

**STOGURSEY PARISH COUNCIL**  
**DRAFT - MINUTES OF THE MEETING HELD ON TUESDAY 12 JUNE 2018**  
**IN THE VICTORY HALL, STOGURSEY**  
**SUBJECT TO APPROVAL AT THE NEXT PARISH COUNCIL MEETING**

**PRESENT:**

Cllr A Searle, Cllr James Brereton, , Cllr Jill Dillamore, Cllr Ian Elenor, Cllr Chris Ford, Cllr Sue Goss, Cllr Susan Jones, Cllr Jenny Ody, CCllr H Davies, Gillian Orchard (Clerk), and 2 members of the public

**PRESENTATION BY GARETH JOHN (SOMERSET ACTIVITIES & SPORTS PARTNERSHIP (SASP))**

Gareth John gave a presentation on behalf of SASP outlining their aim to promote physical activity as a way of life and get as many people as possible moving to combat inactivity. SASP have started a new county wide project called 'Active Spaces' and have received £112k from the HPC CIM fund for next 3 years to activate local spaces, after which time, they intend to become self-sustainable. They have a 5 year plan and wish to operate in 5 areas initially, including Stogursey, which are impacted by the HPC build. Membership will be £12 per month (first month free), and 2 children are included per membership, and will enable residents to attend any session in any parish. Activities will be all inclusive, and encompass all ages and will be run by qualified instructors, with the intention to address social isolation and remove barriers. The project would be very beneficial in the parish especially in the summer holidays, the scheme will look at indoor facilities in bad weather/winter months

**PUBLIC FORUM:**

A resident commented on a letter she had sent to the parish council and to EDF, with regards to a vehicle seen to regularly fly parks in St Andrews Road – a number of residents have complained on a number of occasions. The resident expressed frustration that they have not received any feedback following a number of complaints, and nothing has happened. Cllr Goss has also contacted EDF on her behalf as the EDF fly parking policy does not appear to be working. EDF recently contacted the resident and explained they had stopped ticketing vehicles as they found ticketed cars were being vandalised, however they will reinstating this system, and having a big campaign on fly-parking. A system of resident parking permits was discussed, but it may cause problems in a small parish. It was agreed to ask EDF to attend the next parish council meeting to explain their fly-parking policy; EDF had previously agreed that following the change of weekly to monthly Main Site Meetings, that they would address the meeting if the parish council had any issues. **Action: Clerk**

**21/18 APOLOGIES FOR ABSENCE:**

Cllr C Morgan and Cllr Geoff Coles.

**22/18 MINUTES OF THE ANNUAL MEETING AND THE PARISH COUNCIL MEETING HELD ON 15.518**

The minutes were proposed by Cllr Brereton, seconded by Cllr Ford and AGREED for signature by the Chairman as a true and accurate record of the previous meeting.

**23/18 DECLARATIONS OF INTEREST AND DISPENSATIONS:**

Cllr Brereton and Cllr Jones – Correspondence (Letter from Stolford Residents).

**24/18 COUNTY COUNCILLOR'S REPORT:**

1. The library consultation will end soon.
2. HPC Connection Project (National Grid), entered into a S106 agreement in respect of PRow mitigation to secure a financial contribution to Somerset County Council for two footpaths WL23/21 and WL23/61 in Stogursey to undertake necessary works to minimise disruption. Cllr Jones has a map to indicate where they are located.
3. Stogursey Youth Club has received a grant of £3,500 from SCC.
4. At the SCC AGM, Cllr M Chilcott relinquished her post on the district council and has become deputy leader at SCC. Kevin Nicey and Rich Williams have retired.
5. Resurfacing of East Reach from Mon 18.6.18; the road will be closed for 15 nights.
6. Somerset volunteers received Royal recognition in recent honours list – they include Home Start in Minehead and the Phoenix Centre.

**25/18 DISTRICT COUNCILLORS REPORT:**

Cllr Goss

1. Following the decision to form Somerset West and Taunton Council, 85 West Somerset and Taunton Deane district councillors met for the first meeting of the shadow council and discussed the implementation plan, constitution and

elected the Leader of the Shadow Council (Cllr John Williams) and the deputy leader (Cllr Anthony Trollope-Bellow). The Chair is Jean Parbrook and vice chair is Mrs Herbert.

2. The POB did not approve the application for further CIM funding for the Victory Hall build – the board were told that Stogursey has already had enough money. The application still has to go to Cabinet and Full Council to be ratified; it may be useful for a member of the Victory Hall committee to attend and speak at the public session. The Victory Hall committee can reapply, however the next POB is not until October, which will result in increased costs for the build. This is a disappointing decision especially as the Victory Hall was initially labelled to be the HPC flagship project. Cllr Ford is planning to meet with L Redston to discuss drawing down money to continue the design.
3. At the Community forum on 17.5.18, J Crooks of ONR intended to address concerns about EDF performance regarding inconsistencies and compliance arrangements on construction activities, however, EDF gave a presentation earlier in the meeting, and stated they are 'aware of concerns' and taking steps.
4. Cllr Goss, Cllr Morgan and a resident attended the community litter pick at Shurton Beach on 16.5.18 alongside 19 EDF apprentices. It was unfortunate that the date changed at the last minute and parishioners were unable to attend. The team collected 40 large bags of litter. It was a good exercise and it is planned to carry out another one at a future date.

#### **26/18 HINKLEY POINT POWER STATIONS (GENERAL):**

Nothing to report

#### **27/18 HINKLEY C COMMUNITY IMPACT MITIGATION (CIM) UPDATE:**

1. **Village Hall.** The project has now stalled. The committee will hold a funding meeting to discuss the way ahead. Although they can reapply at the next POB is in October, a delay will mean additional costs. Cllr Ford is planning to meet with L.Redston to discuss drawing down funds to continue with their plans and reduce potential lost.

#### **28//18 PLANNING:**

1. 3/32/18/010. Full planning permission. Conversion and enlargement of the Un-occupied coach house which forms part of Quantock House, to create a new two bedroom open market dwelling. 46 High Street, Stogursey. SPC COMMENTS SUBMITTED
2. 3/32/18/011. Listed building consent to replace all windows and one back entrance door with conservation flush casement timber Windows, D'arches, Gorpit Lane.
3. 3/32/18/014. Extension to dormer on rear elevation. 21, Town Close, Stogursey. NO OBJECTIONS#
4. 3/32/18/015. Listed Building Consent. Replacement of 11 Windows, and 1 internal door. Shurton Court, Shurton Road. NO OBJECTIONS
5. Application for consent to carry out work on Common Land at Catsford & Wall Common, Stolford. Cllr Jones reported that the compound is almost complete and includes toilets and storage, and the gateways and pull-ins have been attended to. However it appears that Highways still need to do some work.

#### **29/18 BURGAGE RD PLAY AREA:**

1. The clerk has received a quote for a maintenance contract from HAGS which was forwarded to councillors. Their contract costs up to £399 and they will carry out basic checks quarterly and replace bolts, screws etc. The clerk is waiting for another quote. We already have an annual inspection by the Play inspection, and a maintenance contract would negate the need for parish councillors to conduct the regular checks. It was agreed to revisit this once another quote has been received. **Action: Clerk**
2. **Clear up / weeding.** A clear up date has been arranged for Wed 27 Jun 18 at 10am to clear the weeds along the fence to the allotment and on the BMX track, followed by a BBQ lunch. This will enable the area to be safe and ready for the school holidays.

#### **30/18 MEETING REPORTS:**

1. 17.5.18 – Community Forum. Further to Cllr Goss' report at 25/18.3, Cllr Ody reported that the issue of fly-parking around the area was discussed. Combwich residents are waiting for confirmation of when work at the wharf will commence.

#### **31/18 FORTHCOMING MEETINGS:**

1. 13.6.18 – Steart
2. 29.6.18 – SSG
3. 12.7.8 – WSFG (Cllr Elenor unable to attend)
4. 18.7.18 – MSF (includes visit to HPC Campus at 6pm)
5. 16.8.18 – Community Forum

### 32/18 CORRESPONDENCE (The Clerk):

1. Correspondence is addressed on receipt and filed; it is available to all councillors on request. A list has been circulated prior to the meeting and was noted. There were no comments or questions. The clerk reported the following
  - a. GDPR. The clerk is continuing to work on the requirements for the parish council to be compliant with the new regulations. Residents who are in regular contact have been sent an email requesting their consent for continued communication – residents have to ‘actively opt in’. Councillors will receive a separate privacy notice, which the clerk will finalise after the next GDPR training at SALC on 25.7.18. The clerk explained that councils cannot rely on consent for councillors because consent must be freely given, but as it is necessary to process certain personal data for councillors to allow them to perform their roles consent cannot be said to be ‘freely given’.  
**Action: Clerk**
  - b. Councillor Training. All councillors are able to attend the Chairman training courses at SALC if interested in more depth councillor information. There is also a ‘Responding to Planning Applications training’ on 27.6.28 for interested councillors. Cllr Brereton asked to attend. **Action: Clerk**
  - c. Website. The clerk has been in touch with J.Cavill who is currently ‘looking after’ the website. The parish council are required to publish information to the website, however it does need to be updated. A new version is ready, however another company is required to host, which could cost approx. £5 per month, in addition to the bi-annual domain name charge (approx. £16). The issue of control of the site and administrator access was also discussed if the parish council agree to pay the fees. An updated site would enable local groups to have an active page. It was agreed to go ahead to meet to discuss the update and to meet to arrange administrator access. **Action: Clerk**
  - d. Letter from Stogursey School. The clerk read a letter from the Deputy Chair of School governors regarding the timings of the wig wags outside the school. The issue was discussed at their meeting, and they reported that the control of the timings is with SCC. They also expressed their thanks to Cllr H.Davis. Cllr Goss reported that SCC are not responsible for setting the timings, it is their contractors, and that M.Evans has been trying to contact the head, to check the required times; Cllr Goss considers they operate too early and drivers will become blasé if the lights are seen to be flashing unnecessarily, and feels she is doing the right thing as requested by residents. Cllr Elenor reported that the school were informed that it is SCC responsibility. Cllr Davies expressed his concern that the parish council were taking over his duties, when he is also trying to get answers. He said he will inform get in touch with M.Evans and try to get the issue resolved.
  - e. Letter from concerned Stolford Residents. The clerk read a letter she had received from Stolford residents expressing concern about the work by Swang Farm, Cannington, growing fodder beet for a bio-digester. They are using inappropriately sized vehicles, at all hours of the day and night with no thought to residents, and residents are concerned that may be an ongoing issue. There are a number of concern which should be dealt with separately – Highways obstruction (SCC Highways); late working (environmental health issue) and use of fuel (HMRC). Cllr Goss proposed the parish council write a letter to Mr Rowe, seconded by Cllr Ford, highlighting their inconsiderate working practices which are impacting on the lives of Stolford residents. **Action: Clerk**

### 33/18 ENHANCEMENTS (Cllr Searle):

1. Thank you to Cllr & Mrs Ford for removing the old foliage and then purchase and planting of bedding plants in the planters on the gravel; the funds were provided by ‘Delicious Fish and Chips’. Cllr Ford expressed concern that the planters need to be watered regularly and asked for support for volunteers to join a rota as he is not able to continue to do it every day. A water supply is available on the gravel. The clerk will add a note to Stogursey News asking for volunteers. **Action: Clerk**
2. The area around planters in Stolford is very overgrown - Cllr Searle will ask the Lengthsman to trim around them.
3. Defibrillator – Cllr Ford reported that the postcode and call-sign has been washed away from the cabinet and suggested that a permanent sign be erected. **Action: Cllr Searle**
4. Shurton Flood Relief Scheme. Cllr Searle spoke to the Fairfield Estate land agent and explained that landowners are required to clear out ditches, remove branches and tidy up to prevent flooding. He agreed to speak to the farmers at Little Water Farm and Water Farm as their rental agreement includes the requirement to clear ditches around the brook. He will also speak to the neighbouring famer. The agent has asked for an update of the plan and asked to be informed of the action that will be taken to see how it affects Little Water Farm. The clerk will contact M.Ford and ask him to contact the agent at Fairford Estate about the proposed work. **Action: Clerk**

### 34/18 HIGHWAYS (Cllr Searle):

1. Nothing to report

### 35/18 PUBLIC RIGHTS OF WAY – PRoW (Cllr Jones):

1. Cllr Jones reported that the PROW have starting clearing the overgrown footpaths.

**36/18 FINANCE (The Clerk):**

1. **Balances at 31.5.18.** Current A/C £2,329; Deposit A/C £13,492; Reserves A/C £75,180
2. **Invoices for payment.** The detail of payments for authorisation at the meeting had been circulated to all members and the following invoices were APPROVED for payment, proposed by Cllr Elenor, seconded by Cllr Dillamore and two authorised signatories instructed to sign the cheques; two payments will be made online. **Action: Clerk**

**a. Payments made since the last meeting on 15.5.18**

S Foster	£185.00	398	Mowing 4.6.18
Somerset Landscapes	£2023.20	BP	Recover shelter (BRPA)

**b. Payments due**

<u>Payee</u>	<u>Amount</u>	<u>Chq no</u>	<u>Details</u>
G Orchard	£600.31	403	Clerk Salary for May 2018 includes £59.20. misc. expenses
HMRC	£136.80	BP	Employee tax (Month 3 – 2018/19)
SALC	£25.00	BP	Councillor training 30.5.18
C R Ford	£59.86	404	Plants for the Gravel
Victory Hall	£75.00	405	Contribution towards petrol for mowing and upkeep at Victory Hall

3. **Receipts.** Sponsorship donation of £100 from Steve Maloney of Delicious Fish and Chips. Steve and Amanda are grateful to the Parish for allowing their van to trade on the Gravel each week. The clerk will prepare a sign with the details to be hung on the planters. **Action: Clerk.**

**37/18 GROUPS AND PANELS:**

1. Stoqursey Arts Trust. Planning and organisation is continuing for The Arts Festival in September.
2. Village Hall. Cllr Ford reported that the 50/50 sale was very successful and raised almost £800, and two coffee mornings (hosted by Denise Oliver /Sheila MacMurray and Jan Ford) raised over £400.
3. Youth Club. An application has been submitted to purchase equipment from the S106 funds. They are also seeking funds for furniture for the café, and for flooring, paint, new heaters and a security system.
4. Stoqursey Hub. Cllr Dillamore reported that she has completed the Health and Safety manual and Risk Assessment for the Hub to enable them to get insurance. Cllr Goss expressed her appreciation and thanks to Cllr Dillamore who has in fact provided the manuals for all of the District Hubs.

**38/18 DATE AND TIME OF THE NEXT MEETING:**

1. The next meeting will be held on **Tuesday 10 July 2018 at 7.15pm** (public forum) followed by the main meeting at 7.30pm in The Victory Hall.

The meeting ended at 9.15pm.

Signed: ..... (Chairman)

Date: .....

**POST MEETING MINUTE:**

*Hayley Terrell will attend the next parish council meeting on 10 July 18 at 6.30pm to give a presentation on the EDF Fly-parking policy.*