

STOGURSEY PARISH COUNCIL
DRAFT – MINUTES OF THE MEETING HELD ON TUESDAY 10 OCTOBER 2017
IN THE VICTORY HALL STOGURSEY
TO BE AGREED AT THE NEXT PARISH COUNCIL MEETING

PUBLIC FORUM:

The Pound – a resident expressed their support and endorsement for the parish council's views on the repairs to the Pound. Lengthsman scheme – the work carried out so far has been mainly grass cutting and general tidying up. They will concentrate on kerb scraping in the next few weeks. They have been unable to clear out gulleys as the funds are limited and the services provided are limited to 16 hours per week. County highways have been in touch with the landlord of the Babbling Brook about the overgrown vegetation.

PRESENT:

Cllr Allan Searle (Chairman), Cllr Chris Morgan, Cllr James Brereton, Cllr Ian Elenor, Cllr Chris Ford, Cllr Sue Goss, Cllr Susan Jones, County Cllr Hugh Davies, Gillian Orchard (Clerk) and 2 members of the public.

86/17 APOLOGIES FOR ABSENCE:

Apologies for absence were received from Cllr Geoff Coles, Cllr Jill Dillamore and Cllr Pat Coll,

87/17 MINUTES OF THE PARISH COUNCIL MEETING HELD ON 12.9.17:

The minutes were AGREED and signed by the Chairman.

88/17 DECLARATIONS OF INTEREST AND DISPENSATIONS:

Cllr Goss & Cllr Morgan declared an interest in Agenda Item 8a (Village Hall)(minute 93/17)

89/17 COUNTY COUNCILLOR'S REPORT:

1. Stroke beds have been replaced in Williton Hospital, back up to 12 beds plus 4 beds added at Minehead Hospital.
2. SCC road safety team are promoting Tyre Safety Month (October) and reminding motorists to check their tyres.
3. There is now a facility for residents to check the status roadworks online using www.travelsomerset.co.uk/roadworks.
4. Family Support Services and Children's Centre Consultation – SCC have asked to hear residents' views on a new proposal and ask individuals to complete a questionnaire – closing date 1 Dec 17. Details will be available Stogursey News.
5. Cllr Morgan asked what input SCC has had on the new legislation on employment rights for Foster Carers – CCllr Davies said he will investigate and report back.
6. Cllr Goss asked if the CCllr Davies knows what is happening about the Nether Stowey Children's Centre – CCllr Davies did not have any details.

90/17 DISTRICT COUNCILLORS REPORT:

Cllr Morgan

1. Cllr Morgan attended the NDA Seminar at Whitehaven last month – The CEO and Chair were keen to reaffirm their commitment on transparency and desire to work with stakeholders. During the decommissioning timescales briefing, delegates were notified that the NDA will be walking away from care and maintenance to concentrate on decommissioning. Cllr Goss asked whether there will be a public consultation – Cllr Morgan said that it will be necessary.
2. The HPC onsite campus is behind schedule. There are many people who have rented rooms in the parish – this has increased the number of cars being parked and it is becoming impossible to get through. EDF need to be made aware of the increasing problems the additional number of vehicles will make to the parish. It may be an issue to bring up with the Community Safety Officer.

Cllr Goss

1. Cllr Goss attended the first drop in meeting organised by Ryan Kelly (Community Safety O which will be held fortnightly. Also in attendance were a housing officer, HPC accommodation officer and the Fire Service who gave advice to give landlords and tenants. Two residents attended – reporting concerns with parking on the pavement, Cllr Goss hoped other councillors will attend future meetings. Lidia Bose attended – EDF are also concerned about Houses of Multiple occupation (HMO)s and intend to encourage workers to live in lodgings and to leave houses free for families.
2. Stogursey Employment Hub is going from strength to strength. There are new clients of all ages, some are very interested in getting employment at Hinkley HPC provided a minibus to take clients to the job fair at the Beach Hotel in Minehead last month to meet prospective employers.

3. Cannington road works – Cllr Goss asked A Coupe to provide signage and notification on how long the roadworks will last. Works on the access to and from Cannington (Main Road) has been delayed for 2 weeks, but expected to start on 23.10.17.

91/17 REVIEW OF ACTION LIST (By exception):

1. **Car Parking – Strongvox site.** Councillors plan to meet on site to decide the best way to use the land as a car parking area, while we wait for confirmation of the changes to the planning application. The clerk will email councillors with suggested dates. **Action: Clerk**
2. **Burial Ground** –It was agreed to progress the Strongvox site and consider action on the Glebe Field in the New Year.
3. **Traffic Calming Measures** – Latest communication indicated a start date of 20 Sep 17. CCllr Davies agreed to chase
4. **BRPA Shelter – metal cover.** Cllr Morgan suggested that as there not been any complaints that there is not a cover that it may be an idea to leave the shelter as it is. It was highlighted in previous safety reports previously - so it may be a safety issue if left off. It was suggested that we go ahead and replace it with more than one piece. Cllr Searle will follow it up and ask for a quote to replace with more than one sheet of metal. **Action: Cllr Searle**
5. **SID** – requires long term commitment from members of the community and it was agreed to remove it from the Action list.

92/17 HINKLEY POINT POWER STATIONS (GENERAL):

1. An emergency exercise was scheduled for 26 Oct 17. Unfortunately notification arrived too late for inclusion in Stogursey News. It was suggested that HPC be asked that the parish are given more notice in future. It was noted that the noise and disruption may not be any different to that already faced.
2. Following the visit of councillors to HPA & B, Cllr Brereton is still working on the article for Stogursey News to inform parishioners about the visit and what is taking place on site. **Action: Cllr Brereton /Clerk**

93/17 HINKLEY C COMMUNITY IMPACT MITIGATION (CIM) UPDATE:

1. **Village Hall.** Cllr Ford reported structural and m&e engineers have been appointed to complete the work for the next stage. An environmental survey was conducted by a small local company. The committee met with Western Power to discuss diversion of power lines; Wessex Water wanted payment up front and to be informed where the committee want the rerouting to go. The plans will be available to be viewed in 5 – 6 weeks' time. There will not be a further consultation as the opinions from previous discussions will be taken into consideration.

94/17 LENGTHS-MAN SCHEME.

1. An invoice has been received for 4 months work from June to September 2017. The costs are based on the quotes Greenslades submitted last year when they tendered for the project under the CIM fund.
2. Cllr Searle reported that the Lengthsman will be asked to clear the vegetation at St Andrews Well and around the church prior to the Arts Festival. He also proposed that the Lengthsman be employed into November if required to complete kerb scraping, ready for spraying in the spring. The village is in a poor state of repair due to vegetation being pulled off by vehicles and from hay and straw being taken through the village and dropped in the streets. The farming community should be reminded of their responsibility and duty of care to the wider community. Owners are asked to take care when loading trailers and to be careful to avoid destruction of verges, soil and manure being pushed into ditches – all of which costs the councils to dig out. **Action: Clerk**
3. Cllr Ford suggested reconsideration of the provider of Lengthsman services for next year and whether to go out to contract. There was discussion relating to remaining with what we know, Cllr Goss proposed, seconded by Cllr Elenor that the parish council wait 2 years as it has only been 4 months since the parish council took ownership (Vote: 5 agreed; 1 against). **Carried**

95/17 REVIEW OF RISK REGISTER.

1. The risk register has been updated and will be circulated to councillors for checking. **Action: Clerk**

96/17 PLANNING:

1. **3/32/17/009** - Change of use of bungalow into house of multiple occupancy with formation of access road, parking, perimeter walls and fencing with associated drainage works. Tanyard Bungalow, 16 Castle St, Stogursey. Parish council carried out a site visit and submitted their report to the planning department – will increase number of vehicles and would be of no benefit to the community.
2. **3/32/17/010** - Change of use of land from agricultural to domestic with erection of garage, greenhouse and outbuilding. Rae Zine, Stolford. No issues with agricultural ground being turned over to domestic use, however there is concern about the static caravan which should not be used as accommodation in the future.
3. Application for a Non-Material Change in relation to the Hinkley Point C Development Site Consultation under Regulation 7 of the Infrastructure Planning (Changes to, and Revocation of, Developmental Consent Orders) Regulations 2011.

Cllr Morgan briefly outlined the contents and explained that the size and type of Waste Fuel Store – which will be on site for at least 100 years – will be increased in size and located close to the boundary. He considers that the changes are NOT 'non-material' changes and a representation should be sent to EDF outlining parish council dissatisfaction that they were not consulted, nor was anything publicised in local west Somerset newspapers. If there are material changes, the parish should be entitled to compensation. Cllr Morgan proposed that the clerk respond to the letter and write to D.Eccles (copy to District Council) to insist on a site specific meeting for councillors to see the sea wall; to see where the fuel waste store will be in conjunction with the site boundary, and to ask the EDF host a full parish / public meeting to explain their plans and to give the parish the chance to be part of the consultation. Cllr Goss expressed disappointment that the parish council should have been informed automatically as we were part of the initial DCO. **Action: Clerk**
Cllr Morgan left the meeting at 2035

97/17 BURGAGE RD PLAY AREA:

1. **Proposal for new or improved recreational facility in or around Burgage Road Play Area - £ 22,000 available.**
 - a. S106 funding has all been approved and the work can go ahead once the licence for works has been agreed.
 - b. The Licence for Work and comments from the solicitor has been circulated to all councillors. The clerk will make the comments raised to R Muclaire and arrange for the licence to be signed and agreed. Thereafter the contractors can be asked to start work **Action: Clerk**

98/17 MEETING REPORTS:

1. **14.9.17 – PCC** . Cllr Jones reported that there was little discussed which affect the parish council.
2. **19.9.17 – WWQ**. Cllr Goss reported that the police attended and reported on their new operational staffing – only 3 officers on night duty covering West Somerset. The PCSOs finish at midnight as West Somerset is considered a low policing area. Reinforcements can be called if required.

99/17 FORTHCOMING MEETINGS:

- 18.10.17 – Main Site Forum (MSF)
- 18.10.17 – West Somerset Flood Group (WSFG)
- 18.10.17 – WSVSF
- 27.10.17 – SSG
- 28.10.17 – SALC AGM
- 2.11.17 – Transport Forum
- 16.11.17 – Community Forum
- 5.12.17 – WWQ

Cllr Goss reported that the MSF coincides with Chairman's Award ceremony (P Farmery is nominated). P.Farmery wishes to attend the MSF and apologies for not attending the Chairman award. County Cllr Davies has agreed to collect the certificate and present it to him at an event in Stogursey.

100/17 CORRESPONDENCE:

1. **Defibrillator**. We have received the paperwork outlining the package along with the proforma invoice. The clerk will send a cheque and arrange training. **Action: Clerk**
2. **Received / Sent - general**
 - a. SALC October bulletin & AGM notification. Circulated to councillors
 - b. Somerset CC Family Support Services and Children's Centre consultation questionnaire – circulated
 - c. Engage Forum and AGM - Wed 18 Oct 17
 - d. PCC holding letter re the Pound. The clerk will get in touch with the PCC to take this further. **Action: Clerk**
3. **FOSS request for funding for their firework event**. The parish council agreed a one off grant last year, and did not intend to make another grant. Cllr Elenor proposed that as it was stated to be a 'one off', then another grant should not be made (Vote: 3 for, 3 against). Cllr Goss proposed that it is possible for the council to change their mind – it was commented that the council should continue to support the School and FOSS. The Fireworks event is a well-attended community event which is enjoyed by everyone that attends. Cllr Ford proposed that the parish council made a small donation of £100, seconded by Cllr Goss (Vote: 5 for, 1 against). **Carried. Action: Clerk**

Cllr Davies left the meeting at 2045

101/17 ENHANCEMENTS (Cllr Searle):

1. **The Pound**. Cllr Jones and Jim Ward has replaced the mortar on the walls; scrubbed the Pound and cleared the weeds - the Pound is now looking much tidier. The Pound will remain locked until the repairs on the Church Rooms' wall are complete. The chair expressed his thanks to Cllr Jones and Jim Ward for their work and proposed that a letter of thanks and appreciation be forwarded to Jim Ward. **Action: Clerk**
2. **Notice Boards**. P Cross will remove the Burton and Shurton notice boards for repair in the coming weeks. **Action: Ongoing**

3. **Closed Churchyard.** Cllr Searle commented on the overgrown vegetation encroaching on the gravestones in the closed churchyard and suggested that we ask S Foster to clear it (previously cleared approximately 18 months ago). Cllr Ford proposed that we spend £150 – 170, seconded by Cllr Elenor. **Action: Cllr Searle**
4. **Planters on the Gravel.** Cllr Searle commented on how nice the roses donated by the twinning association are. Cllr Elenor stated that there is another rose and welcomes suggestions for its placement. The other flowers on the gravel are still in bloom at the moment. Cllr Ford & Searle will get together to clear the planters later in the year.

1021/17 HIGHWAYS (Cllr Searle):

1. Cllr Searle reported that pot holes have been marked up for future action. Mr Voss (Highways) has emailed the Babbling Brook and sent an annual reminder about the overgrown vegetation which overhangs the road.
2. There will be road dressing on Castle Street and towards Monkton Farm. Parts of Idson Lane will also be resurfaced as it is very uneven – probably in the New Year.
3. The wall at the brook at Shurton will be left for now as EA will not allow a digger in the brook, unless it is a bio fuel operated. The wall will be repaired if it collapses. Cllr Goss proposed that we send a letter of complaint to the EA, stating the disadvantage and risk of safety to residents if this work is not completed. **Action: Clerk**

103/17 FINANCE (The Clerk):

1. **Budget Monitoring Statement / Six Monthly Accounts.** Previously emailed to Councillors – no further comments. The Six Monthly Accounts was approved and signed.
2. **Balances.** Current A/C £13031.95; Deposit A/C £18652.14; Reserves A/C £75,556.69
3. **The following invoices were AGREED for payment** (proposed by Cllr Ford seconded by Cllr Jones)
 - a. **Payments made since the last meeting on 12.9.17**

R T Signs	£84.60	352	Dog signs for Knighton Lane
S Foster	£185.00	353	Grass cutting on 25.9.17
 - b. **Payments due**

G Orchard	£540.24	354	Clerk Salary for Sep 17 includes £32.24 misc expenses
HMRC	£127.00	355	Employee tax (Month 7)
Wessex Water	£110.61	356	Water for allotments (Mar – Sep 17) – Delay payment until the meter is checked.
SW Ambulance Service	£2160.00	357	Support Package (Loan Defibrillator, cabinet, bracket, awareness course) renew in 4 years
A Searle	£145.00	358	Chairman quarterly expenses (Jun – Sep 17)
Grant Thornton	£240.00	359	2016/2017 Annual Audit fees
Steve Criddle	£30.00	360	Lap top repairs
The Play Inspection	£78.00	361	Annual Inspection for BRPA – delay until report received
Greenslades	£7650.00	BACS	Lengthsman Services (Jun – Sep 17 – 34 occasions)

The clerk reported that the council laptop has broken – it will not switch on, although less than 4 years old. The Clerk contacted S Criddle, but it will no longer work. Cllr Goss proposed, seconded by Cllr Jones, that the Clerk go ahead and source a replacement laptop and Office package for an agreed budget of £900. All Agreed. **Action: Clerk**
4. **Review of Asset List for Insurance purposes.** **Action: Ongoing**

104/17 PUBLIC RIGHTS OF WAY – PRoW (Cllr Jones):

1. Cllr Jones has a meeting with S.Littler on 18.10.17
2. Cllr Searle reported that the track at the top of Farrington Hill towards the strongvox site is overgrown. Tractors are unable to get down the track to clear it. Cllr Jones will report this to S. Littler.

105/17 GROUPS AND PANELS:

1. Cllr Elenor reported that Twinning Association Safari supper went well last week.
2. The Arts Festival starts on Wed 11 Nov in St Andrew's Church with an evening with Steven Faux (award winning composer). Events include a craft fayre, a display of Paintings in Church Rooms, dancing on the Gravel, workshops in the church and a Gala night in Victory Hall.
3. A Cheese and Wine evening will be held on Sat 11 Nov 17.

106/17 DATE AND TIME OF THE NEXT MEETING:

1. The next meeting will be held on Tuesday 14 November 2017 at 7.15pm (Public Forum) followed by the main meeting at 7.30pm in The Victory Hall.
The meeting ended at 2135.

Signed: (Chairman)

Date: