5.99	Dr card	Website hosting December 2020 (due 25.12.20)
Zoom	14.39	Dr Card	Monthly subscription (due 3.1.21)

**Receipts Since last meeting**

Bank Interest	-	October 2020	£	0.61p
Stagecoach (winding up)	-	Repayment of grant balance	£	33.52p

## STOGURSEY PARISH COUNCIL

### FINANCIAL STATEMENT - AS AT 30 November 2020

**Balances as per bank accounts 31.10.20**

Treasurers Account	£6,297.09	
Deposit Account	£24,777.73	
Reserves & Grants Account	£47,132.01	<u>£78,206.83</u>

**Plus Receipts - November 2020**

Treasurers Account	£1,784.52	
Deposit Account	£0.21	
Reserves & Grants Account	£0.40	<u>£1,785.13</u>

**Less Payments - October 2020**

Treasurers Account	£5,362.32	
Deposit Account	£0.00	
Reserves & Grants Account	£1,295.00	<u>-£4,872.19</u>

**Balances as per bank accounts 30.11.20**

Treasurers Account	£2,719.29	
Deposit Account	£24,777.94	
Reserves & Grants Account	£45,837.41	<u>£73,334.64</u>

Less unpresented cheques  
Plus uncleared credits

**Available Funds at 30/11/2020**

£73,334.64

**Balance as per cash book**

Treasurers Account	£2,719.29
Deposit Account	£24,777.94
Reserves & Grants Account	£45,837.41
	<u>£73,334.64</u>

## Summary of Reserves Bank Account @ 30.11.20

1621.89	Ext Grant - Stogursey Oral History Project	]
		] Not PC
4159.27	Ext Grant - Castle St Flood Scheme	Funds
226.84	Ext Grant - Castle St Flood Scheme Contingency	]
18740.00	Ext Grant - (from HPC) - Lengtsman Scheme	]
1860.00	Defibrillator Grant	]
30.00	Allotment deposit fund	]
1305.37	Fingerposts project grants	]
<b>27943.37</b>	<b>Total External Grants</b>	
		(Reserves a/c only)
114.04	Interest to 30.11.20	
3000.00	Multi Sports Area	
1250.00	SWaTC Election Costs 2023	
600.00	Laptop (Replacement or repair)	
2500.00	BRPA essential maintenance	
2000.00	Refurbish the Pound	
5000.00	Grounds and maintenance	
0.00	Youth Club Items	
2530.00	Emptying of Litter bins - bill not received since 2016	
900.00	Defibrillator (annual build up of funds)	
0.00		
<b>17894.04</b>	<b>Total PC funds</b>	
<b>45837.41</b>	<b>TOTAL IN RESERVES' ACCOUNT</b>	