

STOGURSEY PARISH COUNCIL
DRAFT MINUTES OF THE MEETING HELD ON WEDNESDAY 13 MAY 2020
ON THE ZOOM PLATFORM
SUBJECT TO APPROVAL AT THE NEXT PARISH COUNCIL MEETING

PRESENT:

Cllr Chris Morgan (Chair) Cllr Sue Goss (Vice Chair), Cllr Chris Ford (*arrived late*), Cllr R Calvert, Cllr J Ody, Cllr E Chave, Cllr H Staddon, Gillian Orchard (Clerk), and 1 member of the public

PUBLIC FORUM:

1. Nothing to report.

1/20 APOLOGIES FOR ABSENCE:

S Jones, CCllr H Davies

2/20 MINUTES OF THE PARISH ASSEMBLY AND THE PARISH COUNCIL MEETING HELD ON 11 APRIL 2020:

1. The minutes were proposed by Cllr Goss seconded by Cllr Bastick and AGREED for signature by the Chairman as a true and accurate record of the previous meeting. The minutes will be signed when the parish council next meet in person.

3/20 DECLARATIONS OF INTEREST AND DISPENSATIONS:

Cllr Calvert – Planning (Strongvox site)

Cllrs Chave & O'Driscoll – Hinkley Point Power Station matters

Cllr Morgan – Planning (Strongvox site)

4/20 COUNTY COUNCILLORS REPORT

1. CCllr Davies forwarded a report which was circulated to parish councillors before the meeting. There were no further comments.

5/20 DISTRICT COUNCILLORS REPORT:

1. Cllr Morgan reported that

6/20 REVIEW OF ACTION LIST:

1. The action list has been circulated to all councillors – there were no further comments.

7/20 HINKLEY C COMMUNITY IMPACT MITIGATION (CIM) UPDATE:

1. Victory Hall.

a. Cllr Ford forwarded the report to councillors before the meeting. Cllr Morgan commented that he could see that work had restarted and hoped that there would not be too much of a delay. There were no further comments.

8/20 PLANNING APPLICATIONS AND DECISIONS:

1. Current applications

a) 3/3/32/19/011 Land off Shurton Rd, 70 dwellings. *Additional comments sent for Appeal. Appeal Hearing delayed due to coronavirus.*

b) 3/32/19/019 Paddons Farm erection of 27 dwellings, relocation of children's play area and associated works: land at Paddons Farm, Stogursey, TA5 1BG. *Additional comments sent for the Appeal. Date for appeal not known.*

c) 3/32/19/023 Outline application with some matters reserved except for access for the erection of up to 40 No. dwellings, Land south of High Street, Glebe Field, 40 dwellings. *Response sent. Awaiting decision.*

d) 3/32/19/043 Change of use from dwelling house (C3) to residential care home (C2), White Waves, Stolford, conversion to 3 bed care home. *Approved.*

e) 3/32/20/003 Outline application with all matters reserved except for access for a residential development of up to 32 No. dwellings Land off Shurton Rd, 32 dwellings (resubmission of 3/32/19/011). *Response sent. Awaiting decision.*

f) 3/32/20/004 Outline application with some matters reserved, except for access, layout and scale, for the erection of 5 No. dwellings Tanyard, Castle Street, 5 dwellings. *Response sent. Awaiting decision.*

g) 3/32/20/007 extension (via conversion) of existing residential unit and conversion of part of barn into holiday and/or HPC accommodation. Bldg to north of Headweir House conversion of barn to holiday lets. *Refused*

h) 3/32/20/009 Paddons Farm erection of 27 dwellings, resubmission of 3/32/19/019 but with revised play area. *Response sent. Awaiting decision.*

i) 3/32/20/010 Knighton Farm, Agricultural Building for livestock. *Response sent. Awaiting decision.*

2. The issue of the delayed transfer of land and £15k to the parish council in regards to the Strongvox planning application (3/32/19/019) was discussed. There is currently a resubmission of the planning application, before the appeal on its refusal has been heard, R Miller has responded to the parish council and it appears that SWT are not following a democratic process. It would appear that the proposed Strongvox variation to the S106 agreement will be agreed by SWaT.' and the only way for the parish council to get the carpark is to go along with the proposal. Cllr Goss proposed, seconded by Cllr Ody, the parish council oppose the Strongvox condition that in order for the change of use from burial ground to car park to be sanctioned by SWT, that the Car Park be fenced and locked between 8pm - 8am, due to possible anti-social behaviour. This is completely unacceptable and unreasonable due to huge costs and operational/ maintenance problems. In addition, the S106 £15k payment to the parish council has been outstanding since 2007/8 and since then has accrued a substantial sum of index linked interest and the parish council should record their objection to the removal of the back dating of index linking of the £15K payment.

Cllr Chave asked whether the parish council think the appeal will prove in favour of the parish council, and should we have a contingency?

1930 – Cllr Ford joined the meeting

Cllr Goss considered that the parish council should continue to object and wait to see what the decision is.

3. Cllr Ford expressed concern that Somerset West and Taunton District Council (SWaT) appear to be paying no regard to the existing West Somerset District Local plan which is still valid, which puts forward restrictions on the number of buildings built (5 houses per annum), but they are supporting planning applications which disregard the plan. Cllr Ford proposed, seconded by Cllr O'Driscoll that the parish council write to the Leader of the district council to express a vote of "No confidence" in SWaT Planning department and planning specialists as they are not following true democratic process. Councillors voted seven in favour, two abstentions. Cllr Chave expressed concern whether there would be any consequences. Cllr Morgan reported that there are 3 active applications in the parish, and one of these areas was previously accepted as suitable for building (although access is not acceptable). The clerk will write a letter to the Leader SWT.

Action: Clerk

9/20 MEETING REPORTS:

1. 26.3.20 – Transport Forum. The minutes were previously emailed and are available on the EDF / HPC website. There were no further comments.
2. 4.5.20 – Neighbourhood Plan Working Group meeting. Eight members attended the meeting. It was agreed to form individual Focus groups to discuss selected issues (Environment & Conservation; Community; Agricultural, Commerce & Business) and to investigate suggestions and ideas for questions for the questionnaire which will be forwarded to residents when it is possible to hold a public consultation. The Community Focus group has arranged a separate zoom meeting to discuss options for their group. Individual roles will be allocated when members have had more of an opportunity to get to know one another.

10/20 FORTHCOMING MEETINGS:

1. 14.5.20 - HPC Community Forum (Cllr Goss will ask questions regarding the lockdown, bus services, and resuming the EDF free bus.
2. 26.6.20 - SSG

11/20 CORRESPONDENCE (The Clerk):

1. Correspondence is addressed on receipt and filed; it is available to all councillors on request. A list has been circulated prior to the meeting and was noted. There were no comments or questions. The clerk highlighted the following:
2. Virtual Meeting Protocol and amendments to Standing Orders. Following correspondence from SALC, a draft Virtual Meeting protocol and additions to standing orders were prepared by the clerk. Councillor Ford proposed, seconded by Cllr Staddon that they are both adopted as drafted. All agreed. **Action: Clerk**

12/20 NEW CLERK APPOINTMENT:

1. Eight enquiries, and two applications have been received so far.. The closing date is 29 May 20. A small panel of 4 councillors (including Chair and Vice chair) will be appointed to carry out the interviews. The clerk will forward a copy of the current contract to councillors to check if anything needs to be amended. **Action: Clerk**

13/20 ENHANCEMENTS:

1. Planters on the Gravel Cllr Ford reported that although there are plants ready to be planted, the water supply is still switched off following the damage last January. Although the perpetrators were being dealt with by the police, but it is unlikely that the parish council will receive any compensation. The housing has been damaged and needs to be replaced, however it may take some time. It is not a good idea to have the water reinstated without the means to secure the tap. Councillors will meet at the gravel on Sat morning to investigate the situation and decide on the next course of

action. The chair will email all councillors. Councillor Chave proposed that councillors approve the expenditure without the need to bring it to the next meeting, seconded by Cllr Goss. All agreed.

2. Planters at Shurton. Cllr Goss reported that a resident who tends the planters in Shurton, has planted 30 tulip bulbs, however they have been stolen. The resident will replant further bulbs.

3. Telegraph pole in Lime Street. Cllr Goss reported that the telegraph pole appears to be coated in a hazardous coating which is leaving burn marks on residents if they brush past with bare skin (reported on Stogursey Pulse Facebook page). She suggested the parish council investigate (it may be anti-climb or creosote) and be pro-active in case it becomes a danger. The chair stated that it not a matter for the parish council.

14/20 HIGHWAYS:

1. Cllr O'Driscoll reported that he has visited Stolford and viewed the surface is bad and the potholes which require repair can now be seen, as the water has receded. Although they can be currently navigated, it will become a problem when it next rains.
2. Work has commenced including the erection of a retaining wall on the riverbank on Castle Street, towards Fiddington.

15/20 PUBLIC RIGHTS OF WAY – PRoW:

1. Cllr Jones informed the clerk that she has reported a damaged kissing gate on WL23/112 on Goose Marsh.
2. The clerk had forwarded correspondence received from S.Littler (SCC) relating to a proposed application for consent for common land to parish councillors; councillors have no objections therefore the clerk will respond accordingly.

16/20 FINANCE (The Clerk):

1. The financial statement was forwarded to councillors before the meeting. There were no comments or questions.
 - a. Invoices for payment. Cllr Morgan proposed, seconded by Cllr Ford that, in the current circumstances and the difficulty in getting cheques signed, that the Clerk is paid by direct bank payment. Although the clerk originates the payment, two councillors are required to authorise payments and a record of the payments are available online to the bank signatories and details are reported to parish councillors quarterly, and available for inspection at any time. All agreed (subject to bank approval). The Financial statement attached at Appendix 1 which includes invoices for payment was APPROVED as proposed by Cllr Calvert, seconded by Cllr Ody. The payments will all be made online.
 - b. Parish Council Bank Debit Card. Further to a request by the Chair (in accordance with decisions using the Business Continuity Motion) the clerk has applied for a debit card for parish council business. This will negate the need for the clerk to pay for parish council expenses and claim it back.
 - c. Annual Governance and Return. Due to Covvid-19, the date for the submission of the audit has be extended as it has not been possible to carry out the internal audit. As restrictions have been lifted, parish councillors agreed that the clerk contact R Young (Woolavington Parish Clerk) to carry out the internal audit next week and the accounts available for approval at the parish council meeting in June. **Action: Clerk**

17/20 DATE AND TIME OF THE NEXT MEETNG:

1. The next meeting will be held on **Wednesday 10 June 2020** at 7.15pm (Public Forum) followed by the Main meeting on the Zoom platform.

The meeting ended at 8.30 pm.

Signed: (Chairman)

Date:

Appendix to SPC Minutes 13 May 2020

Schedule of Receipts and Invoices for Payment 13 May 2020

Balances at 30.4.20

Lloyds Current Account Balance	5471.31
Lloyds Deposit Account Balance	19774.74
Lloyds Reserves Account Balance	52078.16
Total Cash at Bank	77324.21

Payments made since the last meeting on 11.3.20

<u>Payee</u>	<u>Amount £</u>	<u>Pmt details/ chg no</u>	<u>Details</u>
Engage	12.00	SO	Annual donation
G Orchard	711.61	492	Clerk Salary Mar 2020 (includes overtime & expenses, less PAYE, NIC, pension contribution)
HMRC	200.23	BP	Employee tax & NIC contribution (PAYE) Employer NIC
NEST	14.78	DD	Employee & Employer pension contribution
GWB Services	£195.50	BP	Maintenance BRPA
S Elstob (SCSN)	£100	BP	Stogursey Parish Council Contribution to the Stogursey Coronavirus Community Support network (SCSN)
S Elstob	£150	BP	Donation from Quantock Benefice to SCSN
S Elstob	200.00	BP	Donation from CCS Good Neighbour Scheme to SCSN
SWT	£100	BP	Election costs 2019
S Elstob	£2000.00	BP	Donation SCF Covid-19 grant funding
S Ellstob	£400.00	BP	Donation from PCC/Church Rooms / Resident

Payments due 13.5.20

<u>Payee</u>	<u>Amount £</u>	<u>Pmt details /chg no</u>	<u>Details</u>
G Orchard	£1082.63	BP	Clerk Salary Apr 2020 (includes overtime, unclaimed overtime 2019/20 and expenses, less PAYE, NIC, & Pension)
G Orchard	£39.45	BP	Disposable gloves for SCSN volunteers
G Orchard	£69.51	BP	Stationery (incl ink & folders & Back up USB for PC)
G Orchard	£63.90	BP	Stogursey-online Website hosting charges 2019 -2020 (paid by Clerk to IONOS monthly)
G Orchard	£14.39	BP	Zoom meetings monthly subscription (May 2020)
HMRC	£366.48	BP	Employee tax (PAYE) & Employer & Employee NIC Jan 20
NEST	£61.86	DD	Employee & Employer Pension Contribution
Zurich Municipal	£665.45	BP	Annual Insurance (fixed payment Yr 3)
Martin Wheeler	£65.00	BP	Repair pipework at Allotments
John Foster	£555.00	BP	Mowing & Strimming x 3 (23.5.20 / 16.4.20 & 5.5.20)
A Taylor	£103.80	BP	Fit Defibrillator at Stolford

Receipts Since last meeting

Bank Interest	£5.51
50% Precept	£14,117.50
CPRE – further grant for fingerposts	£450.00
Allotment rents	£144.00
Quantock Benefice (For SCSN)	£150.00
CCS Good Neighbours (For SCSN)	£200.00
Somerset Community Fund Covid-19 Grant funding	£2000.00