

STOGURSEY PARISH COUNCIL
DRAFT MINUTES OF THE MEETING HELD ON WEDNESDAY 11 SEPTEMBER 2019
IN THE YOUTH CLUB, STOGURSEY
SUBJECT TO APPROVAL AT THE NEXT PARISH COUNCIL MEETING

PRESENT:

Cllr Sue Goss (Acting Chair), Cllr Rebecca Calvert, Cllr Eileen Chave, Cllr Susan Jones, Cllr Chris Ford, Cllr Helga Staddon, Cllr Jenny Ody, Gillian Orchard (Clerk), and 11 members of the public

PRESENTATION BY ANN RHODES, PLANNING STRATEGY SPECIALIST FROM SOMERSET WEST AND TAUNTON (SWT) DISTRICT COUNCIL

Ann Rhodes the Planning Strategy Specialist from Somerset West and Taunton attended the Parish Council meeting to discuss the options for formulating a parish Neighbourhood Plan or Neighbourhood Development Plan (NDP). She will provide updated briefing notes with links which can be circulated widely to interested personnel.

NDPs are community led and when adopted can be used as planning policy, which are used by development planners when considering planning applications – the NDP has to be taken account of. A Parish Plan (which Stogursey already has) is advisory. NDPs have to sit within the national and district planning policy framework. NDP cannot stop development, but can shape development and highlight specifics about the parish. There is no limit on the range or type of policy, but they must be specific to the area, e.g. local affordable housing, local design, how the parish is to develop and be shaped. Specific policies can designate local green space which is locally accessible or which holds special meaning, and can be given the equivalent of greenbelt protection.

There are a number of legal stages. When the areas to be covered are decided, the steering group will collect objective evidence (statistics, historic) subjective information (what community feels are important). SWT will support and facilitate the wording of policies, will provide evidence, facilitate an independent examination and referendum. There are 2 government funding pots available for the community to apply for funding.

The process takes 2 years on average (depends on number of policies and complexity). It is not just about housing - policies can include, green space (helping to protect important areas and restrict development), infrastructure, type of employment in parish, type of recreation facilities, wildlife and ecology. The NDP can consist of a few policies initially, then be reviewed at a later date

There is concern that there are issues in the district local plan, which sets a limit on the number for development for the parish, however planning applications appear to exceed these numbers. An NDP will not be in place to make a difference to current planning applications, but it can add a level of detail that shapes future development – it cannot stop development.

The plan, if taken forward will be formulated by a steering group made up of both residents and councillors. A NDP has not been formulated before now as the parish council and residents were heavily involved with HPC for the last 9 years, and were overwhelmed with the amount of work, documentation and meetings required. There was not the manpower to complete it. SWT are not in the position to hold a NDP workshop, however Ann will ask CCS if they are still running workshops. Ann will be available to answer questions and can direct the group to others who will provide impartial, strategic advice, and share data and evidence during the process, once the parish council decides what they wish to include.

PUBLIC FORUM:

1. A resident informed the parish council that he has received correspondence from Rebecca Miller, SWT Planning officer relating to the Paddons Farm S106 agreements signed on 3.7.06. The email shows that the developers have failed to contribute to the funds for maintenance of the area, and that other aspects must be adhered to.
 - a. The transfer of land to parish council for use as a burial ground/ car park/toilet and £15k from developer to pay towards the redevelopment. The £15k is subject to interest at 4% above base (5.5% compounded) – calculated to be just over £30k.
 - b. The S106 states that the current LEAP and open space are subject to design in 2005, and the specified area and equipment as unchangeable. The S106 cannot be set aside and must be enforced by the local authority.
2. This is a positive result and Cllr Goss proposed the parish council write to SWT to ask when the two elements referred above will be enforced. Seconded by Cllr Ford, 3 in favour, 1 abstention. Carried. Cllr Goss thanked the resident for all his hard work on this matter.
3. Another resident asked about enforcement action on HMOs in the parish and asked whether the parish council are continuing to enforce support action against HMOs. Cllr Goss reported that the parish council are continuing to lobby and will do what is necessary. The application for the HMO at Burton Farmhouse has just been received and is yet to be discussed.

71/19 APOLOGIES FOR ABSENCE:

Cllr Chris Morgan, Cllr Steve O'Driscoll, Cllr Judy Bastick

72/19 MINUTES OF THE PARISH COUNCIL MEETING HELD ON 14.8.19

1. The minutes of the meeting were proposed as a true and accurate record of the meeting by Cllr Ford, seconded by Cllr Ody and AGREED for signature by the Chair.

73/19 DECLARATIONS OF INTEREST AND DISPENSATIONS:

1. Cllr Calvert – Agenda Item 10a – Planning (Paddons Farm)

74/19 COUNTY COUNCILLORS REPORT

1. CCllr Davies anticipated he may be late and sent a report which was read out in his absence. He arrived later in the meeting – these notes reflect his complete report.
2. Somerset Libraries Outreach vehicle started touring the County from 5.9.19. Bridgwater will receive a second visit to the Engine Rooms on 12.10.19. A visit is recommended. The list of venues will be displayed on the parish website.
3. Somerset Libraries Minehead Branch have set up a 'tablet loaning scheme' to help new or existing businesses, and library card holders can loan an IPAD.
4. SCC have shown their commitment to Apprentices by signing the Unison Apprentices Charter. This charter is a pledge to make sure apprentices at the county council receive high quality training, appropriate support, supervision and pay. Over the last 3 years the authority has invested in more than 300 apprentices and expect another 50 to start in the autumn.
5. Improving Lives grant scheme. Each Somerset councillor has £2k available to put forward up to 4 grant proposals between 1 Sep and 30 Nov 19. The focus is to empower communities and group to take responsibility for local action. Contact CCllr Davies for details. Cllr Goss suggest that the 'Forget me not' café may wish to apply for a grant to purchase iPads for their attendees to use.
6. SCC regulation committee met to debate and voted on the planning applications – Variation of conditions relating to Intermediate Level waste 3/32/19/021 and 3/32/19/022; to allow the importation of ILW skips from Oldbury, Sizewell and Dungeness A sites to Hinkley Point A for interim storage at the on-site storage facility. Cllr Davies received support from Leigh Redman, Dave Loveridge, Town councils, parish councils, SWT and Sedgemoor district councils and the decision against the applications. He is expecting an appeal.

75/19 WARD COUNCILLORS REPORT:

1. In Cllr Morgan's absence Cllr Davies reported that the Brewhouse Theatre in Taunton (an asset of SWT), is as it is currently running at a loss – all performers can seek 85% of gross takings. They are seeking further funding for a new build.

76/19 REVIEW OF ACTION LIST

1. Item 5 – BRPA. Cllr Ford will contact Gary Bickers (GWB Services) in relation to completing the maintenance required.
2. Item 6 – Defibrillators. Cllr Jones met with Anna Smith of SWAST to investigate two potential sites, St Peters Church and the Babbling Brook. The PCC are in agreement, Cllr Morgan will be asked to liaise with the Babbling Brook to ask for their agreement for the defibrillator to be sited on their premises. The cost will be £1800 for the first and £1200 for the second on a 4 year contract. Part funding has already been received from Somerset Prepared; the clerk will apply to Somerset Community Fund for the rest. The cost for electricity is expected to be no more than £5 - £8 pa. Cllr Jones will liaise with Anna Smith. **Action: Cllr Jones/Cllr Morgan/Clerk**
3. Item 7 – Fingerposts Restoration. Cllr Calvert reported that the posts in the parish are all painted and they are waiting for the restored posts to arrive from the Forge which. She proposed holding a small event to thank everyone involved. Cllr Goss expressed her gratitude to everyone for all their work. To be added to the Agenda. **Action: Clerk**
4. Item 8 – Recover MUGA. Cllr Ford reported that as it is not expected to be able to justify the expense that this be removed from the action list
5. Item 10 - Notice boards. The clerk has asked for contributions towards deciding which notice board to use.
6. Item 11 – Community (Emergency) Plan – the plan has been started but is not complete. Cllrs Jones and Chave will resurrect the group. A venue will need to be sourced.
7. Item 12 – New item – Neighbourhood plan. As a lot of work is expected, resident support is essential. Cllr Ford proposed that the parish council set things in motion and put a proposal to the public to gauge interest in taking this forward and investigate what residents would like at an open community event. Cllr Goss will consult with Cllr Morgan who will lead the neighbourhood plan, to discuss the next step. **Action: Cllr Goss/Morgan**

77/19 HINKLEY POINT (GENERAL)

1. Potential increase of HP workers at peak build. Cllr Goss reported that there is a possibility that more workers may be required at peak build although currently the number of workers on site falls below that originally predicted at this stage of the build. The problem that EDF face is that if more workers than anticipated are required, that they may not be able to be physically accommodated on such a compact site - and also, there is a shortage of the number of skilled workers available nationwide.
2. HPC are therefore currently looking at alternative solutions including changes to shift patterns with a possibility of 24hr working.
3. There is still concern with the proposed increase of optimum non-home based workers and questions about how they calculate and arrive at their figures of those who currently live in the parish. At the moment, numbers are based on the cluster, councillors would like to see figures specific for the parish (divided into Stogursey, Burton, Shurton, Stolford & Wick).

78/19 HINKLEY POINT C COMMUNITY IMPACT MITIGATION (CIM) UPDATE:

1. Victory Hall. Cllr Ford reported that 'soft' demolition has started – the bricks will be crushed and retained for use on site.

79/19 HINKLEY POINT SITE VISITS:

1. HPC visit will be on 17.9.19 at 3pm, meet at Victory Hall. HPA are unable to accommodate the parish council, HPB are yet to confirm a date. **Action: Ongoing**

80/19 PLANNING APPLICATIONS AND DECISIONS:

1. 3/32/19/019 - Erection of a residential development comprising of 27 No. dwellings, relocation of children's play area and associated works: land at Paddons Farm, Stogursey, TA5 1BG. Update reported in Public forum
2. 3/32/19/024 - Variation of Condition No. 3 (occupancy restrictions) of application 3/32/16/016 to allow overnight workers to stay at the site | Burton Springs Fishery and Campsite, Lawson Farm, Shurton Road, Stogursey. REFUSED
3. 3/32/19/025 - Variation of Condition No. 2 (occupancy restrictions) of application 3/32/18/037 to allow overnight workers to stay at the site | Burton Springs Fishery and Campsite, Lawson Farm, Shurton Road, Stogursey. REFUSED. Cllr Goss has contacted EDF to remind them to remove the EDF bus stop from Burton Springs
4. 3/32/19/032 – Conversion of barn to holiday accommodation, Stolford Farm, Gorpit Lane, Stogursey, TA5 1TW. GRANTED
5. 3/32/19/034 – Siting of mobile home for managers residential use (retention of works already undertaken) (resubmission of 3/32/19/017) – Lawsons Burgage, Little Lukes Farm, Shurton Lane, Stogursey, TA5 1QL. SPC response – No comment.
6. 3/32/19/031 – 6 St Andrews Road – PC are waiting for confirmation of a site visit before making a decision. There is concern as this is a grade 2 listed building
7. 3/32/19/033 – St Peters' Church, Stolford. No objections, the enhancements will improve the church and provide community facilities.
8. 3/2/19/037 – Burton Farmhouse. This application arrived after the agenda was published and as it is of interest to the community, it was agreed to ask SWT for an extension for parish council response to enable the item to be publicised for discussion at the next parish council meeting.

81/19 MEETING REPORTS:

1. 16.7.19 – Community grant funding session. The clerk reported that it was a useful session to re advise attendees representing community groups of the grant funding available. Penny Rowland Hill is available if anyone would like advice or information.
2. 17.7.19 – Steart Forum. Cllr Jones reported issues with traffic management, do need to do further more accurate checks on size and type of vehicle. There has been problems with people camping as websites advertised the availability. Still working on boreholes to increase levels of freshwater in ditches and ponds. There has been vandalism at the Tower Hide including broken windows and rubbish set on fire. Discussions on whether to add a cattle grid. High tide of 7m on 29/30 Sep, which may affect Stolford Flood defence.
3. 6.9.19 – Parochial Church Council (PCC).
 - a. Cllr Jones reported forthcoming events to include Arts Festival 24-27 Oct 19, Harvest festival – lunch bring and share (St Andrews) 6.10.19; Harvest Festival (St Peters) 28.9.19; Remembrance Sunday 10.11.19; Carol Service 2.12.19, Stolford Craft and Coffee morning 30.11.19.
 - b. EA authorised drainage and planning submitted for St Peters as discussed.

82/19 FORTHCOMING MEETINGS:

1. 17.9.19 – Watchet, Wiliton & Quantock Vale Panel (WWQ). Cllr Goss will attend. The forum is expected to be well attended as Rebecca Millar, the new Planning Manager for SWaT will attend.
2. 3.10.19 – Community Forum (Cllr Goss reported that the increase in non-home based workers will be added to the agenda)
3. 22.10.19 - WSFG (Sampford Brett)

4. 24.10.19 – SSG
5. 312.19 – WWQ Panel

83/19 CORRESPONDENCE (The Clerk):

1. Correspondence is addressed on receipt and filed; it is available to all councillors on request. A list has been circulated prior to the meeting and was noted. There were no comments or questions. The following was highlighted:
2. Thistle Clock Making Lathe. Councillors are still to make contact with the residents. To be added to the next agenda.

Action: Cllr Staddon

3. Information Commissioners Office (ICO) GDPR Guidelines. The clerk highlighted the need for parish councillors to be aware of the use of personal devices and personal email addresses which may contravene GDPR. The parish council is accountable for any council business conducted involving personal data on any device or through any email account. The use of personal devices and email accounts could raise the risk that personal data is processed for different purposes from which it was originally collected. All members of the council should ensure they know their responsibilities in terms of only using personal data for the purposes which the council obtained it. The clerk will forward a check list of information for councillors to consider. **Action: Clerk**

4. Caravan enforcement notices. If there are any other situations, they should be passed to S Salter with specific site addresses. **Action: All Councillors**

84/19 HIGHWAYS:

1. Road marking - White line near Monkton Cottages. Cllr Ody enquired whether a road marking could be added to the road by Monkton Cottages. Cllr O'Driscoll will be asked to raise this issue with Highways. **Action: Cllr O'Driscoll**

85/19 PUBLIC RIGHTS OF WAY – PRoW:

1. The new Castles to Coast walking trail was officially opened by Cllr David Fothergill (Leader of SCC) on 29.8.19. It was a successful event, although not represented by SWT district council. The event was dedicated to Geoff Coles, a councillor who passed away last year. Geoff was part of a group of councillors and residents who checked the route for suitability with Sarah Littler, SCC.

86/19 FINANCE (The Clerk):

1. Balances at 31.8.19 - Current A/C £4,683; Deposit A/C £16,751; Reserves A/C £53,820
2. Invoices for payment. Detail of payments for authorisation at the meeting had been circulated to all members and the following invoices were APPROVED for payment, proposed by Cllr Ody, seconded by Cllr Calvert and two authorised signatories instructed to sign the cheque; 2 payments will be made online.

a. Payments made since the last meeting on 14.8.19

S Foster £185.00 Mowing 23.8.19

b. Payments due

G Orchard	609.82	466	Clerk Salary Aug 19 includes expenses
R Cuttell	18.71	467	Fingerpost restoration expenditure (Brush cleaner)
G Orchard	32.54	468	Litter Pickers
HMRC	145.31	BP	Employee tax (PAYE & NIC) August 2019
PKF Littlejohn	240.00	BP	Annual Audit 2018/19
Victory Hall	190.00	469	Hall hire 1.4.19 – 31.3.19
Victory Hall	75.00	470	Petrol allowance towards mowing
H Stadden	10.00	471	Lock for allotment
G Orchard	33.44	472	Flags & bunting for Merchant Navy Day

c. Payments expected (to be paid when invoices arrive)

Greenslades	1776.00	BP	Lengthsman August 2019
S Foster	185.00	BP	Mowing
M Nurton	400.00		Repair of path alongside allotments

d. Receipts

£12625 – 50% Precept

87/19 DATE AND TIME OF THE NEXT MEETING:

1. The next meeting will be held on **Wednesday 16 October 2019 (3rd Wednesday)** at 7.15pm (Public Forum) followed by the Main meeting in the Youth Club.

The meeting ended at 9.20 pm.

Signed: (Chairman)

Date: